

Financial Services
Mr. Ron Y. Steiger, Chief Financial Officer

SUBJECT: AWARD REQUEST FOR PROPOSALS NO. RFP-19-009-CM – THIRD PARTY ADMINISTRATION (TPA) SERVICES FOR SELF FUNDED WORKERS’ COMPENSATION AND LIABILITY PROGRAM

COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS

LINK TO STRATEGIC FRAMEWORK: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES

Procurement Management Services, at the request of the Office of Risk and Benefits Management, released the above-referenced solicitation. The purpose of this Request for Proposal (“RFP”) is to obtain Third Party Administration (TPA) Services for the Self Funded Workers’ Compensation and Liability Program for Miami-Dade County Public Schools. This RFP was advertised on the Procurement Management Services’ and DemandStar websites. The solicitation was shared with District offices for additional community outreach, including but not limited to social media, local radio stations and prior bid forecasting lists.

The initial term of the bid shall be for a period of five (5) years, commencing July 1, 2020 through June 30, 2025, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for one (1) additional two (2) year period.

Strategies were employed to increase SBE/MBE (Small/Micro Business Enterprise) participation. The Goal Setting Committee recommended that this solicitation have 5 points SBE/MBE to be utilized at the time of evaluation.

M-DCPS OEO staff verified the Small, Micro, Veteran and/or M/WBE certification status of the prime firms and all subcontractors.

E-141

At the regularly scheduled bid opening of December 17, 2019, responses from the following proposers were received:

- USIS, Inc
- Sedgwick Claims Management Services, Inc.
- Gallagher Bassett Services, Inc.

A Selection Committee meeting advertised through the Office of Citizen’s Information was held on January 24, 2020.

The Committee met and reviewed and evaluated all proposals, as well as an independent analysis prepared by the District’s property and casualty insurance consultant, Siver Insurance Consultants. Based on the review and scoring evaluation, the Committee voted in favor of awarding Request for Proposal (RFP) #19-009-CM, Third Party Administration (TPA) Services for The Self-Funded Workers’ Compensation and Liability Program to Gallagher Bassett Services, Inc. The Committee directed the Office of Procurement Management Services to negotiate a best and final offer. The rates recommended for award, represent Gallagher Bassett Services, Inc.’s best and final pricing.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. **AWARD** Gallagher Bassett Services, Inc. the Third Party Administration (TPA) Services for The Self-Funded Workers’ Compensation and Liability Program contract, pursuant to Request For Proposal RFP# 19-009-CM effective July 1, 2020, for a five-year term subject to cancellation provisions which provide for the ability for the District to cancel the contract at any time, requiring only notification of cancellation, pending contract negotiations and execution; with the ability to renew for one two (2) year period at the following rates rate for each of the five fiscal years;

Annual Flat Fee:	
<u>7/1/2020 – 6/30/2021</u>	<u>\$5,475,000</u>
<u>7/1/2021 – 6/30/2022</u>	<u>\$5,552,625</u>
<u>7/1/2022 – 6/30/2023</u>	<u>\$5,631,414</u>
<u>7/1/2023 – 6/30/2024</u>	<u>\$5,711,386</u>
<u>7/1/2024 – 6/30/2025</u>	<u>\$5,792,556</u>

GALLAGHER BASSETT SERVICES, INC.
2850 GOLF ROAD
ROLLING MEADOWS, IL 60008
OWNER/OFFICER: SCOTT R. HUDSON, PRESIDENT

SUBCONTRACTORS:

CLAIMS INVESTIGATION AGENCY, INC. **MBE**
7171 S.W. 24TH STREET, SUITE 205
MIAMI, FL 33155
OWNER/OFFICER: DONALD BLAIR, PRESIDENT

EDUARDO E. NERET, P.A. **MWBE**
2100 CORAL WAY, PENTHOUSE 706
MIAMI, FL 33145
OWNER/OFFICER: EDUARDO E. NERET, PRESIDENT
HISPANIC AMERICAN OWNED

ISABEL S. MARTINEZ, PL **MBE/MWBE**
2655 LE JEUNE ROAD, SUITE 809
CORAL GABLES, FL 33134
OWNER/OFFICER: ISABEL S. MARTINEZ, MANAGER
HISPANIC AMERICAN OWNED

JURNEY & ASSOCIATES, INC. **MBE**
782 NW 42ND AVE, SUITE 428
MIAMI, FL 33126
OWNER/OFFICER: MARTHA C. JURNEY, PRESIDENT

MARTINEZ ROMAN, P.A. DBA MARTINEZ ROMAN GOEHL,
P.A. **SBE/MWBE**
8005 N.W. 155TH STREET, SUITE A
MIAMI LAKES, FL 33016
OWNER/OFFICER: CHARLIE MARTINEZ, PRESIDENT
HISPANIC AMERICAN OWNED

MIAMI-HIALEAH MEDICAL GROUP, INC.
1025 EAST 25 TH. STREET
HIALEAH, FL 33013
OWNER/OFFICER: MONICA GRINBERG, PRESIDENT

S.K.I., INC. **SBE**
18191 NW 68TH AVENUE, SUITE 112
MIAMI, FL 33015
OWNER/OFFICER: WARREN GERSTEIN, PRESIDENT

QUINLAN DISABILITY MANAGEMENT, INC. **SBE/MWBE**
600 SANDTREE DRIVE, SUITE 210C
PALM BEACH GARDENS, FL 33403
OWNER/OFFICER: PATRICIA H. QUINLAN
WOMAN OWNED

WASSERMAN & THOMAS, P.A. **MBE/MWBE**
15150 NW 79TH COURT, SUITE 195
MIAMI LAKES, FL 33016
OWNER/OFFICER: DAMIAN THOMAS, PRESIDENT
AFRICAN AMERICAN OWNED

SPEAKEASY/MEDIATION PROS
1111 N WESTSHORE BLVD, SUITE 500
TAMPA, FL 33607
OWNER/OFFICER: KASEY L. KIMBROUGH, CEO

TOTAL NETWORK RESOURCES, LLC
2844 PROCTOR RD, SUITE 1
SARASOTA, FL 34231
OWNER/OFFICER: RHONA BOHAN, MANAGER

2. **AUTHORIZE** the Superintendent of Schools to execute a contract with Gallagher Bassett Services, Inc. to provide Third Party Administration (TPA) Services for The Self-Funded Workers' Compensation and Liability Program pursuant to the provisions of RFP#19-009-CM.

RYS:mgf