

Mr. Jose Bueno, Chief of Staff  
Office of Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OF THE TENTATIVE BOARD MEETING SCHEDULE FOR 2024**

**COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS**

**LINK TO STRATEGIC PLAN: INFORMED, ENGAGED, & EMPOWERED STAKEHOLDERS**

Each year, as a part of the Board's November Organization Meeting, a schedule of School Board meetings is approved for a one-calendar-year period, beginning with the upcoming January. This year, for example, when the Board meets on Tuesday, November 14, 2023, it will give final approval to the recommended meeting schedule for January-December 2024.

Consistent with past practice, and in order to aid District planning efforts, staff is proposing that the Board give advance tentative approval to meeting dates through December 2024. By the Board tentatively approving a schedule of meeting dates at this time, planning for the many district-wide activities which occur throughout the 2023-2024 school year may begin. This then places Board members and staff in a better position to plan their own calendars of activities and avoid schedule conflicts.

In projecting Board meeting dates through the end of 2024, staff considered: (1) the pattern of Board meeting dates from previous years; (2) the Board's 2023-2024 calendar, including holidays and recess periods; (3) legislatively-mandated window periods for such special meetings as budget public hearings; and no fewer than two (2) Budget Workshops shall be scheduled between May and the First Budget Public Hearing in preparation for the Budget cycle, and (4) major religious holidays.

Considering that the dates for September-December 2023 meetings have already been approved by the Board, the tentative dates projected for January-December 2024 School Board meetings are as follows:

January 17	May 15	September 11 <sup>***</sup>
February 13 <sup>*****</sup>	June 18 <sup>*****</sup>	October 16
March 13	July 24	November 19 <sup>****/*****</sup>
March 20 <sup>*</sup>	July 31 <sup>**</sup>	November 20
April 17	August 13 <sup>*****</sup>	December 11

- \* Instructional Material Public Hearing
- \*\* First Budget Public Hearing
- \*\*\* Regular Meeting/Second Budget Public Hearing
- \*\*\*\* Organization Meeting
- \*\*\*\*\* Tuesday Meeting

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, tentatively approve for planning purposes, the following schedule of Board meeting dates for the period January-December 2024: January 17, February 13, March 13, March 20 (Instructional Materials Public Hearing), April 17, May 15, June 18, July 24, July 31 (First Budget Public Hearing), August 13, September 11 (Regular Meeting/Second Budget Public Hearing), October 16, November 19 (Organization Meeting), November 20, and December 11. The final listing of meeting dates for 2024 will be established by the Board at the 2023 Organization Meeting scheduled for Tuesday, November 14, 2023. Furthermore, no fewer than two (2) Budget Workshops shall be scheduled between May and the First Budget Public Hearing in preparation for the Budget cycle.

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