

Ms. Maria Teresa Rojas, Chair

**SUBJECT:                   REQUEST APPROVAL OF RESOLUTION NO. 24-039 OF THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, RECOGNIZING THE RETIREMENT OF MS. SIGILENDA (SIGI) MILES, EXECUTIVE DIRECTOR, FINGERPRINT UNIT, AFTER 35 YEARS OF DEDICATED AND COMMITTED SERVICE TO MIAMI-DADE COUNTY PUBLIC SCHOOLS**

**COMMITTEE:               PERSONNEL, STUDENT, SCHOOL, & COMMUNITY SUPPORT**

**LINK TO STRATEGIC PLAN:                       HIGHLY EFFECTIVE TEACHERS, LEADERS, & STAFF**

Ms. Sigilenda (Sigi) Miles, Executive Director, Fingerprint Unit, is retiring from Miami-Dade County Public Schools (M-DCPS) after 35 years of dedicated and committed service. This M-DCPS key position, as described in the job description states, “directs all the functions and activities of the Miami-Dade Schools Police Department, Fingerprint Unit, and supervises and coordinates the maintenance and operation of the fingerprint of applicants, employees, charter school applicants and governing board members, volunteers, interns/field experience students, researchers, and contracted vendors. Furthermore, she reviews criminal history records for determination of employment consideration and transmits criminal history records to the Office of Professional Standards and Human Resources for final review.” Since she began her journey in the fingerprint unit in 1999, Ms. Miles (Sigi) has been involved in the fingerprinting of approximately 362,000 prospective M-DCPS employees, volunteers, vendors, and charter school employees, just to name a few.

Ms. Miles began her career in M-DCPS in 1985 as a part-time clerical in the Beginning Teacher Program and in Personnel Records. In 1991, she was hired as an executive secretary in the Office of Professional Standards and in 1993 she served as an Administrative Secretary in the Region II Office. In 1997, she returned to the Office of Professional Standards as an Administrative Secretary and in 1998, she began a new experience in her professional career as an Administrative Assistant III, in the Office of Risk and Benefits Management.

After almost ten years of experience in the District, Ms. Miles was promoted to the position of Manager III in the Fingerprint Office, a position she held until 2005, when she was promoted to Executive Director, Fingerprint Unit.

Ms. Miles received a Bachelor’s of Science Degree in Business Administration from the University of Florida in 1991.

The School Board of Miami-Dade County, Florida is honored to recognize the retirement of an outstanding employee, Ms. Sigilenda (Sigi) Miles, Executive Director, Fingerprint Unit, after 35 years of dedicated and committed service to Miami-Dade County Public Schools.

**ACTION PROPOSED BY CHAIR**

**MS. MARIA TERESA ROJAS:** That The School Board of Miami-Dade County, Florida, approve Resolution No. 24-039 of The School Board of Miami-Dade County, Florida, recognizing the retirement of Ms. Sigilenda (Sigi) Miles, Executive Director, Fingerprint Unit, after 35 years of dedicated and committed service to Miami-Dade County Public Schools.

**RESOLUTION NO. 24-039 OF THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, RECOGNIZING THE RETIREMENT OF MS. SIGILENDA (SIGI) MILES, EXECUTIVE DIRECTOR, FINGERPRINT UNIT, AFTER 35 YEARS OF DEDICATED AND COMMITTED SERVICE TO MIAMI-DADE COUNTY PUBLIC SCHOOLS**

**WHEREAS**, Ms. Sigilenda (Sigi) Miles, Executive Director, Fingerprint Unit, is retiring from Miami-Dade County Public Schools (M-DCPS) after 35 years of dedicated and committed Service;

**WHEREAS**, since she began her journey in the fingerprint unit in 1999, Ms. Miles (Sigi) has been involved in the fingerprinting of approximately 362,000 prospective M-DCPS employees, volunteers, vendors, and charter school employees, just to name a few;

**WHEREAS**, Ms. Miles began her career in M-DCPS in 1985 as a part-time clerical in the Beginning Teacher Program and in Personnel Records. In 1991, she was hired as an executive secretary in the Office of Professional Standards and in 1993 she served as an Administrative Secretary in the Region II Office;

**WHEREAS**, in 1997, she returned to the Office of Professional Standards as an Administrative Secretary and in 1998, she began a new experience in her professional career as an Administrative Assistant III, in the Office of Risk and Benefits Management;

**WHEREAS**, after almost ten years of experience in the District, Ms. Miles was promoted to the position of Manager III in the Fingerprint Office, a position she held until 2005, when she was promoted to Executive Director, Fingerprint Unit; and

**WHEREAS**, Ms. Miles received a Bachelor's of Science Degree in Business Administration from the University of Florida in 1991.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

The School Board of Miami-Dade County, Florida, approve Resolution NO. 24-038 of the School Board of Miami-Dade County, Florida, recognizing the retirement of Ms. Sigilenda (Sigi) Miles, Executive Director, Fingerprint Unit, after 35 years of dedicated and committed service to Miami-Dade County Public Schools.

A copy of this resolution is placed in the permanent records of this Board.

**Presented this eighteenth day of June, A. D. 2024**

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

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SCHOOL BOARD CHAIR

ATTEST:

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SECRETARY