

Office of District Operations  
Mr. Luis E. Diaz, Chief Operating Officer

**SUBJECT: REQUEST AUTHORIZATION FOR STUDENTS TO TRAVEL OUT-OF-COUNTRY**

**COMMITTEE: PERSONNEL, STUDENT, SCHOOL, AND COMMUNITY SUPPORT**

**LINK TO STRATEGIC PLAN: SAFE, HEALTHY AND SUPPORTIVE LEARNING ENVIRONMENT**

A request has been received for Young Women’s Preparatory 9-12 students and BioTECH @ Richmond Heights 9-12 students to travel out-of-country. All arrangements are in accordance with School Board Policy 2340- Field and other District-Sponsored Trips and with School Board Policy 8640- Transportation for Field and other District-Sponsored Trips.

The State Department alerts U.S. Citizens to possible risks of travel due to increased threats. There is always the possibility that a change in the travel alert may occur prior to the trip. When there is a travel warning/alert the alerted trips will not be allowed to take place.

School	Destination	Date	# of Students/ Chaperon	Cost	Airline	Educational Purpose
Young Women’s Preparatory	Milan, Venice, Florence, Rome, and Sorrento, Italy	6/16/2025 through 6/25/2025 This trip takes place during summer vacation	42/7	\$4,567	American Airlines or Approved Major Carrier	The purpose of the trip is to provide students an enhanced international learning experience.
BioTECH @ Richmond Heights 9-12	London, England, U.K	3/21/2025 through 3/27/2025 This trip takes place during Spring Break	30/5	\$4,172	American Airlines or Approved Major Carrier	The purpose of the trip is to provide students an enhanced international learning experience.

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BioTECH @ Richmond Heights 9-12	SanJuan, Puerto Rico	12/05/24 through 12/08/24	8/3	No Cost	American Airlines or Approved Major Carrier	The purpose of the trip is to for students to present their research findings to researchers and scientism
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Students and teachers participating in this trip will be required to register with the U.S. Department of State by utilizing their online Smart Traveler Enrollment Program (STEP) which is a free service provided by the United States Government. By registering trip participants with STEP, the Department of State can better assist in the event of an emergency.

**RECOMMENDED:** That the School Board of Miami-Dade County, Florida, approve the Out-of-Country field trip to Italy for the students @ Young Women’s Preparatory, and London and Puerto Rico for students @ BioTECH@ Richmond Heights.

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