

Dr. Dawn M. Baglos, Chief Human Capital Officer
Office of Human Capital Management

**SUBJECT: REQUEST APPROVAL OF ADMINISTRATIVE APPOINTMENTS
FOR 2022-2023 AND JOB DESCRIPTIONS**

COMMITTEE: PERSONNEL, STUDENT, SCHOOL, AND COMMUNITY SUPPORT

**LINK TO STRATEGIC
PLAN: HIGHLY EFFECTIVE TEACHERS, LEADERS AND STAFF**

The administrative assignment recommendations are made in accordance with Board Policies 1111; 1120; 1130; 1130.01; 3120.01, and the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

Considerations for reassignments of managerial exempt, professional and technical personnel were predicated upon an intensive review of information by appropriate administrators. Based upon current job trends, a competitive market analysis, and/or a demonstrated market demand, the Superintendent has the authority to adjust compensation upon appointment and thereafter, within the pay grade set forth in this item, to effectively recruit and retain the most talented workforce. Outside candidates must successfully complete any State and District mandated background screening requirements [e.g., fingerprinting (Level II), drug screening], prior to hiring.

The recommended managerial exempt, professional and technical personnel appointments reflect the honoring of requests for lateral reassignments, where possible. Assignments of personnel and appointments of managerial exempt, professional and technical staff may be a result of the Board-approved advertisement and selection process, or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

State statutes and subsequent changes in Board policies governing Administrative/Professional and Technical Staffing require that all first year principalship appointments be "Interim" appointments.

In order to fill school-site allocations and other allocations vacated by promotion, leave, retirement, and other attritional factors, it is recommended that the following personnel assignments be authorized by the School Board. Revisions, additions and/or deletions may be made to the recommended personnel assignments, as necessary, to ensure efficient school system operations, and if such modifications are made, a revised Board item will be submitted, prior to the Board meeting.

The previous realignment of Early Childhood Programs to the Division of Academics, established a singular focus on Educational Services and Exceptional Student Education (ESE) in the Office of Academics and Transformation. As such, the department will now be known as Educational Services and Exceptional Student Education and will be dedicated to ensuring students receive appropriate educational services that facilitate student achievement and provide successful post-school outcomes.

The establishment of the job description for Assistant Superintendent, Educational Services and Exceptional Student Education is at no additional cost as it will replace an existing open MEP pay grade 25 position. Similarly, the Deputy Chief of Staff is being established at no additional cost to the district as it will replace an existing MEP pay grade 24. Both the Assistant Superintendent and the Deputy Chief of Staff are cost neutral to the District.

Furthermore, authorization of the Board is requested to establish and classify and update job descriptions made in accordance with School Board Policy 1600 and with Florida Statutes 1001.42 and 1012.22. A copy of the job descriptions described below will be forwarded to Board Members under separate cover and will be placed on file in the offices of Citizen Information Center and the Board Recording Secretary.

SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS
PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Fatima R. Balderramos	Interim Elementary Principal Parkview Elementary School	PR	Elementary Principal Parkview Elementary School	PR
Tanisha N. Cunningham	Interim Elementary Principal W. J. Bryan Elementary School	PR	Elementary Principal W. J. Bryan Elementary School	PR
Jose L. Pena	Interim K-8 Center Principal Coconut Palm K-8 Center	PR	K-8 Center Principal Coconut Palm K-8 Center	PR

SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Michele J. Alamo	Teacher West Lakes Preparatory Academy	--	Temporary Elementary Assistant Principal Oak Grove Elementary School	AP
Tacoma Foster	Teacher Hialeah Gardens Senior High School	--	Temporary Middle Assistant Principal Miami Lakes Middle School	AP

SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>	
Maura Fernandez	Teacher Palm Lakes Elementary School	--	Temporary Elementary Assistant Principal Palm Lakes Elementary School	AP	} ADDED
Richard Padron	Teacher Miami Southridge Senior High School	--	Temporary Elementary Assistant Principal South Dade Middle School - Grades 4-8	AP	

SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Fred J. Clermont	Interim Elementary Assistant Principal Early Childhood Programs (Grant Funded)	AP	Elementary Assistant Principal Early Childhood Programs (Grant Funded)	AP

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
MANAGERIAL EXEMPT

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>	
Elaine Castilla	External Candidate	--	Lead Systems Analyst Office of Assessment, Research, & Data Analysis	19	} ADDED
Denise Castillo	District Coordinator Governmental Affairs & Land Use	19	Supervisor, Facilities Management Governmental Affairs & Land Use	20	

