Office of Superintendent of Schools Board Meeting of April 13, 2016

Financial Services Mrs. Judith M. Marte, Chief Financial Officer

SUBJECT:

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING

FEBRUARY 2016

COMMITTEE:

FISCAL ACCOUNTABILITY

LINK TO STRATEGIC

BLUEPRINT:

EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES

The Monthly Financial Report for the period ending February 2016 is presented to the Board.

The report contains the Statement of Operations for the General, Food Service and Capital Projects Funds.

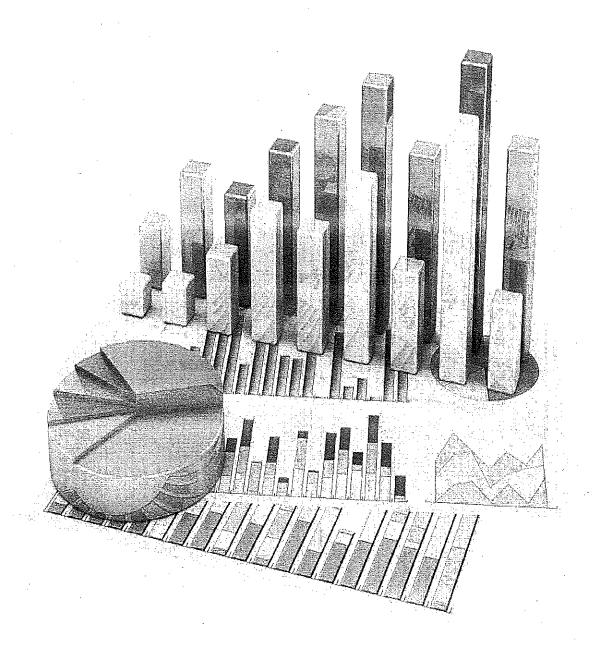
Copies of the attached Monthly Financial Report for the period ending February 2016 will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center.

RECOMMENDED:

That The School Board of Miami-Dade County, Florida, receive and file the Monthly Financial Report for the period ending

February 2016.

Monthly Financial Report - Unaudited For the Period Ending February 2016



Financial Services
Office of the Controller

Board Meeting of April 13, 2016

Miami-Dade County Public Schools

The School Board of Miami-Dade County, Florida

Ms. Perla Tabares Hantman, Chair
Dr. Dorothy Bendross-Mindingall, Vice Chair
Ms. Susie V. Castillo
Dr. Lawrence S. Feldman
Dr. Wilbert "Tee" Holloway
Dr. Martin Karp
Ms. Lubby Navarro
Ms. Raquel A. Regalado
Dr. Marta Pérez Wurtz

Superintendent of Schools

Mr. Alberto M. Carvalho

Student Advisor

Mr. Logan Schroeder-Stephens



Unaudited Monthly Financial Report for the Period Ending February 2016

The Superintendent of Schools

Presents:

The Monthly Financial Report for the period ending February and the thirty-five weeks ending February 29, 2016 indicating appropriations in the 2015-16 budget, revenues and expenditures to date by funds and other related financial data.

Recommends:

The report be accepted and placed on file.

Respectfully submitted,

Alberto M. Carvalho Superintendent

Prepared by:

Connie Pou, C.P.A.

Controller

Reviewed by:

Judith M. Marte

Chief Financial Officer

Unaudited Monthly Financial Report for the Period Ending February 2016

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The School Board of 1 Dade County, Florida Statement of Oper-auons (Unaudited)
GENERAL FUND (\$000)
Thirty-five Weeks Ended February 29, 2016

