

Financial Services
Mr. Ron Y. Steiger, Chief Financial Officer

SUBJECT: AWARD REQUEST FOR PROPOSALS NO. RFP-19-082-CM – EXTERNAL INDEPENDENT AUDITING SERVICES FOR WLRN/TV AND RADIO

COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS

LINK TO STRATEGIC BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES

Procurement Management Services, at the request of the Office of Management and Compliance Audits, released the above-referenced solicitation. The purpose for this Request For Proposals (RFP) is to select an external public accounting firm, whose partners or officers are independent certified public accountants and are duly licensed to practice in the State of Florida, to perform the basic financial statement audit of the WLRN Television and Radio Stations operated by the School Board of Miami-Dade County. In addition, services include attestation procedures for the Annual Financial Report (AFR) of the operations of WLRN Television and Radio Stations, namely the examination of the AFR and its annual filing with the Corporation for Public Broadcasting (CPB). This RFP was advertised on the Procurement Management Services website, as well as Periscope and DemandStar, which emailed to 388 potential bidders. The solicitation was shared with the District's Office of Economic Opportunity (OEO) for additional community outreach.

The initial term of the bid shall be for a three (3) year period, commencing September 7, 2021 through September 6, 2024, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for two (2) additional one (1) year periods, and if needed, an additional ninety (90) days beyond the expiration of the renewal period.

The Goal Setting Committee recommended that this solicitation be sheltered for SBE/MBE firms.

Four (4) vendors responded to this advertised bid. The bid was advertised as a sheltered market solicitation, meaning that only certified proposers were eligible for evaluation. Based on the criteria listed in the solicitation and the Selection Committee's scoring, the current incumbent, C Borders-Byrd CPA, LLC, is being recommended for award. The District will benefit from a cost avoidance, as the District will continue to pay the same rate from the previous five (5) years.

In Fiscal Year 2019-2020, the District spent \$19,500 for the basic financial audit of the operations of the Television and Radio Stations and \$5,000 for the attestation procedures for the AFR.

Fund Source
Various

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. **AWARD** REQUEST FOR PROPOSALS NO. RFP-19-082-CM – EXTERNAL INDEPENDENT AUDITING SERVICES FOR WLRN/TV AND RADIO, to select an external public accounting firm, whose partners or officers are independent certified public accountants and are duly licensed to practice in the State of Florida, to perform the basic financial statement audit of the WLRN Television and Radio Stations operated by the School Board of Miami-Dade County. In addition, services include attestation procedures for the Annual Financial Report (AFR) of the operations of WLRN Television and Radio Stations, namely the examination of the AFR and its annual filing with the Corporation for Public Broadcasting (CPB), effective September 7, 2021 through September 6, 2024, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidder, be extended for two (2) additional one (1) year extension periods thereto and if needed, an additional ninety (90) days beyond the expiration of the renewal period, as follows:

C BORDERS-BYRD CPA LLC **MBE/MWBE**
540 N W 165TH STREET ROAD, SUITE 300
MIAMI, FL 33169
OWNER/OFFICER: CYNTHIA D. BORDERS-BYRD
AFRICAN AMERICAN

2. **AUTHORIZE** Procurement Management Services to purchase up to a total estimated amount of \$73,500, for the initial contract term of three (3) years, and an amount not to exceed \$19,500 for the basic financial statement audit of the operations of the Television and Radio Stations operated by the School Board of Miami-Dade County, and \$5,000 for the attestation procedures for the AFR, namely the examination of the AFR and its annual filing with the CPB, for each subsequent one (1) year extension period(s). Board authorization of this recommendation does not mean the amounts shown will be expended.