Office of School Board Members November 14, 2017
Board Meeting of November 15, 2017

Ms. Perla Tabares Hantman, Chair

Co-Sponsors: Dr. Martin Karp, Vice Chair
Dr. Dorothy Bendross-Mindingall, Board Member
Ms. Susie V. Castillo, Board Member
Dr. Lawrence S. Feldman, Board Member
Dr. Steve Gallon III, Board Member
Ms. Lubby Navarro, Board Member
Dr. Marta Pérez, Board Member
Ms. Mari Tere Rojas, Board Member

Revised

SUBJECT: **COMPREHENSIVE ASSESSMENT OF WHITE FLEET**

COMMITTEE: **INNOVATION, GOVERNMENTAL RELATIONS AND COMMUNITY ENGAGEMENT**

LINK TO STRATEGIC BLUEPRINT: **EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES**

Under the guidelines of the Manual for Procedures for Managerial Exempt Personnel, the Superintendent of Schools is authorized to assign District vehicles to administrators when necessary for the performance of their job duties and in the best interest of the school system. Within the same guidelines, it provides that the school system will provide maintenance and gasoline for these vehicles.

During the September 13, 2016 School Board meeting, Agenda Item B-11 was proffered and passed by the Board directing the Superintendent to establish a manual of policies and procedures for the use of District owned vehicles by employees.

In an effort to maintain the safety, dependability, and condition of the vehicles, it is recommended that an assessment of the current SBAB Motor Pool and SBAB Administration Vehicles fleet be completed, and to include the current condition of each vehicle and the District personnel to whom receives these vehicles. It is further recommended that a schedule of maintenance for each vehicle be created and maintained.

Providing preventative care through a schedule of maintenance for the vehicles may result in a substantial cost savings to the District and provide the District personnel with a greater sense of security and dependability when utilizing the vehicles.

This Agenda Item has been reviewed and approved by the School Board Attorneys' Office as to form and legal sufficiency.

ACTION PROPOSED BY PERLA TABARES HANTMAN: That The School Board of Miami-Dade County, Florida authorizes the Superintendent to:

a. conduct an assessment of the SBAB Motor Pool and SBAB Administration Vehicles;
b. create a schedule of maintenance for the vehicles; and
c. report all information to the Board no later than January 2018.

Revised[2]
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