

Financial Services
Mrs. Judith M. Marte, Chief Financial Officer

SUBJECT: AWARD RFP NO. RFP-14-054-MT – DIVERSITY TRAINING SERVICES

COMMITTEE: FISCAL ACCOUNTABILITY

LINK TO STRATEGIC BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES

Procurement Management Services at the request of The Office of Human Capital Management, in collaboration with the Office of Economic Opportunity, released the above-referenced solicitation. The purpose of this Request for Proposal is to select qualified and experienced firms to assist The School Board of Miami-Dade County, Florida in providing Diversity Training services to educate District staff involved in any and all procurement processes to ensure equal opportunity, anti-discrimination, diversity and inclusion for all businesses to participate in all District contracts. This RFP was advertised on the Miami-Dade County Public Schools Procurement Management Services' website, the DemandStar website, The Miami Times, the Diario Las Americas newspapers, Bid Net and Florida Bid, as well as emailed to 14 potential bidders.

The initial term of the bid shall be for one (1) year period, commencing February 3, 2016 through February 2, 2017, and may, by mutual agreement between the School Board of Miami-Dade County, Florida, and the successful bidders, be extended for two (2) additional one (1) year periods.

Strategies were employed to increase SBE/MBE participation however, during the Goal Setting Committee meeting, the recommendation for this solicitation was to be open, not sheltered, as a large number of SBE/MBE vendors were not identified within the commodity code(s).

Two vendors, Lowe, Tribble & Associates, Inc. and The Champion Services Group, Inc. responded to this advertised solicitation and the Selection Committee reviewed both proposals. The Selection Committee members recommended to conduct oral presentations with both vendors, whereby each vendor performed group activities with the Selection Committee members. After considerable discussion, review of scoring criteria and results of savings of 9% from the best and final pricing, the Selection Committee has recommended the award to one (1) vendor, The Champion Services Group, Inc., with the following rates:

Fund Source
Various

E-142

Training Item(s)	Original Pricing	Best and Final Pricing
½ day (three hr) training session for group of 30-40 participants (concurrent possible) – two (2) sessions per day	\$2,850	\$2,650
½ day (three hr) training session for group of 30 – 40 participants (concurrent possible) – one (1) session per day	\$1,600	\$1,400
Train the Trainer – three (3) day workshop, with 4 certified trainers, for up to 30 participants	\$39,500	\$35,750

RECOMMENDED: That The School Board of Miami-Dade County, Florida, AWARD RFP No. RFP-14-054-MT – DIVERSITY TRAINING SERVICES, to select qualified and experienced firms to assist The School Board of Miami-Dade County, Florida in providing Diversity Training services for District staff, effective February 3, 2016 through February 2, 2017, and may, by mutual agreement between the School Board of Miami-Dade County, Florida and the successful bidder, be extended for two (2) additional one (1) year extension periods thereto, as follows:

THE CHAMPION SERVICES GROUP, INC. MBE
6501 NW 36TH STREET, SUITE 300
MIAMI, FLORIDA 33166
OWNER/OFFICER: JAMES A. CHAMPION, PRESIDENT
African-American

Authorize Procurement Management Services to purchase training services for up to the total estimated amount of \$100,000, for the initial contract term, and an amount not to exceed \$100,000, for each subsequent one (1) year extension period(s). Board authorization of this recommendation does not mean the amount shown will be expended.

JMM/mt