

Jose L. Dotres, Chief Human Capital Officer
Office of Human Capital Management

SUBJECT: REQUEST APPROVAL OF:
1. PERSONNEL ACTION LISTING
2. INSTRUCTIONAL PERSONNEL ASSIGNED TO TEACH OUT-OF-FIELD

COMMITTEE: PERSONNEL, STUDENT, SCHOOL, AND COMMUNITY SUPPORT

**LINK TO STRATEGIC
BLUEPRINT: HIGHLY EFFECTIVE TEACHERS, LEADERS AND STAFF**

1. The Personnel Action Listing numbered 1124 consisting of 247 pages, includes the following items:

INSTRUCTIONAL		NON-INSTRUCTIONAL	
Full Time Appointments	263	Full Time Appointments	78
Part Time Appointments	161	Part Time Appointments	241
Reassignments & Change of Status	936	Reassignments & Change of Status	497
Temporary Assignment Ended	370	Temporary Assignment Ended	159
Leaves	59	Leaves	28
Separations	4	Separations	96
Retirements	29	Retirements	46
Full Time Resignations	41	Full Time Resignations	36
Part Time Resignations	6	Part Time Resignations	30

Submitted Requesting Approval:



Chief Human Capital Officer

September 16, 2019

Date

Recommending Approval:



Superintendent of Schools

September 16, 2019

Date

NOTE: Numerous names are duplicated as a result of reassignments, changes in account serial numbers, job position code changes, and terminations of employees in positions.

A copy of the Personnel Action Listing 1124, will be on file in the Office of the Recording Secretary of the School Board, in the Citizen Information Center, and the School Board Members' Office, prior to the Board Meeting of October 2, 2019.

2. Instructional Personnel Assigned to Teach Out-of-Field:

Florida State Board Rule 6A-1.0503(4), authorizes the School Board to approve those teachers assigned to teach out-of-field. To ensure that the District receives the highest levels of Florida Education Finance Program (FEFP) funding possible, instructional personnel requiring School Board approval to teach out-of-field is submitted to the Board.

The District, with support from region offices, schools and Information Technology Services, closely monitors out-of-field assignments, as well as teachers on such assignments, to insure compliance with appropriate certification requirements and timelines. Said requirements and timelines are as follows:

- Individuals assigned to teach out-of-field must complete at least 6 semester hours of college credit or 120 inservice points toward in-field compliance each year. For Bachelor's degree level subjects, achievement of a passing score on the appropriate subject area examination earned since July 1, 2002, meets all requirements toward in-field compliance. All requirements toward in-field certification must be completed within three years.
- Out-of-field teachers assigned to teach English to Speakers of Other Languages (ESOL) must complete at least three semester hours of college credit or the equivalent toward the ESOL requirements within the first two calendar years from the date of the initial assignment. Additionally, three semester hours or the equivalent must be completed during each year thereafter until all requirements are completed.

The list for approval of instructional personnel assigned to teach out-of-field will be on file in the Office of the Recording Secretary of the School Board, in the Citizen Information Center, and the School Board Members' Office, prior to the October 2, 2019, Board Meeting.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, approve the:

1. Personnel Action Listing 1124 for Instructional and Non-instructional appointments, reassignments, leaves, separations, retirements and resignations from August 16, 2019 through September 5, 2019.
2. Instructional personnel assigned to teach out-of-field from January 12, 2019 through September 23, 2019.