

Office of School Facilities  
Raul F. Perez, Chief Facilities Design and Construction Officer

**SUBJECT: AUTHORIZATION TO RENEW THE PROGRAM MANAGEMENT SUPPORT SERVICES (PMSS) AGREEMENT WITH WSP USA INC., FOR THIRTY-ONE (31) MONTHS, AND CORRECT THE AGREEMENT SCRIVENER'S ERROR, AS AMENDED**

**COMMITTEE: FACILITIES AND CONSTRUCTION**

**LINK TO STRATEGIC FRAMEWORK: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES**

On May 8, 2013, the Board commissioned WSP USA Inc. (WSP), formerly known as Parsons Brinkerhoff, Inc., to perform Program Management Support Services (PMSS) for a seven (7) year term, with options for renewal at the Board's sole discretion. To effectively support on-going and future General Obligation Bond work, staff recommends that the Agreement with WSP be renewed for thirty (31) months, until December 7, 2022.

Services provided by WSP include, but are not limited to, procurement of design and construction professionals, contractor prequalification, project scoping, scheduling, estimating, and project management at the various stages of implementation (design, construction, closeout, warranty and/or related services). All services are conducted within M-DCPS procedures, standards/guidelines, Board policies, state laws and codes. The specific services provided by WSP are set forth in Work Order(s) issued by the District with not-to-exceed hourly rates, multipliers, consulting fee(s) and reimbursables, as it deems necessary. The Board intends to continue holding contracts with design professionals, construction firms, and support consultants for the GOB projects, which will continue to ensure that there is a firewall between these services and those provided by WSP. Work Orders will continue to be issued by staff through a master Agreement for Program Management Support Services that has been negotiated with WSP.

WSP will continue to work in tandem with, and under the direction of, in-house staff on the GOB program as may be assigned by the District. Project management and technical support will be integrated with District project teams. This strategy has provided the flexibility needed to carry out specialized tasks, addressing fluctuating project workloads and maintaining appropriate program controls at all levels of implementation without increases in District staffing levels.

During this thirty-one (31) month period, the Board and WSP have agreed that the yearly total work hours WSP's support services staff may work will be increased from 1,896 hours to 1,936 hours. Many capital projects require management during District recess periods, and this will allow WSP support staff to manage their projects during these periods. All other contract fees, terms and conditions shall remain the same as under the current Agreement.

Additionally, authority to correct the Agreement is requested. At the Board Meeting of August 14, 2019, Board Item F-29, a scrivener's error occurred with the name of the sub-consultant firm added to the list of WSP's sub-consultants. The correct name of the firm is Geotech Consultants International, Inc., d/b/a GCI, Inc.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, authorize a renewal to the Program Management Support Services Agreement with WSP USA Inc., for thirty-one (31) months, and correction of the Agreement scrivener's error, as amended.

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