								% of YTD					
	•	Adopted	Ame	Amended	Öğ	Current Month	YTD	Actual to Amended		A Pie	돌호	Difference Increase/	% Increase/
Description		Budget	Buc	Budget ⁽¹⁾	Ac	Actual	Actual	Budget		Actual	<u>0</u>	(Decrease)	(Decrease)
REVENUES												,	
STATE SOURCES FEDERAL SOURCES	69-	1,188,598	69-	1,160,051	€9	93,392 \$	771,943	67%	₩	787,445	65	(15,502)	(2%)
LOCAL SOURCES TRANSFERS IN		1,528,578		1,529,832		48,903 3,145	1,304,308	85%		1,245,667		58,641	5% (21%)
TOTAL REVENUES	s	2,890,720	40	2,863,427	49-	145,698 \$	2,166,597	76%	49	2,148,896	₩	17,701	1%
EXPENDITURES													
SCHOOL LEVEL SERVICES TEACHING (includes salaries, frince benefits & other direct expenditures)	ь	1,965,094	6/3	1,928,464	69	173,056 \$	1,213,995	63%	69	1,216,210	65	(2,215)	(%0)
STUDENT SERVICES (includes counselors, psychologists & visiting teachers) TRANSPORTATION		123,069 68,725		121,224 77,829		10,869 6,717	81,806 49,315	67% 63%		84,456 50,507		(2,650)	(3%)
TOTAL DIRECT SERVICES TO STUDENTS	49	2,156,888	€9-	2,127,517	€	190,642 \$	1,345,116	%£9	69	1,351,173	69	(6,057)	(%0)
CUSTODIAL & MAINTENANCE SERVICES (includes utilities)		358,056		367,427		28,525	238,340	65%		238,543		(203)	(%0)
SCHOOL ADMINISTRATION COMMUNITY SERVICES		178,923 . 28,829		159,836 26,577		13,759 2,753	106,379 18,460	67% 69%	1	105,639 18,846	,	740 (396)	1% (2%)
TOTAL SCHOOL LEVEL SERVICES	₩.	2,722,696	69	2,681,357	69	235,679 \$	1,708,285	64%	69	1,714,201	့မှာ	(5,916)	(%0)
INSTRUCTIONAL SUPPORT SERVICES INSTRUCTION & CHRRICH IM DEVELOPMENT	69	. 24 470	69	24.501	64	2.453	. 15.639	64%	69	16.574	. 67	(835)	(9%)
INSTRUCTIONAL STAFF TRAINING INSTRUCTION RELATED TECHNOLOGY		2,433		2,945		250 2,728	1,814	62% 66%		2,037		(223)	(11%)
TOTAL INSTRUCTIONAL SUPPORT SERVICES	63	59,970	69	59,462	Ф	5,431 \$	38,600	92%	€9	39,047	vs.	(447)	(1%)
TOTAL SCHOOL LEVEL & INSTRUCTIONAL EXPENDITURES	₩	2,782,666	69	2,740,819	æ	241,110 \$	1,746,885	. 64%	€	1,753,248	ь	(6,363)	(%0)
BUSINESS SERVICES FISALS EVERVICES (Inductors accounting, budget, payroll,	49	12,264	₩>	11,430	€9	1,071 \$	5,600	49%	₩	6,825	()	(1,225)	(18%)
ecodulis pagatis a desi indragenteny CENTRA SERVICES (includes purchasing, personnel, risk management		57,630		62,915		3,359	30,346	48%		31,180		(834)	(%£)
A WALENIOLDS SERVICES ADMINISTRATIVE TECHNOLOGY SERVICES		2,079		2,656		313	1,801	%89	ľ	1,536		265	17%
TOTAL BUSINESS SERVICES	€9	71,973	us.	77,001	↔	4,743 \$	37,747	49%	65	39,541	€9	(1,794)	(%9)
CENTRAL ADMINISTRATION SCHOOL BOARD					•								
BOARD OFFICE BOARD ATTORNEY	62	3,167 2,910	(4	3,142 2,955	69-	265 \$ 230	2,320	74% 67%	↔	2,105 1,712	↔	215 266	10% 16%
OTHER (includes inspector general & independent auditors)		1,417		2,558		288	938	37%		872		99	8%
GENERAL ADMINISTRATION SUPERINTENDENTS OFFICE		1,513	٠	1,513		180	606	%09		. 698		04	%9
OTHER GENERAL ADMINISTRATION		3,320		3,839		333	2,622	68%		2,597		25	1%
TOTAL CENTRAL ADMINISTRATION	S	12,327	49	14,007	₩.	1,296 \$	8,767	63%	€	8,155	↔	612	8%
SUB-TOTAL EXPENDITURES	us.	2,866,966	49	2,831,827	€	247,149 \$	1,793,399	63%	69	1,800,944	€	(7,545)	(%0)
DEBT SERVICE (includes interest expense) TRANSFERS OUT		515 15,180		515 15,180		, ,	112	22% 0%		113		€ 1	(1%)
TOTAL EXPENDITURES	65	2,882,661	43	2,847,522	49	247,149 \$	1,793,511	63%	₩	1,801,057	44	(7,546)	(%0)
Excess (Deficiency) of Revenues Over Expenditures	s	8,059	€4-	15,905.	€7	(101,451) \$	373,086		€	347,839	₩	25,247	
. Beginning Fund Balance		124,554		124,554									
Less: Rebudgets, Reserves, Encumbrances & Commitments		(24,575)		(24,575)									
Unappropriated Fund Balance	w	108,038	φ.	115,884									

