

Dr. Dawn M. Baglos, Chief Human Capital Officer  
Office of Human Capital Management

**SUBJECT: REQUEST APPROVAL OF ADMINISTRATIVE APPOINTMENTS FOR  
2024-2025 AND JOB DESCRIPTION(S)**

**COMMITTEE: PERSONNEL, STUDENT, SCHOOL, AND COMMUNITY SUPPORT**

**LINK TO STRATEGIC  
PLAN: HIGHLY EFFECTIVE TEACHERS, LEADERS AND STAFF**

The administrative assignment recommendations are made in accordance with Board Policies 1111; 1120; 1130; 1130.01; 3120.01, and the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

Considerations for reassignments of managerial exempt, professional and technical personnel were predicated upon an intensive review of information by appropriate administrators. Based upon current job trends, a competitive market analysis, and/or a demonstrated market demand, the Superintendent has the authority to adjust compensation upon appointment and thereafter, within the pay grade set forth in this item, to effectively recruit and retain the most talented workforce. Outside candidates must successfully complete any State and District mandated background screening requirements [e.g., fingerprinting (Level II), drug screening], prior to hiring.

The recommended managerial exempt, professional and technical personnel appointments reflect the honoring of requests for lateral reassignments, where possible. Assignments of personnel and appointments of managerial exempt, professional and technical staff may be a result of the Board-approved advertisement and selection process, or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

State statutes and subsequent changes in Board policies governing Administrative/Professional and Technical Staffing require that all first year principalship appointments be "Interim" appointments.

In order to fill school-site allocations and other allocations vacated by promotion, leave, retirement, and other attritional factors, it is recommended that the following personnel assignments be authorized by the School Board. Revisions, additions and/or deletions may be made to the recommended personnel assignments, as necessary, to ensure efficient school system operations, and if such modifications are made, a revised Board item will be submitted, prior to the Board meeting.

Furthermore, authorization of the Board is requested to establish and classify and update job description(s) made in accordance with School Board Policy 1600 and with Florida Statutes 1001.42 and 1012.22. A copy of the job descriptions described below will be forwarded to Board Members under separate cover and will be placed on file in the offices of Citizen Information Center and the Board Recording Secretary.

**Revised  
D-21**

**SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Glorianne M. Milanés	Teacher Melrose Elementary School	--	Temporary Elementary Assistant Principal Liberty City Elementary School (Effective 03/10/2025)	AP
Marie R. Mondesir	Teacher Thomas Jefferson Biscayne Gardens K-8 Academy	--	Temporary Elementary Assistant Principal Crestview Elementary School	AP

**SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS**  
**PRINCIPAL**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Zulema Conde Lamazares	Executive Director, Curriculum Support Bilingual Programs	22	Elementary Principal Ben Sheppard Elementary School (Effective 02/26/2025)	PR

} ADDED

**SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Maria I. Batista	Temporary Elementary Assistant Principal Sweetwater Elementary School	AP	Elementary Assistant Principal Sweetwater Elementary School	AP

**SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Mindyne Colon	Temporary K-8 Center Assistant Principal Dr. Henry W. Mack/West Little River K-8 Center	AP	K-8 Center Assistant Principal Dr. Henry W. Mack/West Little River K-8 Center	AP
Daniel Granada	Temporary ESE Assistant Principal Ruth Owens Kruse Education Center	AP	ESE Assistant Principal Ruth Owens Kruse Education Center	AP
Jason D. Jackson	Temporary Senior Assistant Principal Miami Beach Senior High School	AP	Senior Assistant Principal Miami Beach Senior High School	AP
Katina L. McRae	Temporary Elementary Assistant Principal Brentwood Elementary School	AP	Elementary Assistant Principal Brentwood Elementary School	AP
Gigi D. Morera	Temporary Community School Assistant Principal iPreparatory Academy	AP	Community School Assistant Principal iPreparatory Academy	AP
Raquel Reinoso Ortega	Temporary Elementary Assistant Principal Laura C. Saunders Elementary School	AP	Elementary Assistant Principal Laura C. Saunders Elementary School	AP

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**SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Yvette Solano	Temporary Elementary Assistant Principal Dr. Frederica S. Wilson/Skyway Elementary School	AP	Elementary Assistant Principal Dr. Frederica S. Wilson/Skyway Elementary School	AP
Genessee A. Watkins	Temporary Senior Assistant Principal Coral Reef Senior High School	AP	Senior Assistant Principal Coral Reef Senior High School	AP

**NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**MANAGERIAL EXEMPT**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Ivan Capeles	Supervisor I, Furniture, Fixtures and Equipment Procurement Management Services	43	Director, Facilities Services Capital Improvement Projects	21
Pamela L. Davis	Senior Audit Coordinator Office of Management and Compliance Audits	43	Audit Specialist Office of Management and Compliance Audits	19
Wiltenson Denavard	Compensation Analyst Office of Compensation Administration	16	Coordinator, Compensation Administration Office of Compensation Administration	19

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**NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**MANAGERIAL EXEMPT**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>	
Jose Abraham Gomez	Coordinator, School Operations Charter School Compliance and Support	20	District Supervisor, Financial Operations Department of Food and Nutrition	21	} ADDED
Karelys Hernandez	Fiscal Specialist Office of Budget Management	--	Staff Assistant Office of Budget Management	16	
Mina Hosseini	External Candidate	--	Coordinator, Budget Management Financial Operations/Budget	19	} ADDED
Obi Lawrence	Curriculum Support Specialist Bilingual Programs	--	Director, Community Outreach Office of Education and Economic Access	21	
Alexis Taylor	External Candidate	--	Coordinator, Budget Management Financial Operations/Budget	19	

