

Financial Services  
Mr. Ron Y. Steiger, Chief Financial Officer

**SUBJECT: AWARD INVITATION TO BID NO. ITB-18-069-HR – KITCHEN EQUIPMENT REPAIR, REPLACE AND/OR INSTALL**

**COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS**

**LINK TO STRATEGIC BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES**

Procurement Management Services, at the request of the Office of Facilities, released the above-referenced solicitation. The purpose of this Invitation to Bid (ITB) is to establish a pre-approved vendor list for kitchen equipment maintenance, components, incidental materials and repairs, replace, retrofit, supplies and/or installation services, for Miami-Dade County Public Schools. This is a term bid which states that the Board may purchase quantities as needed, but is not obligated to purchase any guaranteed amount. This ITB was advertised on the Procurement Management Services' and DemandStar websites. The solicitation was shared with the District offices for additional community outreach, including but not limited to social media, local newspapers, local radio stations and prior bid forecasting lists.

The initial term of the bid shall be for a three (3) year period, commencing November 20, 2019 through November 21, 2022, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for two (2) additional one (1) year periods. At the time of contract extension, additional vendors may be added and/or removed, at the discretion of the District.

Strategies were employed to increase SBE/MBE (Small/Micro Business Enterprise) participation. The Goal Setting Committee recommended that this solicitation be open with a 5% preference for local vendors.

Five (5) vendors responded to this solicitation, two of which do not possess the required license. Based on the criteria listed in the ITB, the contract shall be awarded to three (3) vendors.

In FY 2018-2019, the District spent \$207,056 on kitchen equipment repairs.

M-DCPS OEO staff verified the Small, Micro, Veteran and/or M/WBE certification status of the prime firm and all subcontractors.

Fund Source

Various

**E-145**

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida:

1. **AWARD** INVITATION TO BID NO. ITB-18-069-HR – KITCHEN EQUIPMENT REPAIR, REPLACE AND/ OR INSTALL, to establish a pre-approved vendor list for kitchen equipment maintenance, components, incidental materials and repairs, replace, retrofit, supplies and/or installation services, as needed, for Miami-Dade County Public Schools. during the term of the bid, with an initial effective date of November 20, 2019 through November 21, 2022, and may, by mutual agreement between The School Board of Miami-Dade County, Florida and the successful bidder, be extended for two (2) additional one (1) year extension periods thereto, as follows:
  - A. ADVANCE CASE PARTS, INC.  
12489 NW 44TH STREET  
CORAL SPRINGS, FL 33065  
OWNER/OPERATOR: GEORGE E. HUDE, VICE PRESIDENT
  - B. HERITAGE FOOD SERVICE GROUP, INC.  
5130 EXECUTIVE BOULEVARD  
FORT WAYNE, IN 46808  
OWNER/OPERATOR: JOHN MCDONOUGH, PRESIDENT
  - C. TWC SERVICES, INC.  
150 MARITIME DRIVE  
SANFORD, FL 32771  
OWNER/OPERATOR: PAUL MORRISON, PRESIDENT
2. **AUTHORIZE** Procurement Management Services to purchase, up to the total estimated amount of \$1,500,000 for the initial contract term, and an amount not to exceed \$500,000 for each subsequent one (1) year extension period(s). Board authorization of this recommendation does not mean the amount shown will be expended.

RYS/hr