(1) This represents the budget as amended at the School Board meating on February 3, 2016. Sources: Offices of the Controller and Budget Management

				The Sc	hool Board State U	of land	The School Board of Miami-Dade County, Florida Statement of Operations Unaudited (\$000)	Count ions	r, Florida				
			<u> </u>	-	CAPITA	L P	CAPITAL PROJECTS FUNDS	SUNDS					
				Thi	ty-five We	eks	Thirty-five Weeks Ended February 29, 2016	uary 29	, 2016	,			- 1
The state of the s		Adopted		and the state of t	Current	Year	Year-To-Date	S	Commitment	Actual vs		Year-To-Date	
Description		Budget	Αш	Amended	Month	Q.	Actual		and	Amended		Actual	
	``	2015-16 ⁽³⁾	щ	Budget ⁽³⁾	Actual	2	2015-16	% Er	Encumbrance	Budget	%	2014-15"	- 11
REVENUES													
Local Optional Millage	₩.	392,814	€9.	392,814 \$	11,338	₩.	336,782 (1)	%98	NA	\$ (56,032)		303,654	93
PECO Revenues		19,300		19,300	1,045		14,500	75%	N/A	(4,800)		18,178	
Interest		692		692	372		972	140%	N/A	280	40%	372	
Transfers-in (Interfund)		1							N/A			•	
Sale of Bonds and Other Revenues		690,177		691,144	•		226,430	33%	N/A	(464,714)		•	
Misc Revenue		36,250		37,257	119		19,089	21%	N/A	(18,168)	_	26,327	- 1
Total	₩.	1,139,233	\$	1,141,207 \$	12,874	₩.	597,773	52%	N/A	\$ (543,434)	(48%) \$	348,531	اتح
Beginning Fund Balance	1	214,206		214,206					_				
Total Beginning Fund Balance &										Current			
Budgeted Revenues	43	1,353,439	₹\$-	1,355,413						Available			
EXPENDITURES										Balance			
Sites/Site Improvements	49	11,735	us.	16,802 \$	645	67)	_	40% \$	3,386	\$ 6,768		7,141	0,
Buildings & Additions		185,252		220,871	3,632			10%	32,713	165,600	•	14,567	
Renovations		698,602		657,083	13,404			12%	93,214	482,716	_	63,655	
Original & Additional Equipment		43,468		48,197	2,600		33,126 (2)	%69	11,984	3,087		41,477	
Other		25,218		25,647	37		2,027	8%	101	23,519		115	
Transfers-out		374,324		372,124	3,580		208,689	26%	•	163,435	44%	227,224	- 1
Total	\$	1,338,599	\$ 1	1,340,724 \$	23,798	₩	354,201	26% \$	141,398	\$ 845,125	63% \$	354,179	٠,
Excess (Deficiency) of		(300 906)		(400 E47) ¢	(800 020)	4	243 573				er	(5.648)	٠,
Revenues Over expenditures		(199,300)			1476'0	7	210,012				•	(2) (2)	Ţ
Projected Ending Balance	&	14,840	s.	14,689									

11% (20%) 161%

33,128 (3,678)

900

(Decrease) Increase/

(Decrease) Increase/

Difference

(27%) 72%

226,430 (7,238) 249,242

(7%) 55% 27% (20%)

(493) 7,991 17,498 (8,351) 1,912

1663% (8%) 0%

(18,535)

249,220

(1)-(2) Refer to accompanying "Notes to Monthly Financial Report."
(3) This represents the adopted budget approved by the School Board on September 9, 2015.
(4) The Statement of Operations is shown with comparative totals for fiscal year 2014-15.
(5) This represents the budget as amended at the School Board meeting on February 3, 2016.

