

SUPERINTENDENT'S DISTRICT ADVISORY PANEL
FOR
EXCEPTIONAL STUDENT EDUCATION

AWARDS COMMITTEE MEETING AGENDA MINUTES

FEBRUARY 19, 2021

Members Present

Magaly Ercilla
Kelli Hunter-Sheppard
Georgina Mederos
Patrick Salmasi
Melissa Souza
Kathy Vergara

I. Welcome/Introductions

II. Award Application

- Student Awards of Excellence (4) – Pre K, Elementary, Middle, High
- Award of Excellence for Leadership and Service (3)Gifted Elementary, Middle, High
- Champion of Inclusion (1) Teacher/Administrator
- Champion of Parent Engagement Award (1)
- Inclusion Award of Excellence (1) School (**Chalmers**)
- Reno Cocchi Employer Award of Excellence - 4 (**Ercilla and Leon**)

III. Award Selection/Review Process

- Weekly Briefing released
- Selection Committee (Kathy and Kelli) Will send an interest notice to the panel – will include the process and platform of awards presentation. Patrick will assist with the jargon that will be emailed to Panel Members.
- Virtual Selection Process (Patrick, Georgina, Maggie) Creating a process for virtual screening of applications. Including e-files

IV. Community Partners (Cocchi)

- Selection Process – Leon and Ercilla

V. Presentation Production (Souza, Mederos, Salmasi)

VI. Order of Presentation (Pre-recorded)

- Welcome TBA
- Opening Message Superintendent (Video)
- Overview of Awards TBA
- Introduction of the Board TBA (Slides)
- Introduction of the Panel TBA (Slide with Pics of Officers/ Names of Panel Members)

- Ceremony
 - Post the names of all nominees (Slide and comments)
 - Student Award of Excellence (Slide and comments)
 - Student Award of Excellence for Leadership and Service (Slide and comments)
 - Inclusion Achievement Award (Slide and comments)
 - Champion of Inclusion Educator Award (Slide and comments)
 - Champion of Parent Involvement (Slide and comments)
 - Reno Cocchi Employer Recognition Award (Slide and comments)

Condense the commentary and make comments brief and concise.

- Appreciation TBA
- Special Remarks TBA

VII. Photography/Marketing (Torres and Hunter)

Social Media Platforms – pictures will be taken at the school site when award is delivered to the student

We will request that the parents submit the photo of the student for use in the presentation (Media Release Necessary)

VIII. Budget Rollover from 2019-20: (Kelli and Angie)

Parent to Parent forwarded balance of \$70.00 to our office from previous donations.

Estimate that we need \$2000.00 for trophies and awards

Donations are welcomed – will request donations from panel members when sending out notification of selection committee dates

IX. Next Meeting Schedule: March 17, 2021 & April 16, 2021 10:00 am

Next Order of Business: Award Purchase and Candidate Notification Process

X. Other Concerns/Issues:

Question – Should we request to be on the next Agenda to discuss Awards? (Angie)

Plan A: Social Media Campaign/Video highlighting students, schools and community partners

Posting of pictures of student winners on Social Media (ESE) (Region)(Schools) and District platforms. The post will list the Award Type and criteria for being selected

Post Slide Show of all winners on Social Media Platforms. A video program will be compiled around the selected winners pictures to embellish the celebratory presentation.

Platform/Location:

Dadeschools TV (Pre-Recorded)

Video availability for viewing:

May 20, 2021 (Available for Viewing)

Plan for acknowledging winners for 2019-20

The goal is to acknowledge the winners from 19-20. The 19-20 Student Awards will be acknowledged during the pre-recorded presentation.

Adjournment