**NON-SCHOOL-SITE LATERAL ADMINISTRATIVE ASSIGNMENTS**  
**MANAGERIAL EXEMPT**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>	
Lizmaite Gonzalez	Coordinator, Budget Management Financial Operations/Budget	19	ERP Team ERP Financial Support	19	} ADDED

**NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**PROFESSIONAL TECHNICAL**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Ryan R. Bertani	Senior Project Manager, Network Services Infrastructure System User Support	43	Supervisor, Telecommunications Infrastructure System User Support	44
Jorge A. Bombino	Communication Analyst I ERP Financial Support	39	Senior Project Manager ERP Financial Support	44
Daphne Charles	Interventionist South Hialeah Elementary School	--	Supervisor I, Food Services Department of Food and Nutrition	43
Brandon J. Davis	Fiscal Assistant III Accounts Payable Department	--	Administrative Assistant I, Finance Accounts Payable Department	35
Jennifer Fernandez	Curriculum Support Specialist Assessment, Research, and Data Analysis	--	Executive Director, Assessment Assessment, Research, and Data Analysis	47
Orianny Guada	External Candidate	--	Translation Specialist Office of Communications	35
David Gutierrez	Coordinator I, Construction Facilities Operations, Maintenance	40	Coordinator III, Facilities Operations Facilities Operations, Maintenance	42

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**NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS**  
**PROFESSIONAL TECHNICAL**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Guerlyne Jean	Staff Auditor II Office of Management and Compliance Audits (Grant Funded)	40	Senior Auditor Office of Management and Compliance Audits (Technical Career Path)	41
Jeny Priante	Audit Coordinator II Office of Management and Compliance Audits	42	Senior Audit Coordinator Office of Management and Compliance Audits (Technical Career Path)	43
Wanda M. Ramirez	Senior Auditor Office of Management and Compliance Audits	41	Audit Coordinator II Office of Management and Compliance Audits (Technical Career Path)	42
Phyllis L. Williams	Property Distribution Specialist Stores/Mail Distribution Center	--	Coordinator II, Materials Acquisition and Distribution Stores/Mail Distribution Center	41

} ADDED

**RECOMMENDED:** That effective March 20, 2025, or as soon thereafter as can be facilitated, The School Board of Miami-Dade County, Florida:

1. approve changes to the title and minimum qualifications of the following:
  - a. Accounts Receivable Supervisor, MEP pay grade 20 to Supervisor, Office of the Controller, MEP pay grade 20
  - b. Coordinator II, Operations and Training, DCSAA pay grade 41 to Coordinator II, District Inspections, DCSAA pay grade 41
2. approve changes to the minimum qualifications of the following:
  - a. Coordinator, Office of the Controller, MEP pay grade 19
  - b. Staff Specialist, MEP pay grade 18
3. approve the recommendation for appointments and lateral transfers to be effective March 20, 2025, or as soon thereafter as can be facilitated, with the exception of the effective dates as noted throughout the item and authorize compensation adjustments pursuant to the MEP Manual.
4. approve the proposed Managerial Exempt Personnel (MEP) Salary Schedule, as per the chart below, effective April 1, 2025, based upon Agenda Item H-6, Compensation Study for Managerial Exempt Personnel (MEP), proffered by Board Chair, Ms. Mari Tere Rojas and unanimously co-sponsored, which demonstrated that M-DCPS salary ranges minimums for school-site administrators were significantly below average salary range minimums. } ADDED

SALARY RANGES						
<a href="http://salary.dadeschools.net">http://salary.dadeschools.net</a>						
		MEP		DCSAA		SCHOOL POLICE
REVISED {	26	\$123,782 - \$219,424	47	\$ 77,810 - \$132,943	S3	\$116,716 - \$162,724
	25	\$114,413 - \$194,050	46	\$ 74,108 - \$126,620	S2	\$ 94,603 - \$141,049
	24	\$109,125 - \$184,127	45	\$ 70,579 - \$120,585		
	PR	<del>\$106,222</del> - \$167,290 <u>\$112,334</u>	44	\$ 67,219 - \$114,849		
REVISED {	23	\$ 98,356 - \$175,234	43	\$ 64,014 - \$109,373		
	22	\$ 87,944 - \$167,290	42	\$ 60,975 - \$104,181		
	21	\$ 81,487 - \$150,211	41	\$ 58,073 - \$ 99,221		
	VP	<del>\$ 84,969 - \$128,083</del> <u>\$ 92,207 - \$132,652</u>	40	\$ 55,299 - \$ 94,490		
	AP (12m)	<del>\$ 82,695 - \$121,983</del> <u>\$ 87,816 - \$126,336</u>	39	\$ 52,671 - \$ 89,993		
	AP (10m)	<del>\$ 77,379 - \$113,702</del> <u>\$ 82,500</u>	38	\$ 50,168 - \$ 85,719		
	20	\$ 75,526 - \$139,285	37	\$ 47,771 - \$ 81,624		
	19	\$ 70,263 - \$129,364	36	\$ 45,398 - \$ 77,730		
18	\$ 65,295 - \$107,718	35	\$ 42,230 - \$ 74,041			
	17	\$ 59,076 - \$ 96,765				
	16	\$ 55,793 - \$ 84,782				

Inclusive of compression adjustments based on the position within the specified range, effective April 1, 2025.