

MEMORANDUM

October 6, 2014

TO: The Honorable Chair and Members of The School Board of
Miami-Dade County, Florida

FROM: Alberto M. Carvalho, Superintendent of Schools *AMC*

**SUBJECT: WITHDRAWAL OF AGENDA ITEM E-145, AWARD BID NO. 055-PP06 –
VACANT LOT MAINTENANCE: MOWING AND FENCE-LINE
CLEARING**

The attached Agenda Item E-145 is being withdrawn from the October 6, 2014, School Board Meeting agenda.

If you require additional information, please contact Mrs. Judith M. Marte, Chief Financial Officer, Financial Services, at 305 995-1225.

AMC:ccw
M312

Attachment

cc: Superintendent's Cabinet
School Board Attorney
Ms. Melody Y. Thelwell



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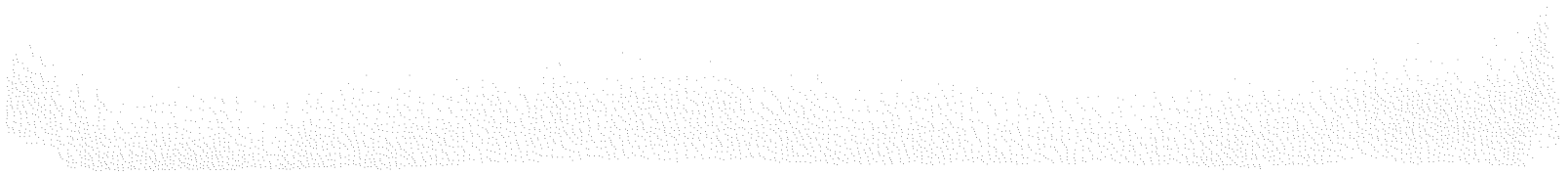
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Financial Services
Judith M. Marte, Chief Financial Officer

**SUBJECT: AWARD BID NO. 055-PP06 – VACANT LOT MAINTENANCE:
MOWING AND FENCE-LINE CLEARING**

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

**LINK TO STRATEGIC
FRAMEWORK: FINANCIAL EFFICIENCY/STABILITY**

The purpose of this bid is to purchase, at firm unit prices, quantities, as may be required, of fence-line clearing, lot maintenance, tractor mowing, mechanical clearing and collection, removal and proper disposal of bulk trash and debris, as needed, for Miami-Dade County Public Schools facilities, sites and locations. This is a term bid which states that the Board may purchase quantities, as may be required, but is not obligated to purchase any guaranteed amount. Eleven (11) bids were received in response to this advertised solicitation. This is an award to a primary and an alternate vendor.

The award on the previous Bid No. 041-LL06 was for \$586,776, with a total spend of \$133,904.47, and was effective from June 15, 2011 through September 12, 2014. Two (2) vendors were awarded on that bid, a primary and an alternate.

The term of the bid shall be for one (1) year from date of award and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the awardees, be extended for one (1) additional one (1) year period and, if needed, ninety (90) days beyond the expiration of the current contract period.

Inasmuch as the contracts awarded by The School Board of Broward County, Florida, and the School District of Palm Beach County are structured differently than M-DCPS, benchmarking cannot be conducted.

Strategies were employed to increase M/WBE & SBE/MBE participation, however, no M/WBE vendor is awarded on this bid. Both vendors are currently awardees on other active M-DCPS contracts and were previously M/WBE certified with the District. Efforts were made to have the Office of Economic Opportunity (OEO) reach out to these vendors for possible recertification as an SBE certified vendor.

Fund Source
0100 – General

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid No. 055-PP06 – VACANT LOT MAINTENANCE: MOWING AND FENCE-LINE CLEARING, to purchase, at firm unit prices, quantities, as may be required, of fence-line clearing, lot maintenance, tractor mowing, mechanical clearing and collection, removal and proper disposal of bulk trash and debris, as needed, for Miami-Dade County Public Schools facilities, sites and locations, during the term of the bid, effective October 7, 2014 through October 6, 2015, and for each subsequent extension period as follows:

PRIMARY

1. THOMAS MAINTENANCE SERVICES, INC.
16205 S.W. 117 AVENUE, UNIT 7
MIAMI, FL 33177
OWNER: MARY K. THOMAS, PRESIDENT

Total Low Unit Price Meeting Specifications: Items 1A through 4D.

