

Financial Services  
Mrs. Judith M. Marte, Chief Financial Officer

**SUBJECT:           TERMINATE AWARD ON CONTRACT NO. 086-NN05 –  
OFFICE SUPPLIES**

**COMMITTEE:        INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS**

**LINK TO STRATEGIC  
FRAMEWORK:       FINANCIAL EFFICIENCY/STABILITY**

This contract was awarded by the Board on October 16, 2013, to purchase, at firm unit prices, and catalog discounts, quantities, as may be required, of office supplies, for various school sites and departments.

The District is seeking to terminate this contract for convenience. As a temporary measure, any replenishment of stock will be purchased from Florida State Contract No. 618-000-11-1 – Office and Educational Consumables, Staples Contract and Commercial, Inc., operating as Staples Advantage, until a new bid comes into effect. Over the past fiscal years, October 16, 2013 through August 31, 2014, the District has spent approximately \$745,000.

Within the Invitation to Bid document, specifically, Article VI, Section D TERMINATION FOR CONVENIENCE, it states, “The Board reserves the right to terminate this contract at any time and for any reason upon giving thirty (30) day notice to the other party. If said contract should be terminated for convenience as provided herein, the Board will be relieved of all obligations under said contract. The Board will only be required to pay that amount of the contract actually performed to the date of termination. Upon such payment, both parties shall be relieved of any further obligations under this contract.”

As a result, upon approval, District staff will notify the vendors of the impending termination of the contract. As noted above, there will be no interruption of services as Florida State Contract No. 618-000-11-1 will provide the above-referenced services, until a new bid comes into effect.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

**TERMINATE** Contract No. 086-NN05 – OFFICE SUPPLIES,  
effective November 19, 2014, as follows:

OFFICE DEPOT, INC.  
6600 NORTH MILITARY TRAIL  
BOCA RATON, FL 33496  
OWNER: NEIL AUSTRIAN, C.E.O.

OFFICE MAX NORTH AMERICA, INC.  
263 SHUMAN BOULEVARD  
NAPERVILLE, IL 60563  
OWNER: RAUL SALIGRAM, C.E.O.

OFFICE EXPRESS SUPPLIES, INC.  
8005 WEST 20 AVENUE  
HIALEAH, FL 33014  
OWNER: BLANCA GARCIA, C.F.O.

JMM/mh