

Financial Services
Mr. Ron Y. Steiger, Chief Financial Officer

**SUBJECT: AWARD REQUEST FOR PROPOSALS NO. RFP-18-022-CM
- BACKGROUND SCREENING SERVICES**

COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS

**LINK TO STRATEGIC
BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES**

Procurement Management Services, at the request of the Office of Community Engagement, released the above-referenced solicitation. The purpose of this Request for Proposal (“RFP”) is to select qualified firms and/or individuals for the background screening services for school volunteers for all schools and district locations. This RFP was advertised on the Procurement Management Services’ and DemandStar websites. The solicitation was shared with District offices for additional community outreach, including but not limited to social media, local newspapers, local radio stations and prior bid forecasting lists.

The initial term of the bid shall be for a period of three (3) years, commencing July 24, 2019 through July 23, 2022, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for two (2) additional one (1) year periods. At the time of contract extension, additional vendors may be added and/or removed, at the discretion of the District.

Strategies were employed to increase SBE/MBE (Small/Micro Business Enterprise) participation. The Goal Setting Committee recommended that this solicitation be open with 5 points SBE/MBE.

Five (5) vendors responded to this advertised bid. Based on the evaluation criteria listed in the RFP, the selection committee’s recommendation and Best and Final Pricing, one (1) vendor was recommended for award.

In FY 18 - 19, the District background screened over 45,000 school volunteers and was allocated \$115,000 for background screening services at a rate of \$2.50. In addition to background screening services, the RFP services include digital identification badging, tracking of volunteer and mentor hours, and a notification component to communicate with volunteer stakeholders.

M-DCPS OEO staff verified the Small, Micro, Veteran and/or M/WBE certification status of the prime firm and all subcontractors.

**Revised
E-142**

Fund Source
Various

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. **AWARD** REQUEST FOR PROPOSALS NO. RFP-18-022-CM - BACKGROUND SCREENING SERVICES, to select qualified firms and/or individuals for the background screening services for school volunteers for all schools and district locations, initial effective date of July 24, 2019 through July 23, 2022, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for two (2) additional one (1) year extension periods thereto, as follows:

RAPTOR TECHNOLOGIES, LLC
631 WEST 22ND ST
P.O. BOX 7966
HOUSTON, TX 77270
OWNER/OFFICER: JAMES VESTERMAN, MANAGER
Services and Digital Identification Badging @ \$4.75 per
Person/Group

SUBCONTRACTOR(S):
J.D. PALATINE, LLC
8000 BROOKTREE RD, SUITE 210
WEXFORD, PA 15090
OWNER/OFFICER: CHAD KILLIAN, CEO

2. **AUTHORIZE** Procurement Management Services to purchase up to the total estimated amount of \$675,000 for the initial contract term and an amount not to exceed \$225,000 for each subsequent one (1) year extension period(s). Board authorization of this recommendation does not mean the amount shown will be expended.
3. **AUTHORIZE** Procurement Management Services to extend RFP-15-017-YWP for the current incumbent Verified Volunteers, up to a three (3) month contract extension, to permit transition of services. } **A
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