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
MANAGERIAL EXEMPT

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Isis A. Clark	Treasury Compliance Specialist Office of Treasury Management	18	District Coordinator Office of Treasury Management	19
Dario Guerra	Executive Director, Financial Reporting Office of Treasury Management	22	District Director, Financial Reporting Office of Treasury Management	23
Ana O. Lara	Chief of Staff to Board Member Board Members' Office	--	District Supervisor, Talent Management Office of Professional Learning & Career Development (Grant Funded) (Effective 11/22/2022)	21
Ines Meras	Senior Assistant Principal Dr. Michael M. Krop Senior High School	AP	Executive Director, Community Services Office of Family & Community Engagement	22
Alyssa Pagliery	Administrative Assistant Office of the Superintendent	--	District Analyst Office of Family & Community Engagement	17
Anseing N. Partridge	Instructional Support Specialist Office of Exceptional Student Education (Grant Funded)	20	Instructional Supervisor, ESE Office of Exceptional Student Education (Grant Funded)	21

ADDED

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
MANAGERIAL EXEMPT

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Giselle Perdomo	Treasury Compliance Specialist Office of Treasury Management	18	District Coordinator Office of Treasury Management	19
Johanna M. Quintana	Lead Systems Support Specialist Infrastructure & System User Support	--	Application Support Specialist Application Development & Client Support	16
Carmen H. Rodriguez	External Candidate	--	Executive Director, School Budgets Division of General Accounting	22
Humberto P. Rodriguez	ESE Placement Specialist Office of Exceptional Student Education	--	Instructional Support Specialist Office of Exceptional Student Education	20
Jennifer D. Roque	Instructional Support Specialist Department of English Language Arts	20	District Supervisor, Instructional Support (Bilingual K-12) Department of English Language Arts (Grant Funded)	21
Michael D. Wertz	Supervisor II, Facilities Operations Facilities Operations, Maintenance	44	Director, Facilities Services Facilities Operations, Maintenance	21

ADDED

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PROFESSIONAL TECHNICAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Juan O. Boada	Network Infrastructure Support Infrastructure & Systems Support	--	Network Analyst Miami-Dade Schools Police Department	41
Kaila Leconte	External Candidate		Investigator, CIU Civilian Investigative Unit (Grant Funded)	42
Luis Perez	Foreperson - Network Infrastructure Support Technician Infrastructure & System User Support	--	Network Analyst Infrastructure & System User Support	41
Wanda Ramirez	Staff Auditor II Office of Management & Compliance Audits	40	Senior Auditor Office of Management & Compliance Audits	41
Ricot Theodore	Electrician II (Journey person) Facilities Operations, Maintenance	--	Coordinator, Construction Facilities Operations, Maintenance	40

} ADDED

NON-SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS
PROFESSIONAL TECHNICAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Joel J. Flores	Coordinator, Facilities Operations Facilities Operations, Maintenance	40	Coordinator, Construction Facilities Operations, Maintenance	40

} ADDED

RECOMMENDED: That effective December 15, 2022, or as soon thereafter as can be facilitated, The School Board of Miami-Dade County, Florida:

1. establish and classify:
 - a. Assistant Superintendent, Educational Services and Exceptional Student Education (ESE), MEP pay grade 25
 - b. Deputy Chief of Staff, MEP pay grade 24

2. approve the recommendation for appointments and lateral transfers to be effective December 15, 2022, or as soon thereafter as can be facilitated, with the exception of the effective dates as noted throughout the item and authorize compensation adjustments pursuant to the MEP Manual.

SALARY RANGES					
http://salary.dadeschools.net					
	*MEP		DCSAA		SCHOOL POLICE
26	\$117,244 - \$204,839	47	\$ 73,701 - \$125,310	S3	\$110,552 - \$142,292
25	\$108,370 - \$167,690	46	\$ 70,194 - \$119,351	S2	\$ 89,606 - \$131,673
24	\$103,362 - \$157,465	45	\$ 66,851 - \$113,662		
PR	\$100,612 - \$132,556	44	\$ 63,669 - \$108,255		
23	\$ 93,162 - \$147,240	43	\$ 60,632 - \$103,094		
22	\$ 83,300 - \$137,015	42	\$ 57,754 - \$ 98,200		
21	\$ 77,183 - \$126,790	41	\$ 55,005 - \$ 93,525		
VP	\$ 80,481 - \$102,923	40	\$ 52,378 - \$ 89,065		
AP (12m)	\$ 78,328 - \$ 98,970	39	\$ 49,889 - \$ 84,826		
AP (10m)	\$ 73,292 - \$ 93,921	38	\$ 47,518 - \$ 80,798		
20	\$ 71,536 - \$116,565	37	\$ 45,247 - \$ 76,937		
19	\$ 66,552 - \$100,205	36	\$ 43,000 - \$ 73,267		
18	\$ 61,846 - \$ 89,980	35	\$ 40,000 - \$ 69,790		
17	\$ 55,956 - \$ 79,755				
16	\$ 52,846 - \$ 69,530				