

seeks Board approval for the hiring of an experienced, entry level attorney to fill the vacancy and to allow the General Counsel to provide salary increments to those AGCs that will be assigned new duties and responsibilities as a result of the vacancy.

As such, after having completed the screening and interview process, the General Counsel is requesting authorization to enter into a contractual agreement with Ms. Guadalupe Martinez, Esq., to fill the Associate General Counsel Attorney vacancy. The proposed contract, job description and resume of the selected applicant have been forwarded to the Board under separate cover.

Revised

In order to support the OGS's Succession Management Plan, the General Counsel is also requesting the approval of salary adjustments for AGCs that are taking new job responsibilities. These new assignments only include one job code change: an AGC that is moving from the area of Exceptional Student Education (Job Code 8205) to the area of Academic Programs & Compliance (Job Code 8103). The other AGCs will remain in their current job codes and will also remain within their current and same salary schedule in the area of General Litigation I (Job Code 8105). Due to the vacancy that will result from the departure of the AGC, the hiring of a new Associate General Counsel and the approval of salary adjustments within the OGC salary schedule will be cost neutral and within the OGC budget. The names of the AGCs receiving salary adjustments along with the corresponding Job Codes have been provided to the Board under separate cover.

Revised

RECOMMENDED:

That The School Board of Miami-Dade County, Florida, authorize the General Counsel to enter into an employment contract with Ms. Guadalupe Martinez, Esq., for the position of Associate General Counsel (General Litigation) and the salary adjustments for Associate General Counsels that are being assigned additional responsibilities in accordance with the approved salary schedule.

Revised