

August 24, 2016

Financial Services
Mrs. Judith M. Marte, Chief Financial Officer

**SUBJECT: AWARD REQUEST FOR PROPOSALS NO. RFP-15-079-YWP -
EXTERNAL INDEPENDENT AUDITING SERVICES OF
EDUCATIONAL FACILITIES IMPACT FEES**

COMMITTEE: FISCAL ACCOUNTABILITY

**LINK TO STRATEGIC
BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES**

Procurement Management Services, at the request of the Office of Management and Compliance Audits, released the above-referenced solicitation. The purpose of this Request For Proposals (RFP) is to obtain the services of a public accounting firm whose partners or officers are independent certified accountants and are duly licensed to practice in the State of Florida, to perform an audit of the records of The School Board of Miami-Dade County, Florida, relating to the Educational Facilities Impact Fees established by the Interlocal Agreement between Miami-Dade County and The School Board.

This RFP was advertised on the Miami-Dade County Public Schools Procurement Management Services' website, the Demandstar website, *The Miami Times*, and the *Diario Las Americas* newspapers, BidNet and Florida Bid, as well as emailed to 70 potential bidders.

The initial term of the RFP shall be for three (3) years, commencing September 7, 2016 through September 6, 2019, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidder(s), be extended for two (2) additional one (1) year periods.

Strategies were employed to increase SBE/MBE participation. The Goal Setting Committee, recommended that this solicitation be sheltered due to the number of certified SBE/MBE vendors registered for this commodity code(s).

The Selection Committee reviewed the following four (4) vendor proposals: C Borders-Byrd, CPA LLC, GLSC & Company, PLCC, Rodriguez, Trueba & Co. CPA and Trimerge Consulting Group, PA. After considerable discussion, request and submission of the best and final offer and based on scoring criteria, the Selection Committee has recommended the award to one (1) vendor, C Borders-Byrd, CPA LLC.

Fund Source
100000 General

E-147

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. **AWARD** Request for Proposals No. RFP-15-079-YWP, **EXTERNAL INDEPENDENT AUDITING SERVICES OF EDUCATIONAL FACILITIES IMPACT FEES**, to obtain the services of a public accounting firm whose partners or officers are independent certified public accountants and are duly licensed to practice in the State of Florida, to perform an audit of the records of The School Board of Miami-Dade County, Florida, relating to the Educational Facilities Impact Fees established by the Interlocal Agreement between Miami-Dade County and The School Board, effective September 7, 2016, through September 6, 2019, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for two (2) additional one (1) year extension periods thereto, as follows:

C BORDERS-BYRD, CPA LLC
1221 BRICKELL AVENUE, 9TH FLOOR
MIAMI, FLORIDA 33131
OWNER/OFFICER: CYNTHIA BORDERS-BYRD,
MANAGING MANAGER
AFRICAN AMERICAN

MBE

2. **AUTHORIZE** Procurement Management Services to purchase up to the total estimated amount of \$80,100 for the initial contract term, and not to exceed \$26,700 for each subsequent one (1) year period. Board approval of this recommendation does not mean the amount shown will be expended.

JMM/ywp