

Financial Services
Mrs. Judith M. Marte, Chief Financial Officer

**SUBJECT: AWARD REQUEST FOR PROPOSALS NO. RFP-14-043-VF –
INSPECTION AND ADMINISTRATIVE SERVICES FOR
ELEVATORS AND WHEELCHAIR LIFTS**

COMMITTEE: FACILITIES AND CONSTRUCTION

**LINK TO STRATEGIC
BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES**

Procurement Management Services at the request of The Office of School Facilities, released the above-referenced solicitation. The purpose of this Request for Proposal is to obtain professional services of a certified agent or agency in the specific area of elevator and wheelchair lift inspection and certification. This service will also include periodic monitoring or quality control inspections of repairs performed by the elevator maintenance provider. This is a term proposal. Six (6) proposers responded to this advertised solicitation. This Request For Proposals was advertised on the Procurement Management Services' website, the DemandStar website, The Miami Times and the Diario Las Americas newspaper, Bid Net and Florida Bid, as well as emailed to 21 potential proposers.

The initial term of the bid shall be for a one (1) year period, commencing October 14, 2015 through October 13, 2016, and may, by mutual agreement between the School Board of Miami-Dade County, Florida, and the successful bidders, be extended for four (4) additional one (1) year periods and, if needed, ninety (90) days beyond the expiration date of the current contract period.

A meeting of the Selection Committee was held on July 22, 2015, to evaluate the five (5) responsive proposals received from ATIS Elevator Inspections, LLC; Dade Elevator Inspections, Inc.; Florida Elevator Inspection and Consulting Service, Inc.; National Elevator Inspection Services; and Tower Elevator Corporation. After considerable discussion, review of scoring criteria and results of the savings of 5% from the best and final pricing, the Committee recommended that one vendor be awarded.

Fund Source
Various

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Request For Proposals No. RFP-14-043-VF – INSPECTION AND ADMINISTRATIVE SERVICES FOR ELEVATORS AND WHEELCHAIR LIFTS, to obtain professional services of a certified agent or agency in the specific area of elevator and wheelchair lift inspection and certification. This service will also include periodic monitoring or quality control inspections of repairs or corrections performed by the elevator maintenance provider, for The School Board of Miami-Dade County, Florida, including extensions thereto, as follows:

TOWER ELEVATOR CORPORATION **MBE**
3631 N.W. 48 TERRACE
MIAMI, FLORIDA 33142
OWNER/OFFICER: JAMES J. PATTERSON, PRESIDENT

Hourly rate for inspection and administrative services for elevators and wheelchair lifts @ \$85.00.

Authorize Procurement Management Services to purchase up to the total estimated amount of \$120,000, for the initial contract term, and an amount not to exceed \$120,000, for each subsequent one (1) year extension period(s). Board authorization of this recommendation does not mean the amount shown will be expended.

MBE – Micro Business Enterprise

JMM/vf