

Dr. Dawn M. Baglos, Chief Human Capital Officer  
Office of Human Capital Management

**SUBJECT: REQUEST APPROVAL OF ADMINISTRATIVE APPOINTMENTS  
FOR 2022-2023 AND JOB DESCRIPTIONS**

**COMMITTEE: PERSONNEL, STUDENT, SCHOOL, AND COMMUNITY SUPPORT**

**LINK TO STRATEGIC  
PLAN: HIGHLY EFFECTIVE TEACHERS, LEADERS AND STAFF**

The administrative assignment recommendations are made in accordance with Board Policies 1111; 1120; 1130; 1130.01; 3120.01, and the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

Considerations for reassignments of managerial exempt, professional and technical personnel were predicated upon an intensive review of information by appropriate administrators. Based upon current job trends, a competitive market analysis, and/or a demonstrated market demand, the Superintendent has the authority to adjust compensation upon appointment and thereafter, within the pay grade set forth in this item, to effectively recruit and retain the most talented workforce. Outside candidates must successfully complete any State and District mandated background screening requirements [e.g., fingerprinting (Level II), drug screening], prior to hiring.

The recommended managerial exempt, professional and technical personnel appointments reflect the honoring of requests for lateral reassignments, where possible. Assignments of personnel and appointments of managerial exempt, professional and technical staff may be a result of the Board-approved advertisement and selection process, or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

State statutes and subsequent changes in Board policies governing Administrative/Professional and Technical Staffing require that all first year principalship appointments be "Interim" appointments.

In order to fill school-site allocations and other allocations vacated by promotion, leave, retirement, and other attritional factors, it is recommended that the following personnel assignments be authorized by the School Board. Revisions, additions and/or deletions may be made to the recommended personnel assignments, as necessary, to ensure efficient school system operations, and if such modifications are made, a revised Board item will be submitted, prior to the Board meeting.

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Furthermore, authorization of the Board is requested to establish and classify and update job descriptions made in accordance with School Board Policy 1600 and with Florida Statutes 1001.42 and 1012.22. A copy of the job descriptions described below will be forwarded to Board Members under separate cover and will be placed on file in the offices of Citizen Information Center and the Board Recording Secretary.

**SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Yamberli N. Cruz	Elementary Assistant Principal Pinecrest Elementary School	AP	Interim Elementary Principal Joe Hall Elementary School	PR
Anita C. Marti	Elementary Assistant Principal Spanish Lake Elementary School	AP	Temporary Elementary Principal Twin Lakes Elementary School	PR
Crystal Spence	Administrative Director, School Operations/Alternative Education 5000 Role Models	24	Elementary Principal Norland Elementary School (Career re-direction at the request of the incumbent) (Effective 01/19/2023)	PR

} ADDED

**SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS**  
**PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Iliana B. Artime	Temporary Middle Principal George Washington Carver Middle School	PR	Middle Principal George Washington Carver Middle School	PR
Dillon M. Williams	Temporary Elementary Principal South Hialeah Elementary School	PR	Elementary Principal South Hialeah Elementary School	PR

} ADDED

**SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Georgina A. Fuentes	Teacher Miami Beach Fienberg/Fisher K-8 Center	--	Temporary Elementary Assistant Principal Miami Beach Fienberg/Fisher K-8 Center	AP
Angel R. Maloy	Teacher Henry E.S. Reeves K-8 Center	--	Temporary Middle Assistant Principal Carol City Middle School	AP
Mercedes Palma	Math Coach Hialeah Gardens Elementary School	--	Temporary Elementary Assistant Principal Spanish Lake Elementary School	AP
Argentina R. Quick	Child Care Specialist Dorothy M. Wallace COPE Center	--	Temporary Elementary Assistant Principal West Homestead K-8 Center	AP

} ADDED

**SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Isabel Hernandez	Elementary Assistant Principal West Homestead K-8 Center	AP	Adult Assistant Principal Miami Sunset Adult Education Center	AP

**SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Shekinah G. Mcintosh	Middle Assistant Principal Carol City Middle School	AP	Elementary Assistant Principal Carrie P. Meek/Westview K-8 Center	AP

**NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**MANAGERIAL EXEMPT**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Natalie Z. Aguiar	Temporary Instructor	--	District Analyst Office of Risk & Benefits Management	17
Dennis I. Arechavala	Returning to the District	--	Executive Director, Facilities Planning Governmental Affairs & Land Use	22
Benjamin L. Cooper IV	District Administrative Assistant Office of Professional Learning & Career Development	--	District Analyst Office of Risk & Benefits Management	17
Sasha E. Diaz	Teacher Miami Jackson Senior High School	--	District Analyst Office of Risk & Benefits Management	17

ADDED

**NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**MANAGERIAL EXEMPT**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>	
Raquel Diaz	Staff Specialist Payroll Department	18	Supervisor, Payroll Payroll Department	20	} ADDED
Ariel V. Edwards	District Supervisor, Instructional Support Office of School Improvement	21	Executive Director, Curriculum Support Education Transformation Office (Grant Funded)	22	
Miriam Faraco	ERP Analyst Office of Risk & Benefits Management	17	Lead Systems Analyst Office of Risk & Benefits Management	19	
Vanessa Y. Flores	Director, Procurement Management & Strategic Sourcing, Vendor Development & Management Procurement Management Services	21	District Director, Procurement Management Services Procurement Management Services	23	
David A. Garcia	ERP Analyst HR Information Services	17	Coordinator, Compensation Administration Department of Compensation Administration (Grant Funded)	19	
Ruben Gomez	Social Media Strategist Office of Communications	35	Director, Marketing Office of Communications	21	} ADDED

**NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**MANAGERIAL EXEMPT**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>	
Miranda L. James	Director, Procurement Management & Strategic Sourcing, Vendor Development & Management Procurement Management Services	21	District Director, Procurement Management Services Procurement Management Services	23	
Gelowe Jean	Fiscal Specialist Department of Compensation Administration	--	Coordinator, Compensation Administration Department of Compensation Administration	19	
Evaggelia Kasselakis	Director, Staff Development/Nutrition Education Department of Food & Nutrition	45	Director, Food Service Operations Department of Food & Nutrition	21	} ADDED
Alice P. Margolis	Supervisor, Food Service Reporting & Fiscal Claims Department of Food & Nutrition	19	District Supervisor, Financial Operations Department of Food & Nutrition	21	
Lunilda L. McVay	Psychologist Division of Psychological Services	--	Director, Community Outreach Office of Educational Services & Exceptional Student Education (Grant Funded)	21	} ADDED

**NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**MANAGERIAL EXEMPT**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>	
Giselle Mendieta	Senior Assistant Principal North Miami Beach Senior High School	AP	Director, Community Outreach Office of Educational Services & Exceptional Student Education (Grant Funded)	21	} ADDED
Helena Pernas	Director, Food & Menu Programs Department of Food & Nutrition	21	Executive Director, Budget & Operational Services Department of Food & Nutrition	22	} REVISED
Treska V. Rodgers	Executive Director, Non-Instructional Training Office of Professional Learning & Career Development	22	District Director, Instructional & Non-Instructional Staff Development Office of Professional Learning & Career Development	23	} ADDED
Jorge A. Rodriguez	Director, Facilities Services Capital Improvement Projects	21	District Director, Facilities Capital Improvement Projects	23	
Joseph Wenham	External Candidate	--	Purchasing Agent Procurement Management Services	17	} ADDED

**NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**PROFESSIONAL TECHNICAL**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Esteban Barreto	Electrician II (Journey person) Facilities Maintenance & Operations	--	Coordinator I, Facilities Operations Facilities Maintenance & Operations	40
Mark J. Hedgemond	Senior Production Operator Computer & Facilities Operations	--	Network Operations Center Specialist I Computer & Facilities Operations	37
Justin J. Little	Network Infrastructure Support Technician Infrastructure & System User Support	--	Network & Cybersecurity Analyst I Network, Cybersecurity & Technical Services	42
Johann Padron	Foreperson-Network Infrastructure Support Technician Infrastructure & Systems Support	--	Senior Project Manager, Network Services Infrastructure & Systems Support	43
Diane S. Perez	Manager III, Facilities Operations Facilities Maintenance & Operations	39	Coordinator I, Facilities Operations Facilities Maintenance & Operations	40
Efrain J. Soto	Insulation Worker (Journey person) Facilities Maintenance & Operations	--	Coordinator I, Facilities Operations Facilities Maintenance & Operations	40

**NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**PROFESSIONAL TECHNICAL**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>	
Vincent J. Wiggins	External Candidate	--	Network Analyst Intergovernmental Affairs, Family & Community Engagement	41	} ADDED

**NON-SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS**  
**PROFESSIONAL TECHNICAL**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Greg A. Mohr	Environmental Engineer Division of Safety & Emergency Management	44	Environmental Specialist Division of Safety & Emergency Management	44

**RECOMMENDED:** That effective February 16, 2023, or as soon thereafter as can be facilitated, The School Board of Miami-Dade County, Florida:

1. establish and classify:

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- f. Lead SAP Business Analyst, MEP pay grade 23
- g. Senior SAP Business Analyst, MEP pay grade 22
- h. SAP Business Analyst, MEP pay grade 21
- i. School Safety Compliance Coordinator, MEP pay grade 20
- j. VPK Fiscal Support Specialist, DCSAA pay grade 37

2. approve the changes to title and minimum qualifications: Environmental Engineer Specialist, DCSAA pay grade 44 to Environmental Specialist, DCSAA pay grade 44.
  
3. approve the recommendation for appointments and lateral transfers to be effective February 16, 2023, or as soon thereafter as can be facilitated, with the exception of the effective dates as noted throughout the item and authorize compensation adjustments pursuant to the MEP Manual.

**SALARY RANGES**  
<http://salary.dadeschools.net>

	<b>*MEP</b>		<b>DCSAA</b>		<b>SCHOOL POLICE</b>
26	\$117,244 - \$204,839	47	\$ 73,701 - \$125,310	S3	\$110,552 - \$142,292
25	\$108,370 - \$167,690	46	\$ 70,194 - \$119,351	S2	\$ 89,606 - \$131,673
24	\$103,362 - \$157,465	45	\$ 66,851 - \$113,662		
PR	\$100,612 - \$132,556	44	\$ 63,669 - \$108,255		
23	\$ 93,162 - \$147,240	43	\$ 60,632 - \$103,094		
22	\$ 83,300 - \$137,015	42	\$ 57,754 - \$ 98,200		
21	\$ 77,183 - \$126,790	41	\$ 55,005 - \$ 93,525		
VP	\$ 80,481 - \$102,923	40	\$ 52,378 - \$ 89,065		
AP (12m)	\$ 78,328 - \$ 98,970	39	\$ 49,889 - \$ 84,826		
AP (10m)	\$ 73,292 - \$ 93,921	38	\$ 47,518 - \$ 80,798		
20	\$ 71,536 - \$116,565	37	\$ 45,247 - \$ 76,937		
19	\$ 66,552 - \$100,205	36	\$ 43,000 - \$ 73,267		
18	\$ 61,846 - \$ 89,980	35	\$ 40,000 - \$ 69,790		
17	\$ 55,956 - \$ 79,755				
16	\$ 52,846 - \$ 69,530				