

Jose L. Dotres, Chief Human Capital Officer
Office of Human Capital Management

- SUBJECT:**
1. PERSONNEL ACTION LISTING OF INSTRUCTIONAL AND NON-INSTRUCTIONAL APPOINTMENTS, REASSIGNMENTS, LEAVES AND SEPARATIONS FROM SEPTEMBER 9, 2016 THROUGH OCTOBER 6, 2016
 2. ACCEPTANCE OF RESIGNATION – DEFERRED RETIREMENT OPTION PROGRAM (DROP) LISTING 37

COMMITTEE: PERSONNEL SERVICES AND STUDENT AND SCHOOL SUPPORT

LINK TO STRATEGIC BLUEPRINT: HIGHLY EFFECTIVE TEACHERS, LEADERS AND STAFF

1. The Personnel Action Listing numbered 1089 consisting of 319 pages, includes the following items:

INSTRUCTIONAL		NON-INSTRUCTIONAL	
Full Time Appointments	164	Full Time Appointments	68
Part Time Appointments	235	Part Time Appointments	356
Reassignments & Change of Status	1,946	Reassignments & Change of Status	658
Leaves	63	Leaves	39
Temporary Assignment Ended	135	Temporary Assignment Ended	173
Resignations	80	Resignations	117
Separations	15	Separations	5

Submitted Requesting Approval:

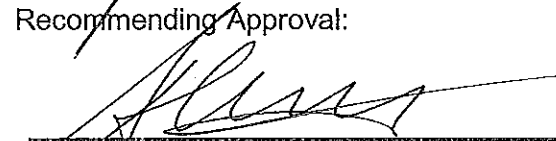


 Chief Human Capital Officer

November 7, 2016

 Date

Recommending Approval:



 Superintendent of Schools

November 7, 2016

 Date

NOTE: Numerous names are duplicated as a result of reassignments, changes in account serial numbers, job position code changes, and terminations of employees in positions. "Separations" include terminations for cause, retirements, and contracted endings for full-time employees.

A copy of Personnel Action Listing 1089, will be on file in the Office of the Recording Secretary of the School Board, in the Citizen Information Center, and the School Board Members' Office, prior to the Board Meeting of November 23, 2016.

2. Acceptance of Resignations – Deferred Retirement Option Program (DROP) Listing 37:

The Deferred Retirement Option Program (DROP) was approved by the 1997 Legislature and became effective on July 1, 1998. The DROP is a program in which eligible members of the Florida Retirement System, the Teachers' Retirement System, and the State and County Officers and Employees' Retirement System may elect to participate. This program allows for the members' retirement benefits to be deposited monthly into their DROP account (earning interest), while simultaneously permitting the members to continue to work for up to five additional years without earning additional credit for retirement. At the end of the DROP period, the employee terminates employment, receives or rolls over the accumulated monies in the DROP account, and begins receiving the monthly retirement benefits directly.

One of the documents required for participation in the DROP includes a resignation of employment, to be effective upon termination from the DROP. In order for these resignations to be binding, they must be accepted by the Board. As employees become eligible for retirement, they may elect to participate in DROP; therefore, a list of DROP participants will be submitted periodically to the Board for its acceptance.

Copies of DROP List 37 will be forwarded to the School Board members under separate cover.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. Approve the Personnel Action Listing 1089 for Instructional and Non-Instructional appointments, reassignments, leaves and separations from September 9, 2016 through October 6, 2016.
2. Accept the resignations from employment of those Deferred Retirement Option Program (DROP) participants, included in DROP Listing 37, as of the dates indicated.