

Financial Services  
Mr. Ron Y. Steiger, Chief Financial Officer

**SUBJECT: AWARD INVITATION TO BID ITB NO. ITB-16-077-HR –  
SANITATION AND CLEANING SUPPLY PROGRAM**

**COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS**

**LINK TO STRATEGIC  
BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES**

Procurement Management Services at the request of the Department of Food and Nutrition, released the above-referenced solicitation. The purpose of this Invitation to Bid is to establish a contract, at firm unit prices, for services which provides a comprehensive sanitation and cleaning supply system, including a staff training program to be utilized at food service sites for The School Board of Miami-Dade County, Florida. This is a term bid which states that the Board may purchase quantities, as may be needed, but is not obligated to purchase any guaranteed amount. This ITB was advertised on the Procurement Management Services website, the Demandstar website, BidNet, Florida Bid, *South Florida Times* and the *Diario Las Americas* newspapers, and emailed to 241 potential bidders.

The initial term of the bid shall be for a period of three (3) years commencing July 25, 2018, through July 24, 2021, and may by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for two (2) additional one (1) year periods.

Strategies were employed to increase local participation. The Goal Setting Committee recommended that this solicitation be open, with 5% local preference points and a 5% SBE/MBE participation rate.

Three (3) vendors responded to this advertised bid. Based on the evaluation criteria listed in the ITB, the contract shall be awarded to two (2) vendors.

M-DCPS OEO staff verified the Small, Micro, Veteran and/or M/WBE certification status of the prime firm and all subcontractors.

In FY 2017-2018, the District spent \$463,500 on the current sanitation program. In year 1 of the recommended sanitation program, the District will spend an estimated maximum of \$372,554 with a minimum cost savings of \$90,946.

Fund Source  
Various

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida:

1. **AWARD INVITATION TO BID NO. ITB-16-077-HR – SANITATION AND CLEANING SUPPLY PROGRAM**, to provide a comprehensive sanitation and cleaning supply system including a staff training program, with an initial effective date of July 25, 2018 through July 24, 2021, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for two (2) additional one (1) year extension periods thereto, as follows:

**PRIMARY**

PORTION-PAC CHEMICAL CORPORATION  
400 NORTH ASHLAND AVENUE  
CHICAGO, ILLINOIS 60622  
OWNER/OFFICER: CHUCK AINSWORTH, DIRECTOR,  
BUSINESS DEVELOPMENT

Item 1 – Sanitation services and cleaning supply program @  
\$0.008099 per meal.

**ALTERNATE**

SANITECH SYSTEMS, INC.  
4033 HOLDEN ROAD  
LAKELAND, FLORIDA, 33811  
OWNER/OFFICER: GREGORY GUICE, PRESIDENT

Item 1 - Sanitation services and cleaning supply program @ \$  
0.0085 per meal.

2. **AUTHORIZE** Procurement Management Services to purchase, up to the total estimated amount of \$1,173,999 for the initial contract term, and an amount not to exceed \$391,333, for each subsequent one (1) year extension period(s). Board authorization of this recommendation does not guarantee any estimated quantities will be purchased.

RYS/hr