

Ms. Perla Tabares Hantman, Chairman

**SUBJECT: ORGANIZATIONAL CHARTS**

**COMMITTEE: PERSONNEL, STUDENT, SCHOOL & COMMUNITY SUPPORT**

**LINK TO STRATEGIC PLAN: EFFECTIVE AND SUSTAINABLE OPERATIONAL PRACTICES**

Florida Statute 1012.27 grants the Superintendent of Schools authority to make personnel decisions and recommendations necessary for the effective operation of the school district. It has been customary for the Superintendent of Schools to conduct a yearly major personnel realignment, restructuring, and reorganization of selected district offices, including but not limited to superintendent's cabinet, senior staff, and other critical administrative positions that provide direct support to the Board. During the regular course of business, School Board members and their staff work on community concerns and issues that oftentimes require assistance from administrative staff. Providing up-to-date organizational charts that accurately reflect the prevailing administrative structure in District offices enhances Board members efficiency and timeliness when serving the community and improves communication within the organization.

This Board item seeks to direct the Superintendent of Schools, in consultation with the School Board Attorney, to review School Board policies, procedures and practices, and where necessary and appropriate, initiate rulemaking to require the regular and timely submittal of up-to-date organizational charts of District offices to the Board. The submittal of these organizational charts, bearing the name of the officeholder, shall take place as part of the Superintendent's yearly reorganization, and shall be updated thereafter, as needed, in order to accurately reflect the prevailing senior administrative structure in District offices. These organizational charts shall also be made available on the District's website.

This item has been reviewed and approved by the School Board Attorney's Office as to form and legal sufficiency.

**ACTION PROPOSED BY CHAIRMAN  
MS. PERLA TABARES HANTMAN:**

That The School Board of Miami-Dade County, Florida, direct the Superintendent of Schools, in consultation with the School Board Attorney, to review School Board policies, procedures and practices, and where necessary and appropriate, initiate rulemaking to require the regular and timely submittal of up-to-date organizational charts of District offices to the Board. The submittal of these organizational charts, bearing the name of the officeholder, shall take place as part of the Superintendent's yearly reorganization, and shall be updated, as needed, thereafter in order to accurately reflect the prevailing senior administrative structure in District offices. These organizational charts shall also be made available on the District's website. The implementation of this action must be included in the November 16, 2022, School Board Meeting Agenda.