Sources: Offices of the Controller and Budget Management

2

				Unan	Unaudited (\$000)	6								
	and the state of t			FOOD S	FOOD SERVICE FUND	QNN								
		T	hirty-fiv	e Weeks	Thirty-five Weeks Ended February	bruary	29,	2016						
Description	Adopted 2015-16	Amended 2015-16		Current Month	Year-To-Date Actual			Projected		Variance Favorable	;	Year-To-Date Actual [4]		% Increase/
	Budger	Budget		Actual	2015-16		% An	Annual 17	% (Unfa	(Unfavorable)	%	2014-15	(Decrease)	(Decrease)
REVENUES	_													
Local Sources:	\$ 18 79E	17 525	w	1 663	40 043	a	2 767	17 FOE	4009/ ¢		760	42 242	¢ (4.300)	(74 67)
Cod Sales	2			2001		- 0		0.20, 11			8 8			
Offier	çç '	ds.	י מ	, ,	λ.	.,	84% -	n '	%00L	• 1	Š '	E 65	77. (3)	7007)
Total Local Sources	16,760	17,560		1,663	10,945	æ	62%	17,560	100%	١	%0	12,226	(1.2	
State Sources:														
State Reimbursements	2,210	2,087	7	174	1,391	9	%29	2,087	100%	1	%0	1,473	(82)	(%9)
Other	z		1	1	3		т	•	1	4	ı	1		,
Total State Sources	2,210	2,087	7	174	1,391	S	%19	2,087	100%	1	%0	1,473	(82)	(%9)
Federal Sources:					1			1			;			
rederal Keimbursement	133,997	135,900	G	14,340	81,141			135,900	100%	1	%0	90,024	_	(3%)
Value of Fed. Commodities Received	9,250	9,250	٥.	805	9,555	(3) 10	103%	9,555	103%	305	3%	7,914	Ψ,	
Cash in Lieu of Donated Foods	1,126	1,126		124	713	٠٠	63%	1,126	100%		%0	787	(74)	
Commodity Repate	67	22	ام	,,	15		-	67	100%	1		10	a l	%0¢
Total Federal Sources	144,398	146,301		15,272	98,030	a)	67%	146,606	100%	305	%0	98,735		_
Total Revenues	\$ 163,368	\$ 165,948	\$	17,109	\$ 110,366	ų.	67% \$ 1	166,253	100% \$	305	%0	\$ 112,434	\$ (2,068)	(2%)
Beginning Fund Balance	21,798	21,798	ا ہے					21,798	100%					
Beginning Fund Balance &														
Budgeted/Projected Revenue	185,166	187,746	ر د				,-	188,051	100%					
EXPENDITURES			、 											
Cost of Goods Used:	1		-											
Purchased Foods	006'69 \$	006'69 \$. \$	6,303	\$ 41,903	(2)	\$ %09	69,900	100% \$	٠	%0	\$ 47,779	\$ (5,876)	(12%)
Federal Commodities	9,500	9,800	c	1,124			%89	9,800	100%	1	%0	6,373		4%
Other Nonfood Supplies	000'9	5,200		440	2,898		%99	5,200	100%	1	%0	3,630	(732)	(20%)
Salaries	43,370	44,670		4,298	27,195		%19	44,670	100%	t	%0	27,587		(% 12)
Fringes	22,651	22,894	≈ t•	2,037	15,134	(8)	%99	22,894	100%	1	% 0	14,952		%!
Energy Services	600'9	600'9	m ·	498	3,980		%99	6,009	100%	1	%0	3,883		2%
Purchased Services	6,765	6,765	ın ·	418	4,129	(8)	61%	6,765	100%	1	%0	3,560		16%
Material & Supplies	009	009	.	20	344	-4.)	27%	009	100%	2	%0	395		(13%)
Capital Outlay	1,500	1,500	n ,	238	1,209	(81%	1,500	100%		%0	1,931	(722)	(37%)
Indirect Cost	2,526			244				2,640		•	%0		١	(10%)
Total Expenditures	\$ 158,821	\$ 169,978	\$	15,650	\$ 105,082		62% \$ 1	169,978	100% \$	١	%0	\$: 111,939	\$ (6,857)	(%9)
Excess (Deficiency) of	(F (F3)	(4.020)		4 450	т 204			(3 705)				. 40	7 4	
Vevelines Ovel Experiments	(cc+'c) +		Iţ	1,439			0 +	(07)(0)					e	
Ending rund Balance	\$ 16,345	\$ 17,768	-	-			s?	18,073						
Less: Nonspendable Fund Balance-inventory	(2,830)		₹.					(2,830)						
Restricted Fund Balance \$ 13,515 \$	\$ 13,515	\$ 14,938	•				₩.	15,243						

