

Office of Facilities Design & Construction  
Raul F. Perez, Chief Facilities Design & Construction Officer

**SUBJECT: AUTHORIZATION FOR A ONE-YEAR EXTENSION OF THE ARCHITECTURAL/ENGINEERING PROJECTS CONSULTANTS (A/EPC) SHELTERED MARKET - MICRO BUSINESS ENTERPRISES AGREEMENT FOR MISCELLANEOUS PROJECTS WITH CONSTRUCTION BUDGETS UP TO \$2.0 MILLION EACH, UNDER THE SAME TERMS, CONDITIONS, AND FEES AS THE ORIGINAL AGREEMENT**

**COMMITTEE: FACILITIES AND CONSTRUCTION**

**LINK TO STRATEGIC PLAN: EFFECTIVE & SUSTAINABLE OPERATIONAL PRACTICES**

Background

On July 25, 2018, the Board commissioned SR Architects, P.A. (SRA), JSA Group, Inc. (JSA), and Keith Martin Architect, Inc. (KMA), as A/EPC Sheltered Market (SM) - Micro Business Enterprises (MBE) firms for a four-year term. The firm of SRA is no longer certified with the State to provide professional services.

The A/EPC firms are providing continuing (term) contract professional services for miscellaneous projects in which the construction budgets do not exceed \$2.0 Million, study activities for which professional fees do not exceed \$100,000 each, and services of a specified nature, per Florida Statute.

Article XV of the A/EPC SM-MBE Agreement allow for the extension(s) of A/EPC services at the option of the Board. On July 20, 2022, the Board authorized a one-year extension for all three firms. The District's current A/EPC SM-MBE Agreement with the above subject firms will expire on July 25, 2023.

To effectively support on-going, future, and General Obligation Bond-funded projects, staff recommends that the A/EPC SM-MBE Agreement with the two remaining firms be extended for an additional one-year period, to expire on July 25, 2024, under the same terms, conditions, and fees as the original Agreement, at no additional cost to the Board.

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Staff requested updated information from the firms, and the firms submitted the requested documentation. The documents have been reviewed and accepted by staff.

JSA holds a M-DCPS MBE (Tier 2) and M/WBE (Hispanic-American) certificate. KMA holds a M-DCPS MBE (Tier 1) and M/WBE (African-American) certificate.

M-DCPS' A/EPC Performance Evaluations (most recent average scores for projects currently underway or completed within the last three years, based on a scale of 1-5, low to high) as of March 31, 2023, are as follows:

- JSA 3.01
- KMA 2.76

The firms have agreed to the one-year extension, and all professional and business licenses and insurance certificates are current and in full force and effect. There have been no changes to the firms' principals, management/company structure, sub-consultants, or location.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, authorize a one-year extension to the Architectural/Engineering Projects Consultants (A/EPC) Sheltered Market - Micro Business Enterprises Agreement for miscellaneous projects with construction budgets up to \$2.0 Million each, under the same terms, conditions, and fees, as the original Agreement, with the following firms:

- JSA Group, Inc.
- Keith Martin Architect, Inc.

NS:CC:cc