

Jose L. Dotres, Chief Human Capital Officer
Office of Human Capital Management

SUBJECT: REQUEST APPROVAL OF:
1. PERSONNEL ACTION LISTING
2. INSTRUCTIONAL PERSONNEL ASSIGNED TO TEACH OUT-OF-FIELD

COMMITTEE: PERSONNEL, STUDENT, SCHOOL, AND COMMUNITY SUPPORT

LINK TO STRATEGIC BLUEPRINT: HIGHLY EFFECTIVE TEACHERS, LEADERS AND STAFF

The Personnel Action Listing numbered 1127 consisting of 133 pages, includes the following items:

INSTRUCTIONAL		NON-INSTRUCTIONAL	
Full Time Appointments	54	Full Time Appointments	74
Part Time Appointments	74	Part Time Appointments	83
Reassignments & Change of Status	633	Reassignments & Change of Status	291
Temporary Assignment Ended	160	Temporary Assignment Ended	79
Leaves	19	Leaves	6
Separations	8	Separations	11
Retirements	14	Retirements	26
Full Time Resignations	17	Full Time Resignations	19
Part Time Resignations	8	Part Time Resignations	32

Submitted Requesting Approval:



Chief Human Capital Officer

December 16, 2019
Date

Recommending Approval:



Superintendent of Schools

December 16, 2019
Date

NOTE: Numerous names are duplicated as a result of reassignments, changes in account serial numbers, job position code changes, and terminations of employees in positions.

A copy of Personnel Action Listing 1127 will be on file in the Office of the Recording Secretary of the School Board, in the Citizen Information Center, and the School Board Members' Office, prior to the Board Meeting of January 15, 2020.

2. Instructional Personnel Assigned to Teach Out-of-Field:

Florida State Board Rule 6A-1.0503(4), authorizes the School Board to approve those teachers assigned to teach out-of-field. To ensure that the District receives the highest levels of Florida Education Finance Program (FEFP) funding possible, instructional personnel requiring School Board approval to teach out-of-field is submitted to the Board.

The District, with support from region offices, schools and Information Technology Services, closely monitors out-of-field assignments, as well as teachers on such assignments, to insure compliance with appropriate certification requirements and timelines. Said requirements and timelines are as follows:

- Individuals assigned to teach out-of-field must complete at least 6 semester hours of college credit or 120 inservice points toward in-field compliance each year. For Bachelor's degree level subjects, achievement of a passing score on the appropriate subject area examination earned since July 1, 2002, meets all requirements toward in-field compliance. All requirements toward in-field certification must be completed within three years.
- Out-of-field teachers assigned to teach English to Speakers of Other Languages (ESOL) must complete at least three semester hours of college credit or the equivalent toward the ESOL requirements within the first two calendar years from the date of the initial assignment. Additionally, three semester hours or the equivalent must be completed during each year thereafter until all requirements are completed.

The list for approval of instructional personnel assigned to teach out-of-field will be on file in the Office of the Recording Secretary of the School Board, in the Citizen Information Center, and the School Board Members' Office, prior to the January 15, 2020, Board Meeting.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, approve the:

1. Personnel Action Listing 1127 for Instructional and Non-instructional appointments, reassignments, leaves, separations, retirements and resignations from November 22, 2019 through December 12, 2019.
2. Instructional personnel assigned to teach out-of-field from September 24, 2019 through January 10, 2020.