

Dr. Dawn M. Baglos, Chief Human Capital Officer
Office of Human Capital Management

**SUBJECT: REQUEST APPROVAL OF ADMINISTRATIVE APPOINTMENTS FOR
2024-2025 AND JOB DESCRIPTION(S)**

COMMITTEE: PERSONNEL, STUDENT, SCHOOL, AND COMMUNITY SUPPORT

**LINK TO STRATEGIC
PLAN: HIGHLY EFFECTIVE TEACHERS, LEADERS AND STAFF**

The administrative assignment recommendations are made in accordance with Board Policies 1111; 1120; 1130; 1130.01; 3120.01, and the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

Considerations for reassignments of managerial exempt, professional and technical personnel were predicated upon an intensive review of information by appropriate administrators. Based upon current job trends, a competitive market analysis, and/or a demonstrated market demand, the Superintendent has the authority to adjust compensation upon appointment and thereafter, within the pay grade set forth in this item, to effectively recruit and retain the most talented workforce. Outside candidates must successfully complete any State and District mandated background screening requirements [e.g., fingerprinting (Level II), drug screening], prior to hiring.

The recommended managerial exempt, professional and technical personnel appointments reflect the honoring of requests for lateral reassignments, where possible. Assignments of personnel and appointments of managerial exempt, professional and technical staff may be a result of the Board-approved advertisement and selection process, or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

State statutes and subsequent changes in Board policies governing Administrative/Professional and Technical Staffing require that all first year principalship appointments be "Interim" appointments.

In order to fill school-site allocations and other allocations vacated by promotion, leave, retirement, and other attritional factors, it is recommended that the following personnel assignments be authorized by the School Board. Revisions, additions and/or deletions may be made to the recommended personnel assignments, as necessary, to ensure efficient school system operations, and if such modifications are made, a revised Board item will be submitted, prior to the Board meeting.

Furthermore, authorization of the Board is requested to establish and classify and update job description(s) made in accordance with School Board Policy 1600 and with Florida Statutes 1001.42 and 1012.22. A copy of the job descriptions described below will be forwarded to Board Members under separate cover and will be placed on file in the offices of Citizen Information Center and the Board Recording Secretary.

D-21

SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Glorianne M. Milanes	Teacher Melrose Elementary School	--	Temporary Elementary Assistant Principal Liberty City Elementary School (Effective 03/10/2025)	AP
Marie R. Mondesir	Teacher Thomas Jefferson Biscayne Gardens K-8 Academy	--	Temporary Elementary Assistant Principal Crestview Elementary School	AP

SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Maria I. Batista	Temporary Elementary Assistant Principal Sweetwater Elementary School	AP	Elementary Assistant Principal Sweetwater Elementary School	AP
Daniel Granada	Temporary ESE Assistant Principal Ruth Owens Kruse Education Center	AP	ESE Assistant Principal Ruth Owens Kruse Education Center	AP
Jason D. Jackson	Temporary Senior Assistant Principal Miami Beach Senior High School	AP	Senior Assistant Principal Miami Beach Senior High School	AP

SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Katina L. McRae	Temporary Elementary Assistant Principal Brentwood Elementary School	AP	Elementary Assistant Principal Brentwood Elementary School	AP
Gigi D. Morera	Temporary Community School Assistant Principal iPreparatory Academy	AP	Community School Assistant Principal iPreparatory Academy	AP
Raquel Reinoso Ortega	Temporary Elementary Assistant Principal Laura C. Saunders Elementary School	AP	Elementary Assistant Principal Laura C. Saunders Elementary School	AP
Yvette Solano	Temporary Elementary Assistant Principal Dr. Frederica S. Wilson/Skyway Elementary School	AP	Elementary Assistant Principal Dr. Frederica S. Wilson/Skyway Elementary School	AP
Genessee A. Watkins	Temporary Senior Assistant Principal Coral Reef Senior High School	AP	Senior Assistant Principal Coral Reef Senior High School	AP

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
MANAGERIAL EXEMPT

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Pamela L. Davis	Senior Audit Coordinator Office of Management and Compliance Audits	43	Audit Specialist Office of Management and Compliance Audits	19

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
MANAGERIAL EXEMPT

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Karelys Hernandez	Fiscal Specialist Office of Budget Management	--	Staff Assistant Office of Budget Management	16
Alexis Taylor	External Candidate	--	Coordinator, Budget Management Financial Operations/Budget	19

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PROFESSIONAL TECHNICAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Ryan R. Bertani	Senior Project Manager, Network Services Infrastructure System User Support	43	Supervisor, Telecommunications Infrastructure System User Support	44
Brandon J. Davis	Fiscal Assistant III Accounts Payable Department	--	Administrative Assistant I, Finance Accounts Payable Department	35
Orianny Guada	External Candidate	--	Translation Specialist Office of Communications	35
David Gutierrez	Coordinator I, Construction Facilities Operations, Maintenance	40	Coordinator III, Facilities Operations Facilities Operations, Maintenance	42

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PROFESSIONAL TECHNICAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Phyllis L. Williams	Property Distribution Specialist Stores/Mail Distribution Center	--	Coordinator II, Materials Acquisition and Distribution Stores/Mail Distribution Center	41

RECOMMENDED: That effective March 20, 2025, or as soon thereafter as can be facilitated, The School Board of Miami-Dade County, Florida:

1. approve changes to the title and minimum qualifications of the following:
 - a. Accounts Receivable Supervisor, MEP pay grade 20 to Supervisor, Office of the Controller, MEP pay grade 20
 - b. Coordinator II, Operations and Training, DCSAA pay grade 41 to Coordinator II, District Inspections, DCSAA pay grade 41
2. approve changes to the minimum qualifications of the following:
 - a. Coordinator, Office of the Controller, MEP pay grade 19
 - b. Staff Specialist, MEP pay grade 18
3. approve the recommendation for appointments and lateral transfers to be effective March 20, 2025, or as soon thereafter as can be facilitated, with the exception of the effective dates as noted throughout the item and authorize compensation adjustments pursuant to the MEP Manual.

SALARY RANGES
<http://salary.dadeschools.net>

	MEP		DCSAA		SCHOOL POLICE
26	\$123,782 - \$219,424	47	\$ 77,810 - \$132,943	S3	\$116,716 - \$162,724
25	\$114,413 - \$194,050	46	\$ 74,108 - \$126,620	S2	\$ 94,603 - \$141,049
24	\$109,125 - \$184,127	45	\$ 70,579 - \$120,585		
PR	\$106,222 - \$167,290	44	\$ 67,219 - \$114,849		
23	\$ 98,356 - \$175,234	43	\$ 64,014 - \$109,373		
22	\$ 87,944 - \$167,290	42	\$ 60,975 - \$104,181		
21	\$ 81,487 - \$150,211	41	\$ 58,073 - \$ 99,221		
VP	\$ 84,969 - \$128,083	40	\$ 55,299 - \$ 94,490		
AP (12m)	\$ 82,695 - \$121,983	39	\$ 52,671 - \$ 89,993		
AP (10m)	\$ 77,379 - \$113,702	38	\$ 50,168 - \$ 85,719		
20	\$ 75,526 - \$139,285	37	\$ 47,771 - \$ 81,624		
19	\$ 70,263 - \$129,364	36	\$ 45,398 - \$ 77,730		
18	\$ 65,295 - \$107,718	35	\$ 42,230 - \$ 74,041		
17	\$ 59,076 - \$ 96,765				
16	\$ 55,793 - \$ 84,782				