(b) This represents the adopted budget approved by the School Board on September 9, 2016.

(6) This represents the budget as amended at the School Board meeting on February 03, 2016.

(7) The number of operating days in the current month was 19 and year-to-date was 114 as compared to the prior year's year-to-date of 119.

(8) Included in these categories is \$863,317 of maintenance chargebacks allocated \$276,989 to salaries, \$51,698 to fringes and \$534,760 to purchased services. Sources: Offices of the Controller, Budget Management and Food & Nutrition.

Unaudited Notes to the Monthly Financial Report for the Period Ending February 2016

General Fund

The General Fund is the primary operating fund of the School Board. General ad valorem tax revenues, revenues from the Florida Education Finance Program and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund.

- 1. Local property tax revenue is recorded on a cash basis. Comparison of the cash receipt figure to the budgeted annual total will enable the reader to determine the status of collections.
- 2. The following is a breakdown of commitments and encumbrances by expenditure type in the General Fund for the period ending February 29, 2016:

•	Commitments		Encumbrances	Totals
Employee Benefits Purchased Services Energy Services Materials & Supplies Capital Outlay Other	\$ 2,904,472 - 552,476 347,499	\$	257,506 38,098,799 22,806,143 7,083,860 5,405,160 721,663	\$ 257,506 41,003,271 22,806,143 7,636,336 5,752,659 721,663
Total	\$ 3,804,447	\$ _	74,373,131	\$ 78,177,578

Capital Projects Funds

These funds are used to account for financial resources segregated for the acquisition or construction of major capital facilities and their components.

- 1. Local property tax revenue is recorded on a cash basis. Comparison of the cash receipt figure to the budgeted annual total will enable the reader to determine the status of collections.
- 2. Retainage accruals are reported under the following expenditure categories for the period ending February 29, 2016:

Buildings and Additions	\$ 2,555,972
Land	32,932
Improvements Other Than Buildings	427,444
Renovations	5,707,008
Equipment	
Total	\$ 8,723,356

Unaudited Notes to the Monthly Financial Report for the Period Ending February 2016

Food Service Fund

This fund is used to account for the schools' Food Service operations. Operating funds are received or generated from federal, state and local sources.

Average daily student participation as a percentage of enrollments is 27% for breakfasts and 61% for lunches compared to 27% and 62% in 2014-2015 fiscal year, respectively. The total number of student meals served decreased 1.64% compared to the prior year.

The number of operating days in the current month was 19 and year-to-date was 114 compared to 119 in the prior year.

Net encumbrances as of month end amounted to \$1,139,571 of which \$698,201 is attributable to Capital Outlay; \$14,265 is attributable to Material and Supplies; \$427,105 is attributable to Purchased Services; and \$0 is attributable to Energy Services.

- 1. Federal Reimbursement claims are made on the basis of an established rate from the State Department and calculated by the number of each type of meal served, according to the reports submitted by each school.
- 2. The inventory valuations were recorded as submitted and certified by the Administrative Director, Food and Nutrition Management, Directors for Operations, Coordinators for Food Service Finance, Production and Planning, and Food Service Managers.
- 3. Based on the Florida Department of Education Technical Assistance Note, the fair value of commodities is to be recognized as revenue in the period the commodities are received. Additionally, the Governmental Accounting Standards Board (GASB) Statement No. 54, <u>Fund Balance Reporting and Governmental Fund Type Definitions</u> requires inventory to be reported under the category of nonspendable. At February 29, 2016 the commodity inventory balance was \$5,215,517.

