

Dr. Dawn M. Baglos, Chief Human Capital Officer
Office of Human Capital Management

**SUBJECT: REQUEST APPROVAL OF ADMINISTRATIVE APPOINTMENTS FOR
2023-2024 AND JOB DESCRIPTION(S)**

COMMITTEE: PERSONNEL, STUDENT, SCHOOL, AND COMMUNITY SUPPORT

**LINK TO STRATEGIC
PLAN: HIGHLY EFFECTIVE TEACHERS, LEADERS AND STAFF**

The administrative assignment recommendations are made in accordance with Board Policies 1111; 1120; 1130; 1130.01; 3120.01, and the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

Considerations for reassignments of managerial exempt, professional and technical personnel were predicated upon an intensive review of information by appropriate administrators. Based upon current job trends, a competitive market analysis, and/or a demonstrated market demand, the Superintendent has the authority to adjust compensation upon appointment and thereafter, within the pay grade set forth in this item, to effectively recruit and retain the most talented workforce. Outside candidates must successfully complete any State and District mandated background screening requirements [e.g., fingerprinting (Level II), drug screening], prior to hiring.

The recommended managerial exempt, professional and technical personnel appointments reflect the honoring of requests for lateral reassignments, where possible. Assignments of personnel and appointments of managerial exempt, professional and technical staff may be a result of the Board-approved advertisement and selection process, or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

State statutes and subsequent changes in Board policies governing Administrative/Professional and Technical Staffing require that all first year principalship appointments be "Interim" appointments.

In order to fill school-site allocations and other allocations vacated by promotion, leave, retirement, and other attritional factors, it is recommended that the following personnel assignments be authorized by the School Board. Revisions, additions and/or deletions may be made to the recommended personnel assignments, as necessary, to ensure efficient school system operations, and if such modifications are made, a revised Board item will be submitted, prior to the Board meeting.

Furthermore, authorization of the Board is requested to establish and classify and update job description(s) made in accordance with School Board Policy 1600 and with Florida Statutes 1001.42 and 1012.22. A copy of the job description described below will be forwarded to Board Members under separate cover and will be placed on file in the offices of Citizen Information Center and the Board Recording Secretary.

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SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PRINCIPAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Katrisha L. Smith	Senior Assistant Principal J.C. Bermudez Doral Senior High School	AP	Interim Middle Principal Ruben Dario Middle School	PR
Jacqueline L. Villazon	K-8 Center Assistant Principal Henry S. West Laboratory School	AP	Interim Elementary Principal Auburndale Elementary School	PR

SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS
PRINCIPAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Aryam A. Alvarez	Elementary Principal Kendale Elementary School	PR	K-8 Center Principal Bowman Ashe/Doolin K-8 Academy	PR
Kim M. Berkey	Interim K-8 Center Principal Campbell Drive K-8 Center	PR	K-8 Center Principal Campbell Drive K-8 Center	PR
Viviana Bouza Debs	Elementary Principal Tropical Elementary School	PR	Elementary Principal Kendale Elementary School	PR
Terracish J. Boynton	Temporary Elementary Principal Jesse J. McCrary, Jr. Elementary School	PR	Elementary Principal Jesse J. McCrary, Jr. Elementary School	PR

SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS
PRINCIPAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Humberto Brito	Interim Middle Principal Miami Beach Nautilus Middle School	PR	Middle Principal Miami Beach Nautilus Middle School	PR
Tiffany N. Davis	Interim Elementary Principal Carol City Elementary School	PR	Elementary Principal Carol City Elementary School	PR
Vilaida Del Rio	Interim K-8 Center Principal Blue Lakes K-8 Center	PR	K-8 Center Principal Blue Lakes K-8 Center	PR
Sarah R. Fair	Interim Elementary Principal Robert Russa Moton Elementary School	PR	Elementary Principal Robert Russa Moton Elementary School	PR
Jessica M. Fortich	Interim K-8 Center Principal Myrtle Grove K-8 Center	PR	K-8 Center Principal Myrtle Grove K-8 Center	PR
Maria E. Gancedo-Guzman	Interim Elementary Principal Maya Angelou Elementary School	PR	Elementary Principal Maya Angelou Elementary School	PR
Hector L. Guerra	Interim Elementary Principal West Hialeah Gardens Elementary School	PR	Elementary Principal West Hialeah Gardens Elementary School	PR

SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS
PRINCIPAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Peter B. Gutierrez	Interim Middle Principal Redland Middle School	PR	Middle Principal Redland Middle School	PR
Solomon Homidas	Interim Elementary Principal North Miami Elementary School	PR	Elementary Principal North Miami Elementary School	PR
Bernard A. Johnson	Interim Middle Principal South Dade Middle School	PR	Middle Principal South Dade Middle School	PR
Justin A. Koren	Interim Middle Principal Howard D. McMillan Middle School	PR	Middle Principal Howard D. McMillan Middle School	PR
Vernatta E. Lee-Morrison	Interim Elementary Principal Poinciana Park Elementary School	PR	Elementary Principal Poinciana Park Elementary School	PR
Marlene Leyte-Vidal	Elementary Principal Coral Park Elementary School	PR	Elementary Principal Village Green Elementary School	PR
Ania Marti	Elementary Principal Auburndale Elementary School	PR	Elementary Principal Tropical Elementary School	PR

SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS
PRINCIPAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Anita C. Marti	Temporary Elementary Principal Twin Lakes Elementary School	PR	Elementary Principal Twin Lakes Elementary School	PR
Sicity O. Mincey	Interim K-8 Center Principal Linda Lentin K-8 Center	PR	K-8 Center Principal Linda Lentin K-8 Center	PR
Adam B. Pascual	Interim Elementary Principal Pine Villa Elementary School	PR	Elementary Principal Pine Villa Elementary School	PR
Judy Rodriguez	Interim Adult Principal Miami Coral Park Adult and Community Education Center	PR	Adult Principal Miami Coral Park Adult and Community Education Center	PR
Elvira D. Ruiz-Carrillo	Temporary Middle Principal Country Club Middle School	PR	Middle Principal Country Club Middle School	PR
Christian Saavedra	Interim Middle Principal Miami Springs Middle School	PR	Middle Principal Miami Springs Middle School	PR
Roberto E. Sarmiento	Interim Senior Principal Marine Academy of Science and Technology (MAST@FIU Biscayne Bay Campus)	PR	Senior Principal Marine Academy of Science and Technology (MAST@FIU Biscayne Bay Campus)	PR

SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS
PRINCIPAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Susana Suarez	Elementary Principal Village Green Elementary School	PR	Elementary Principal Coral Park Elementary School	PR
Katori Wisdom	Interim Elementary Principal Redland Elementary School	PR	Elementary Principal Redland Elementary School	PR

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
MANAGERIAL EXEMPT

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Bryan F. Castro	Director, Facilities Services Facilities Operations, Maintenance	21	Executive Director, Maintenance Operations Facilities Operations, Maintenance	22
Jose Garcia	Director, Facilities Services Facilities Operations, Maintenance	21	Executive Director, Maintenance Operations Facilities Operations, Maintenance	22
Timothy D. Jones	Director, Facilities Services Facilities Operations, Maintenance	21	Executive Director, Maintenance Operations Facilities Operations, Maintenance	22

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
MANAGERIAL EXEMPT

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Rachel V. Lafrance	Teacher North Miami Beach Senior High School	--	Director, Community Outreach Florida Diagnostic and Learning Resources System (Grant Funded)	21
Dwayne K. Mingo	Director, Facilities Services Facilities Operations, Maintenance	21	Executive Director, Maintenance Operations Facilities Operations, Maintenance	22
Thomas E. Quigley	Director, Facilities Services Facilities Operations, Maintenance	21	Executive Director, Maintenance Operations Facilities Operations, Maintenance	22
Hannah Ramontal	K-8 Center Assistant Principal Key Biscayne K-8 Center	AP	District Supervisor, Instructional Support (Bilingual K-12) Bilingual Programs (Grant Funded)	21
Michael D. Wertz	Director, Facilities Services Facilities Operations, Maintenance	21	Executive Director, Maintenance Operations Facilities Operations, Maintenance	22

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PROFESSIONAL TECHNICAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Arnold M. Velazquez	Director I, Facilities Management Facilities Operations, Maintenance	45	Executive Director, Contract Management Facilities Operations, Maintenance	47

RECOMMENDED: That effective June 19, 2024, or as soon thereafter as can be facilitated, The School Board of Miami-Dade County, Florida:

1. establish and classify the following:
 - a. Coordinator, Sustainability, MEP pay grade 19
 - b. ERP Technical Support Specialist, MEP pay grade 18
 - c. Business Manager Assistant I, DCSAA pay grade 35
2. approve the changes to the minimum qualifications of the following:
 - a. Senior Investigator, Civilian Investigative Unit, DCSAA pay grade 43
 - b. Investigator, Civilian Investigative Unit, DCSAA pay grade 42

3. approve the change of titles of the following:
 - a. Linda A. Amica-Roberts from Assistant Superintendent, Equity and Diversity to Assistant Superintendent, Education and Economic Access
 - b. Jennifer M. Murray from Administrative Director, Educational Equity, Access and Diversity to Administrative Director, Education Access
 - c. Mary M. Atherley from Executive Director, Office of Educational Equity, Access and Diversity to Executive Director, Education Access

4. approve the changes to the title and minimum qualifications of Manager I, Budget and Fiscal Management, DCSAA pay grade 37 to Manager I, Fiscal Management, DCSAA pay grade 37

5. approve the recommendation for appointments and lateral transfers to be effective June 19, 2024, or as soon thereafter as can be facilitated, with the exception of the effective dates as noted throughout the item and authorize compensation adjustments pursuant to the MEP Manual.

SALARY RANGES
<http://salary.dadeschools.net>

	MEP		DCSAA		SCHOOL POLICE
26	\$120,762 - \$213,033	47	\$ 75,912 - \$129,070	S3	\$113,869 - \$157,984
25	\$111,622 - \$188,398	46	\$ 72,300 - \$122,932	S2	\$ 92,295 - \$136,940
24	\$106,463 - \$178,764	45	\$ 68,857 - \$117,072		
PR	\$103,631 - \$162,417	44	\$ 65,579 - \$111,503		
23	\$ 95,957 - \$170,130	43	\$ 62,452 - \$106,187		
22	\$ 85,799 - \$162,417	42	\$ 59,487 - \$101,146		
21	\$ 79,499 - \$145,835	41	\$ 56,656 - \$ 96,331		
VP	\$ 82,896 - \$124,352	40	\$ 53,950 - \$ 91,737		
AP (12m)	\$ 80,678 - \$118,430	39	\$ 51,386 - \$ 87,371		
AP (10m)	\$ 75,491 - \$110,390	38	\$ 48,944 - \$ 83,222		
20	\$ 73,683 - \$135,228	37	\$ 46,605 - \$ 79,246		
19	\$ 68,549 - \$125,596	36	\$ 44,290 - \$ 75,466		
18	\$ 63,702 - \$104,580	35	\$ 41,200 - \$ 71,884		
17	\$ 57,635 - \$ 93,946				
16	\$ 54,432 - \$ 82,312				