Office of Superintendent of Schools Board Meeting of March 18, 2015

Enid Weisman, Chief Human Capital Officer Office of Human Capital Management

SUBJECT:

CONTRACTUAL EMPLOYMENT OF ADMINISTRATIVE ASSISTANTS

TO INDIVIDUAL SCHOOL BOARD MEMBERS

REVISED

COMMITTEE:

PERSONNEL SERVICES AND STUDENT AND SCHOOL SUPPORT

LINK TO STRATEGIC

FRAMEWORK: SCHOOL/DISTRICT LEADERSHIP

Dr. Dorothy Bendross-Mindingall, Member, The School Board of Miami-Dade County, Florida, recommends that <u>Ms. Kenasha Paul</u> be contractually employed as her Administrative Assistant.

Ms. Lubby Navarro, Member, The School Board of Miami-Dade County, Florida, recommends that Ms. Maloy Castro Morales and Ms. Fanny Fierro be contractually employed as her Administrative Assistants.

The terms and conditions of service as Administrative Assistant to Board Member are set forth in the contractual forms which have been approved by the School Board Attorney for the employment of Ms. Kenasha Paul, Ms. Maloy Castro Morales and Ms. Fanny REVISED Fierro.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, contractually employ Ms. Kenasha Paul, effective March 19, 2015, as Administrative Assistant to Board Member, Dr. Dorothy Bendross-Mindingall; and Ms. Maloy Castro Morales, effective February 19, 2015; and Ms. Fanny Fierro, effective March 2, 2015, as Administrative Assistants to Board Member, Ms. Lubby Navarro.

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