

Office of Superintendent of Schools  
Board Meeting of April 13, 2016

April 8, 2016

Jose L. Dotres, Chief Human Capital Officer  
Office of Human Capital Management

**SUBJECT: CONTRACTUAL EMPLOYMENT OF ADMINISTRATIVE ASSISTANT TO INDIVIDUAL SCHOOL BOARD MEMBER**

**COMMITTEE: PERSONNEL SERVICES AND STUDENT AND SCHOOL SUPPORT**

**LINK TO STRATEGIC BLUEPRINT: HIGHLY EFFECTIVE TEACHERS, LEADERS AND STAFF**

Ms. Perla Tabares Hantman, Chair, The School Board of Miami-Dade County, Florida, recommends that Ms. Gina M. Rimart be contractually employed as her Administrative Assistant to Board Member.

The terms and conditions of service as Administrative Assistant are set forth in the contractual forms which have been approved by the School Board Attorney for the employment of Ms. Gina M. Rimart.

This item does not appear on the published Agenda. Good cause exist to vary from the published agenda because the opportunity to employ the administrative assistant arose after publication.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, contractually employ Ms. Gina M. Rimart as Administrative Assistant, to Ms. Perla Tabares Hantman, effective April 18, 2016.

Good Cause  
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