

Financial Services
Mr. Ron Y. Steiger, Chief Financial Officer

SUBJECT: REQUEST FOR APPROVAL OF SCHOOL BOARD MEMBER TRAVEL (IN-STATE AND OUTSIDE OF THE STATE)

COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS

LINK TO STRATEGIC PLAN: EFFECTIVE AND SUSTAINABLE OPERATIONAL PRACTICES

In order to allow reimbursement to School Board members from the district school fund, for travel expenses incurred in the exercise of their regular duties and responsibilities as Board members, section 1001.39, Florida Statutes (2018) states that “any travel outside the district that exceeds \$500 requires prior approval by the district school board to confirm that such travel is for official business of the school district and complies with rules of the State Board of Education.” Section 1001.39 also requires that: “Any request for travel outside the state must include an itemized list detailing all anticipated travel expenses, including, but not limited to, the anticipated costs of all means of travel, lodging, and subsistence.” These requirements took effect on July 1, 2019.

Accordingly, this item seeks approval by the Board of all travel by School Board members taken in the furtherance of official business of the school district during the 2025-2026 school year. The list of travel being sought for approval includes all anticipated Board member travel (both in-state and outside of the state) that requires approval pursuant to § 1001.39, Florida Statutes (e.g., out of district travel that exceeds \$500 and travel outside of the state). Not all Board Members will attend each event, this list is a compilation of every Board Member’s current travel plans for official business of the school district.

A copy of the list of anticipated travel by School Board members and the requisite itemization of associated costs will be on file and available for inspection by the public, in the office of the Board Recording Secretary, Room 924 and in the Citizen Information Center, Room 102, 1450 NE Second Avenue, Miami, Florida 33132.

As the fiscal year progresses, travel by School Board members that was unanticipated as of the date of this item or that was not previously scheduled will require Board approval at a subsequent Board meeting.

Conference/Event	Location
Advocacy - Washington DC	Washington, DC
Association For Supervision and Curriculum Development (ASCD) 2026	TBD
Association of Latino Administrators and Superintendents - The Power of Us	Chicago, IL
Center for Literacy and Learning -Plain Talk About Literacy and Learning	New Orleans, LA

Conference/Event	Location
CGCS Annual Fall Conference 2025	Philadelphia, PA
CGCS Legislative and Policy Conference 2026	TBD
CoSN 2026	Chicago, IL
COSSBA Federal Advocacy Conference	Washington, DC
COSSBA National Conference	Louisville, KY
COSSBA School Safety Symposium	TBD
Dade Days	Tallahassee, FL
Education Agenda Board Retreat	TBD
Florida PTA Leadership Convention	Champions Gate, FL
FSBA 39th Annual Day in the Legislature	Tallahassee, FL
FSBA/FADSS 80th Annual Joint Conference	Tampa, FL
Future of Education Technology (FETC)	Orlando, FL
Georgetown Certificate in Education Finance	Washington, DC
GFCSB 2026	TBD
Green Schools Conference	TBD
Harvard Graduate School of Education -Project Zero	Cambridge, MA
Helios Education Foundation	TBD
Legislative Sessions/Meetings	Tallahassee, FL
NALEO 42th Annual Conference	Atlanta, GA
National Summit on Education	New Orleans, LA
School Board Partners Conference	Scottsdale, AZ
The Management Center: Managing to Change the World	TBD

RECOMMENDED: That The School Board of Miami-Dade County, Florida:
1) approve the travel by Board members, as delineated in this item and as specified in the list of anticipated travel by School Board maintained in the Office of Citizen Information, which is incorporated herein by reference, for travel that exceeds \$500 and for all travel outside of the State of Florida; and 2) find that said travel by School Board members is for official business of the school district and complies with rules of the State Board of Education.

2025-2026 Anticipated Board Members' Travel with estimated cost - Agenda Item E-2 June 2025