Unaudited Notes to the Monthly Financial Report for the Period Ending February 2016

General Fund

Revenues (\$ in thousands)

Transfers-in represent reimbursements to the General Fund from LOML (local optional millage levy) for certain capital outlay expenditures, maintenance and repairs as authorized by Section 1011.71 Florida Statutes. Additionally, as a result of a change in financial reporting as directed by the Florida Department of Education (DOE), charter school capital outlay funding is recorded in the Capital Funds and then the Capital Funds reimburse the General Fund through a transfer-in. Also, as a result of a legislative change allowing for flexibility in the use of LOML funds, the Capital Funds also reimburse the General Fund for property & casualty insurance expenditures. As of February 2016, reimbursements to the General Fund through transfers-in amounted to \$87,995 consisting of \$61,966, \$8,334 and \$17,695 for capital outlay expenditures, charter school capital outlay, and property & casualty insurance, respectively.

Unaudited Monthly Financial Report for the Period Ending February 2016

Glossary of Terms

The following definitions are offered to assist readers in understanding the meaning of the accounting terminology used throughout this report.

funds or groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise the fund's assets, liabilities, fund

balance, revenues and expenditures.

Revenues Increases in governmental fund type net current assets from

other than expenditure refunds and residual equity transfers.

Expenditures Decreases in net financial resources. Expenditures include

current operating expenses which require the current or future

use of net current assets, debt service, and capital outlays.

Federal Commodities Are surplus food items distributed by the U.S. Department of

Agriculture.

Inventory The quantity of food, commodities and supplies acquired to

maintain the on going needs of the Food Service Program.

Miami-Dade County Public Schools Anti-Discrimination Policy

Federal and State Laws

The School Board of Miami-Dade County, Florida adheres to a policy of nondiscrimination in employment and educational programs/activities and strives affirmatively to provide equal opportunity for all as required by:

<u>Title VI of the Civil Rights Act of 1964</u> - prohibits discrimination on the basis of race, color, religion, or national origin.

<u>Title VII of the Civil Rights Act of 1964 as amended</u> - prohibits discrimination in employment on the basis of race, color, religion, gender, or national origin.

Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of gender.

Age Discrimination in Employment Act of 1967 (ADEA) as amended - prohibits discrimination on the basis of age with respect to individuals who are at least 40.

The Equal Pay Act of 1963 as amended - prohibits gender discrimination in payment of wages to women and men performing substantially equal work in the same establishment.

Section 504 of the Rehabilitation Act of 1973 - prohibits discrimination against the disabled.

<u>Americans with Disabilities Act of 1990 (ADA)</u> - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications.

The Family and Medical Leave Act of 1993 (FMLA) - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons.

The Pregnancy Discrimination Act of 1978 - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical conditions.

Florida Educational Equity Act (FEEA) - prohibits discrimination on the basis of race, gender, national origin, marital status, or handicap against a student or employee.

<u>Florida Civil Rights Act of 1992</u> - secures for all individuals within the state freedom from discrimination because of race, color, religion, sex, national origin, age, handicap, or marital status.

<u>Title II of the Genetic Information Nondiscrimination Act of 2008 (GINA)</u> - prohibits discrimination against employees or applicants because of genetic information.

Boy Scouts of America Equal Access Act of 2002 – no public school shall deny equal access to, a fair opportunity for groups to meet on school premises or in school facilities before or after school hours, or discriminate against, any group officially affiliated with Boy Scouts of America or any other youth or community group listed in Title 36 (as a patriotic society).

Veterans are provided re-employment rights in accordance with P.L. 93-508 (Federal Law) and Section 295.07 (Florida Statutes), which stipulate categorical preferences for employment.

In Addition:

School Board Policies 1362, 3362, 4362, and 5517 Prohibit harassment and/or discrimination against students, employees, or applicants on the basis of sex, race, color, ethnic or national origin, religion, marital status, disability, genetic information, age, political beliefs, sexual orientation, gender, gender identification, social and family background, linguistic preference, pregnancy, and any other legally prohibited basis. Retaliation for engaging in a protected activity is also prohibited.

Revised: (07.14)