

Financial Services
Mr. Ron Y. Steiger, Chief Financial Officer

SUBJECT: AWARD INVITATION TO BID NO. ITB-18-016-CV– REFRIGERANT GASES

COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS

LINK TO STRATEGIC BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES

Procurement Management Services, at the request of the Office of School Facilities, released the above-referenced solicitation. The purpose of this Invitation to Bid (ITB) is to establish a pool of pre-approved vendors to purchase refrigerant gases for Miami-Dade County Public Schools Maintenance Material Management stock. This is a term bid which states that the Board may purchase quantities as needed, but is not obligated to purchase any guaranteed amount. This ITB was advertised on the Procurement Management Services' website. The solicitation was shared with the District offices for additional community outreach, including but not limited to social media, local newspapers, local radio stations and prior bid forecasting lists.

The initial term of the bid shall be for a three (3) year period, commencing May 8, 2019 through May 7, 2022 and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for two (2) additional one (1) year periods. At the time of contract extension, additional vendors may be added and/or removed, at the discretion of the District.

Strategies were employed to increase SBE/MBE (Small/Micro Business Enterprise) participation. The Goal Setting Committee recommended that this solicitation be open competitive with a 5% SBE/MBE, or 5% preference for local vendors.

Two (2) vendors responded to this solicitation. Based on the criteria listed in the ITB, the contract shall be awarded to two (2) vendors. The local preference goal of 5% was exceeded, with participation goal of 50%.

In FY 2017-2018, the District spent \$192,074 on refrigerant gases.

M-DCPS OEO staff verified the Small, Micro, Veteran and/or M/WBE certification status of the prime firm and all subcontractors.

Fund Source

Various

E-141

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. **AWARD** INVITATION TO BID NO. ITB-18-016-CV – REFRIGERANT GASES, to establish a contract, with a pool of pre-approved vendors to purchase refrigerant gases for The School Board of Miami-Dade County, Florida, with an initial effective date of May 8, 2019 through May 7, 2022 and may, by mutual agreement between The School Board of Miami-Dade County, Florida and the successful bidder, be extended for two (2) additional one (1) year extension periods thereto, as follows:
 - A. ASPEN REFRIGERANTS, INC.
38-18 33rd STREET
LONG ISLAND CITY, NY 11101
OWNER/OPERATOR: THOMAS M. SMYTH, PRESIDENT
 - B. THE WARE GROUP LLC
D.B.A. JOHNSTONE SUPPLY
14350 N. W. 56th COURT #123A
MIAMI LAKES, FL 33054
OWNER: CHRISTOPHER WARE, CEO
2. **AUTHORIZE** Procurement Management Services to purchase, up to the total estimated amount of \$900,000 for the initial contract term, and an amount not to exceed \$300,000 for each subsequent one (1) year extension period(s). Board authorization of this recommendation does not mean the amount shown will be expended.

RYS/cv