

Financial Services
Mr. Ron Y. Steiger, Chief Financial Officer

SUBJECT: AWARD REQUEST FOR PROPOSALS NO. RFP-19-083-CM – EXTERNAL INDEPENDENT AUDITING SERVICES OF EDUCATIONAL FACILITIES IMPACT FEES

COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS

LINK TO STRATEGIC BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES

Procurement Management Services, at the request of the Office of Management and Compliance Audits, released the above-referenced solicitation. The purpose of this Request For Proposals (RFP) is to obtain the services of a public accounting firm whose partners or officers are independent certified public accountants and are duly licensed to practice in the State of Florida, to perform an audit of the records of The School Board of Miami-Dade County, Florida (The School Board), relating to the Educational Facilities Impact Fees established by the Interlocal Agreement between Miami-Dade County and the School Board. This RFP was advertised on the Procurement Management Services website, as well as Periscope and DemandStar, and emailed to 381 potential bidders. The solicitation was shared with the District's Office of Economic Opportunity (OEO) for additional community outreach.

The initial term of the bid shall be for a three (3) year period, commencing September 7, 2021 through September 6, 2024, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for two (2) additional one (1) year periods, and if needed, an additional ninety (90) days beyond the expiration of the renewal period.

The Goal Setting Committee recommended that this solicitation be sheltered for SBE/MBE firms.

Two (2) vendors responded to this advertised bid. The bid was advertised as a sheltered market solicitation, meaning that only certified proposers were eligible for evaluation. Based on the criteria listed in the solicitation and the Selection Committee's scoring, the current incumbent, C Borders-Byrd CPA, LLC, is being recommended for award. The District will benefit from a cost avoidance, as the District will continue to pay the same rate from the previous five (5) years.

M-DCPS OEO staff verified the Small, Micro, Veteran and/or M/WBE certification status of the firm(s).

In Fiscal Year 2019-2020, the District spent \$26,700 on external independent auditing services of educational facilities impact fees.

Fund Source

Various

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. **AWARD REQUEST FOR PROPOSALS NO. RFP-19-083-CM – EXTERNAL INDEPENDENT AUDITING SERVICES OF EDUCATIONAL FACILITIES IMPACT FEES**, to obtain the services of a public accounting firm whose partners or officers are independent certified public accountants and are duly licensed to practice in the State of Florida, to perform an audit of the records of The School Board of Miami-Dade County, Florida (The School Board), relating to the Educational Facilities Impact Fees established by the Interlocal Agreement between Miami-Dade County and the School Board, effective September 7, 2021 through September 6, 2024, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidder, be extended for two (2) additional one (1) year extension periods thereto and if needed, an additional ninety (90) days beyond the expiration of the renewal period, as follows:

C BORDERS-BYRD CPA LLC **MBE/MWBE**
540 N W 165TH STREET ROAD, SUITE 300
MIAMI, FL 33169
OWNER/OFFICER: CYNTHIA D. BORDERS-BYRD
AFRICAN AMERICAN

2. **AUTHORIZE** Procurement Management Services to purchase up to a total estimated amount of \$26,700, for the initial contract term of three (3) years, and an amount not to exceed \$8,900, for each subsequent one (1) year extension period(s). Board authorization of this recommendation does not mean the amounts shown will be expended.