

Financial Services  
 Mr. Ron Y. Steiger, Chief Financial Officer

**SUBJECT: REQUEST FOR APPROVAL OF SCHOOL BOARD MEMBER TRAVEL (IN-STATE AND OUTSIDE OF THE STATE)**

**COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS**

**LINK TO STRATEGIC BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES**

In order to allow reimbursement to School Board members from the district school fund, for travel expenses incurred in the exercise of their regular duties and responsibilities as Board members, section 1001.39, Florida Statutes (2018) states that “any travel outside the district that exceeds \$500 requires prior approval by the district school board to confirm that such travel is for official business of the school district and complies with rules of the State Board of Education.” Section 1001.39 also requires that: “Any request for travel outside the state must include an itemized list detailing all anticipated travel expenses, including, but not limited to, the anticipated costs of all means of travel, lodging, and subsistence.” These requirements took effect on July 1, 2019.

Accordingly, this item seeks approval by the Board of all travel by School Board members taken in the furtherance of official business of the school district during the 2019-2020 school year. The list of travel being sought for approval includes all anticipated Board member travel (both in-state and outside of the state) that requires approval pursuant to § 1001.39, Florida Statutes (e.g., out of district travel that exceeds \$500 and travel outside of the state). Not all Board Members will attend each event, this list is a compilation of every Board Member’s current travel plans for official business of the school district.

ADDED

<b>Conference/Event</b>	<b>Location</b>
Council of Great City Schools (CGCS) Professional Development at Harvard University	Cambridge, Massachusetts
Florida School Boards Association Joint Conference	Tampa, Florida
State of Florida Legislative Meetings	Tallahassee, Florida
National School Boards Association (NSBA) Equity Symposium	Washington DC
NSBA Annual Conference	Chicago, IL
Magnet Schools of America Conference	Clark County, NV
CGCS Executive Committee Meeting	TBD

REVISED

Federal Advocacy Legislative Meetings	Washington DC
CGCS Annual Fall Conference	Louisville, KY
NALEO Annual Conference	Clark County, NV
National School Board Meeting	TBD
Greater Consortium of School Boards Meeting	Key West, FL
CUBE Steering Committee Meeting	TBD
CABSE Annual Conference	San Diego, CA
NALEO Policy Institute on School Governance	Chicago, IL
NALEO Policy Legislative Summit	Clark County, NV
NALEO Policy Institute on Public Finance	TBD

REVISED

A copy of the list of anticipated travel by School Board members and the requisite itemization of associated costs will be on file and available for inspection by the public, in the office of the Board Recording Secretary, Room 924 and in the Citizen Information Center, Room 102, 1450 NE Second Avenue, Miami, Florida 33132.

As the fiscal year progresses, travel by School Board members that was unanticipated as of the date of this item or that was not previously scheduled will require Board approval at a subsequent Board meeting.

**RECOMMENDED:**

That The School Board of Miami-Dade County, Florida: 1) approve the travel by Board members, as delineated in this item and as specified in the list of anticipated travel by School Board maintained in the Office of Citizen Information, which is incorporated herein by reference, for travel that exceeds \$500 and for all travel outside of the State of Florida; and 2) find that said travel by School Board members is for official business of the school district and complies with rules of the State Board of Education.

School Board Member Travel Plans for July 2019

**ANTICIPATED COST PER BOARD MEMBER ATTENDING**

Name of Event	Location	Dates	Transportation	Registration	Hotel	Meals
CGCS Accelerated Board Capacity Summer Institute:						
A Harvard Business School Executive Education Program*	Boston, MA	Jul-19	\$ 537	\$ 2,813	\$ -	\$ -
NALEO Policy Institute on School Governance	Chicago, IL	Sep-19	\$ 450	\$ -	\$ 250	\$ 50
NALEO Policy Legislative Summit	Clark County, NV	Oct-19	\$ 450	\$ -	\$ 500	\$ 75
CGCS Annual Fall Conference	Louisville, KY	Oct-19	\$ 450	\$ -	\$ 800	\$ 75
CABSE 3rd Annual Conference	San Diego, CA	Oct-19	\$ 650	\$ -	\$ 800	\$ 75
NALEO Policy Institute on Public Finance	TBD	Nov-19	\$ 450	\$ -	\$ 500	\$ 75
Florida School Board Association Joint Conference	Tampa, FL	Dec-19	\$ 200	\$ -	\$ 350	\$ -
National School Board Association Equity Symposium*	Washington DC	Feb-20	\$ 450	\$ 1,655	\$ -	\$ -
National School Board Association Annual Conference	Chicago, IL	Apr-20	\$ 400	\$ 795	\$ 800	\$ 50
Magnet School of America Conference	Clark County, NV	Apr-20	\$ 450	\$ -	\$ 500	\$ 75
NALEO Annual Conference	Clark County, NV	Jun-20	\$ 450	\$ -	\$ 500	\$ 75
CGCS Executive Committee Meeting	TBD	TBD	\$ 450	\$ -	\$ 200	\$ 25
CUBE Steering Committee Meeting	TBD	TBD	\$ 450	\$ -	\$ 200	\$ 25
Federal Advocacy Legislative Meetings	Washington DC	TBD	\$ 450	\$ -	\$ 200	\$ 25
National School Board Meeting	TBD	TBD	\$ 450	\$ -	\$ 800	\$ 100

\* Registration includes lodging and meals

R  
E  
V  
I  
S  
E  
D