

Financial Services
Mrs. Judith M. Marte, Chief Financial Officer

**SUBJECT: REQUEST FOR AUTHORIZATION TO ISSUE REQUEST
FOR QUALIFICATIONS (RFQ) #14-058-ND FOR RISK
MANAGEMENT AND INSURANCE BROKER SERVICES**

COMMITTEE: FISCAL ACCOUNTABILITY

**LINK TO STRATEGIC
FRAMEWORK: FINANCIAL EFFICIENCY/STABILITY**

At the Board meeting of December 15, 2010, the Board awarded its Property and Casualty Insurance Broker Services Contract to Arthur J. Gallagher Risk Management Services, Inc., and executed an agreement pursuant to Request for Qualifications (RFQ) #004-LL10, for Property and Casualty Insurance Broker Services, effective January 1, 2011, for a five-year period ending January 1, 2016.

As a result of the pending completion of the existing contract with Arthur J. Gallagher Risk Management Services, Inc. staff is recommending issuing Request For Qualifications (RFQ) #14-058-ND for Risk Management and Insurance Broker Services seeking submissions from respondents with whom the Board will directly negotiate and contract pursuant to the provisions of Department of Education State Board Rule 6A-1.012(15).

Insurance coverages currently procured by the School Board for which brokerage services are required include the following:

- All risk, replacement cost property coverage including named windstorm for the Board's current total insured values of \$8.74 billion of real property.
- NFIP Flood
- Terrorism
- Portfolio/Blanket Builder's Risk
- Boiler and Machinery
- Excess Workers' Compensation
- Excess Third Party Liability
- Police Professional Liability
- Catastrophic Student Accident Insurance
- Cyber Liability Insurance
- Crime, Fidelity Bonds and other miscellaneous bonds
- Miscellaneous property/liability coverages including Facilities Use
- Business Auto Policy

Additionally, Risk Management services currently being provided to the School Board, which will be part of the Request For Qualifications include the following:

- Workers' Compensation Loss Reduction Plan, including one full time Loss Prevention Specialist
- Full time representative from the insurance broker to provide support on certificates of insurance, flood insurance, including elevation certificates and policy processing, invoicing, policy review, Board Member bonds, builder's risk and administrative support.
- Catastrophe Modeling Analyses (CAT modeling)
- Access to appraisals, thermal imaging of roofs
- Risk Management Information System (RMIS) through Exigis
- Strategic Risk Management consulting services (Enterprise Risk Management)

State Board Rule 6A-1.012(15) and School Policy 6332, Professional Service Contracts for Insurance or Risk Management Programs provide the Board the authority to directly negotiate for Risk Management Programs, under which this RFQ for Risk Management and Insurance Broker Services is being handled. The timeframe for the RFQ is as follows:

Board Action on Release of RFQ	June 18, 2015
Written Questions due to M-DCPS	July 2, 2015
Submissions Due	July 16, 2015
Ad-Hoc Committee Meetings, including oral presentations/ negotiations (if needed)	August-September 2015
Recommended Board Action	October 2015
Contract Effective Date	January 2016

SUPERINTENDENT'S AD-HOC INSURANCE COMMITTEE

Pursuant to School Board Policy 6332, Professional Service Contracts for Insurance or Risk Management Programs—Policy, an Ad-Hoc Insurance Committee will review received proposals and make recommendations, which will be taken to the School Board for final action. The Ad-Hoc Insurance Committee will consist of the following individuals:

- Chief of Staff, Office of the Superintendent
- Chief Financial Officer, Office of Financial Services
- Chief Operating Officer, School Operations
- Chief Information Officer, Information Technology Services
- Chief Human Capital Officer, Office of Human Capital Management
- Executive Director, Office of Risk and Benefits Management
- Economic Development Officer, Office of Economic Development

Chief Strategy Officer, Office of the Superintendent
Director, Risk Management, Broward County Public Schools

Additionally, the following representatives will serve as non-voting resource persons to the Ad-Hoc Committee:

Representative from the Board Attorney's Office
Representative from the Office of Procurement Management
Representative from Board's Risk Management Consultant

Copies of the RFQ will be distributed to Board Members, and will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. authorize the Superintendent of Schools to issue a Request for Qualifications (RFQ) # 14-058-ND for Risk Management and Insurance Broker Services; and
2. approve the composition of the Ad-Hoc Committee.

JMM:sbc