

Office of Superintendent of Schools
Board Meeting of September 9, 2015

August 27, 2015

Jose L. Dotres, Chief Human Capital Officer
Office of Human Capital Management

SUBJECT: CONTRACTUAL EMPLOYMENT OF ADMINISTRATIVE ASSISTANT TO INDIVIDUAL SCHOOL BOARD MEMBER

COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY

LINK TO STRATEGIC

BLUEPRINT: HIGHLY EFFECTIVE TEACHERS, LEADERS AND STAFF

Dr. Lawrence S. Feldman, Vice-Chair, The School Board of Miami-Dade County, Florida, recommends that **Ms. Corina V. Bethencourt** be contractually employed as his Administrative Assistant.

The terms and conditions of service as Administrative Assistant to Board Member is set forth in the contractual forms which have been approved by the School Board Attorney.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, contractually employ Ms. Corina V. Bethencourt as Administrative Assistant to Dr. Lawrence S. Feldman, effective August 20, 2015.