- Item 1A - Fence line, rough growth @ \$.27 per linear foot.
- Item 1B - Fence line, medium growth @ \$.19 per linear foot.
- Item 1C - Fence line, light growth @ \$.17 per linear foot.
- Item 2A - Tractor mowing, under 1 acre @ \$18.90 per acre.
- Item 2B - Tractor mowing, from 1-3 acres @ \$18.90 per acre.
- Item 2C - Tractor mowing, from 3-5 acres @ \$25 per acre.
- Item 2D - Tractor mowing, from 5-10 acres @ \$25 per acre.
- Item 2E - Tractor mowing, over 10 acres @ \$25 per acre.
- Item 3 - Mechanical clearing @ \$65 per 1,000 square feet.
- Item 4A - Debris/trash disposal, light @ \$.29 per pound.
- Item 4B - Debris/trash disposal, medium @ \$135 per ton.
- Item 4C - Debris/trash disposal, heavy @ \$140 per ton.
- Item 4D - Debris/trash disposal, restricted access @ \$275 per ton.

ALTERNATE

2. BANNERMAN LANDSCAPING, INC.
6600 N.W. 27 AVENUE
MIAMI, FL 33147
OWNER: PAUL BANNERMAN, PRESIDENT

Second Low Unit Price Meeting Specifications: Items 1A through 4D.

- Item 1A - Fence line, rough growth @ \$.65 per linear foot.
- Item 1B - Fence line, medium growth @ \$.45 per linear foot.
- Item 1C - Fence line, light growth @ \$.25 per linear foot.
- Item 2A - Tractor mowing, under 1 acre @ \$80 per acre.
- Item 2B - Tractor mowing, from 1-3 acres @ \$80 per acre.
- Item 2C - Tractor mowing, from 3-5 acres @ \$80 per acre.
- Item 2D - Tractor mowing, from 5-10 acres @ \$50 per acre.
- Item 2E - Tractor mowing, over 10 acres @ \$50 per acre.
- Item 3 - Mechanical clearing @ \$.50 per 1,000 square feet.
- Item 4A - Debris/trash disposal, light @ \$5 per pound.
- Item 4B - Debris/trash disposal, medium @ \$210 per ton.
- Item 4C - Debris/trash disposal, heavy @ \$275 per ton.
- Item 4D - Debris/trash disposal, restricted access @ \$350 per ton.

3. Authorize Procurement Management Services to purchase up to the total estimated amount of \$140,000, for the initial contract term, and an amount not to exceed \$140,000 for each subsequent extension period. Board authorization of this recommendation does not mean the amount shown will be expended.

JMM/mh

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud.

2. The second part of the document outlines the specific procedures for recording transactions. It details the steps involved in the accounting cycle, from identifying the transaction to posting it to the appropriate ledger accounts.

3. The third part of the document discusses the role of internal controls in ensuring the accuracy of financial records. It describes various control mechanisms, such as segregation of duties and independent verification, that help to minimize the risk of errors and fraud.

4. The fourth part of the document addresses the importance of regular audits. It explains how audits provide an independent assessment of the financial statements and help to identify any weaknesses in the internal control system.

5. The fifth part of the document discusses the impact of technology on financial record-keeping. It highlights the benefits of using accounting software and electronic data interchange (EDI) to streamline the recording process and reduce the risk of human error.

6. The sixth part of the document discusses the importance of transparency and disclosure in financial reporting. It emphasizes that providing clear and accurate information to stakeholders is essential for building trust and confidence in the organization.

7. The seventh part of the document discusses the role of the auditor in providing an independent opinion on the financial statements. It explains how the auditor's report provides valuable information to investors and other stakeholders about the reliability of the financial data.