

Mr. Jose Bueno, Chief of Staff  
Office of Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OF THE TENTATIVE BOARD MEETING SCHEDULE FOR 2025**

**COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS**

**LINK TO STRATEGIC PLAN: INFORMED, ENGAGED, & EMPOWERED STAKEHOLDERS**

Each year, as a part of the Board’s November Organization Meeting, a schedule of School Board meetings is approved for a one-calendar-year period, beginning with the upcoming January. This year, for example, when the Board meets on Tuesday, November 19, 2024, it will give final approval to the recommended meeting schedule for January-December 2025.

Consistent with past practice, and in order to aid District planning efforts, staff is proposing that the Board give advance tentative approval to meeting dates through December 2025. By the Board tentatively approving a schedule of meeting dates at this time, planning for the many district-wide activities which occur throughout the 2024-2025 school year may begin. This then places Board members and staff in a better position to plan their own calendars of activities and avoid schedule conflicts.

In projecting Board meeting dates through the end of 2025, staff considered: (1) the pattern of Board meeting dates from previous years; (2) the Board’s 2024-2025 calendar, including holidays and recess periods; (3) legislatively-mandated window periods for such special meetings as budget public hearings; and no fewer than two (2) Budget Workshops shall be scheduled between May and the First Budget Public Hearing in preparation for the Budget cycle, (4) Two (2) Safety and Security Meetings shall be held semi-annually by February 1, 2025 and August 1, 2025, and (5) major religious holidays.

Considering that the dates for September-December 2024 meetings have already been approved by the Board, the tentative dates projected for January-December 2025 School Board meetings are as follows:

January 15, 2025	June 18, 2025	September 24, 2025*
February 12, 2025	July 23, 2025	October 8, 2025
March 19, 2025	July 30, 2025**	November 18, 2025****
April 16, 2025	August 12, 2025*****	November 19, 2025
May 14, 2025	September 10, 2025***	December 17, 2025

- \* Instructional Material Public Hearing
- \*\* First Budget Public Hearing
- \*\*\* Regular Meeting/Second Budget Public Hearing
- \*\*\*\* Organization Meeting
- \*\*\*\*\* Tuesday Meeting

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, tentatively approve for planning purposes, the following schedule of Board meeting dates for the period January-December 2025: January 15, February 12, March 19, April 16, May 14, June 18, July 23, July 30 (First Budget Public Hearing), August 12, September 10 (Regular Meeting/Second Budget Public Hearing), September 24 (Instructional Materials Public Hearing), October 8, November 18 (Organization Meeting), November 19, and December 17. The final listing of meeting dates for 2025 will be established by the Board at the 2024 Organization Meeting scheduled for Tuesday, November 19, 2024. Furthermore, no fewer than two (2) Budget Workshops shall be scheduled between May and the First Budget Public Hearing in preparation for the Budget cycle, and (4) Two (2) Safety and Security Meetings shall be held semi-annually by February 1, 2025 and August 1, 2025.

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