

**SUPERINTENDENT'S DISTRICT ADVISORY PANEL FOR
EXCEPTIONAL STUDENT EDUCATION
BY-LAWS SUBCOMMITTEE MINUTES
DECEMBER 23, 2022**

Attendees:

Enrique Escallon

Maria Ratti

Lissette Rodriguez

Kelli Hunter Sheppard

Ernie Martinez

- I. Welcome/Introductions
 - a. The meeting was called to order at 1:31 pm

- II. Goals of By-Laws Subcommittee Established
 - a. Developing a clear task development process for outcomes (Sub-committee Reporting Requirements) – Article 6 and 9
 - b. Increase Membership (Agencies) Participation – Article 3 and Article 4
 - c. Quorum Requirements (increase alternate options) – Article 4
 - d. Listed Requirements for Member participation on the Sub-committees – Article 6
 - e. Election of Officers – Article 7
 - f. Clarify Roles of Executive Board – Article 9 (Role of Vice Chair, Parliamentarian and Historian, Recording Secretary)

- III. Timeline for Review and Submission of By-Law Recommendations
January 2023 – Share goals with Panel
February 2023 – Review suggested changes and prepare recommendations
February 2023 – Submit to Legal for Review
March 2023 – Present recommendations to Panel for Vote

- IV. Discussions
 - a. Review amended dates to list actual dates for review and amendments

- V. Selection of Next Meeting Date

February 7, 2023 at 11:00 am - Hybrid - Location:TBA

- VI. Adjournment – The meeting was adjourned at 3:00 pm