Name	City	State	Transp.	Hotel	Taxi/Tolls/ Parking	Meals	Estimated Total	Days	GSA Hotel	GSA Meals	Override Hotel Rate
Advocacy - Washington DC	Washington	DC	\$500.00	\$1,100.00	\$100.00	\$348.00	\$2,048.00	4	\$275.00	\$87.00	
Association For Supervision and Curriculum Development (ASCD) 2026	TBD	TBD	\$500.00	\$960.00	\$100.00	\$395.00	\$1,955.00	5	\$192.00	\$79.00	
Association of Latino Administrators and Superintendents - The Power of Us	Chicago	IL	\$500.00	\$1,638.00	\$100.00	\$609.00	\$2,847.00	7	\$234.00	\$87.00	
Center for Literacy and Learning -Plain Talk About Literacy and Learning	New Orleans	LA	\$350.00	\$785.00	\$100.00	\$375.00	\$1,610.00	5	\$157.00	\$75.00	
CGCS Annual Fall Conference 2025	Philladelphia	PA	\$500.00	\$1,526.00	\$100.00	\$609.00	\$2,735.00	7	\$218.00	\$87.00	
CGCS Legislative and Policy Conference 2026	TBD	TBD	\$500.00	\$960.00	\$100.00	\$395.00	\$1,955.00	5	\$192.00	\$79.00	
CoSN 2026	Chicago	IL	\$500.00	\$1,170.00	\$100.00	\$435.00	\$2,205.00	5	\$234.00	\$87.00	
COSSBA Federal Advocacy Conference	Washington	DC	\$500.00	\$1,375.00	\$100.00	\$435.00	\$2,410.00	5	\$275.00	\$87.00	
COSSBA National Conference	Louisville	KY	\$350.00	\$775.00	\$100.00	\$315.00	\$1,540.00	5	\$155.00	\$63.00	
COSSBA School Safety Symposium	TBD	TBD	\$500.00	\$960.00	\$100.00	\$395.00	\$1,955.00	5	\$192.00	\$79.00	
Dade Days	Tallahassee	FL	\$700.00	\$750.00	\$100.00	\$225.00	\$1,775.00	3	\$113.00	\$75.00	\$250.00
Education Agenda Board Retreat	TBD	TBD	\$500.00	\$960.00	\$100.00	\$395.00	\$1,955.00	5	\$192.00	\$79.00	
Florida PTA Leadership Convention	Champions Gate	FL	\$350.00	\$1,140.00	\$75.00	\$450.00	\$2,015.00	6	\$190.00	\$75.00	

Name	City	State	Transp.	Hotel	Taxi/Tolls/ Parking	Meals	Estimated Total	Days	GSA Hotel	GSA Meals	Override Hotel Rate
FSBA 39th Annual Day in the Legislature	Tallahassee	FL	\$700.00	\$452.00	\$75.00	\$300.00	\$1,527.00	4	\$113.00	\$75.00	\$250.00
FSBA/FADSS 80th Annual Joint Conference	Tampa	FL	\$350.00	\$888.00	\$75.00	\$450.00	\$1,763.00	6	\$148.00	\$75.00	
Future of Education Technology (FETC)	Orlando	FL	\$350.00	\$1,014.00	\$75.00	\$450.00	\$1,889.00	6	\$169.00	\$75.00	
Georgetown Certificate in Education Finance	Washington	DC	\$500.00	\$1,100.00	\$100.00	\$348.00	\$2,048.00	4	\$275.00	\$87.00	
GFCSB 2026	TBD	TBD	\$350.00	\$507.00	\$75.00	\$225.00	\$1,157.00	3	\$169.00	\$75.00	
Green Schools Conference	TBD	TBD	\$500.00	\$960.00	\$100.00	\$395.00	\$1,955.00	5	\$192.00	\$79.00	
Harvard Graduate School of Education - Project Zero	Cambridge	MA	\$500.00	\$873.00	\$100.00	\$261.00	\$1,734.00	3	\$291.00	\$87.00	
Helios Education Foundation	TBD	TBD	\$500.00	\$960.00	\$100.00	\$395.00	\$1,955.00	5	\$192.00	\$79.00	
Legislative Sessions/Meetings	Tallahassee	FL	\$700.00	\$750.00	\$75.00	\$225.00	\$1,750.00	3	\$113.00	\$75.00	\$250.00
NALEO 42TH Annual Conference	Atlanta	GA	\$350.00	\$1,092.00	\$100.00	\$486.00	\$2,028.00	6	\$182.00	\$81.00	
National Summit on Education	New Orleans	LA	\$350.00	\$785.00	\$100.00	\$375.00	\$1,610.00	5	\$157.00	\$75.00	
School Board Partners Conference	Scottsdale	AZ	\$500.00	\$915.00	\$100.00	\$405.00	\$1,920.00	5	\$183.00	\$81.00	
The Management Center: Managing to Change the World	TBD	TBD	\$500.00	\$960.00	\$100.00	\$395.00	\$1,955.00	5	\$192.00	\$79.00	