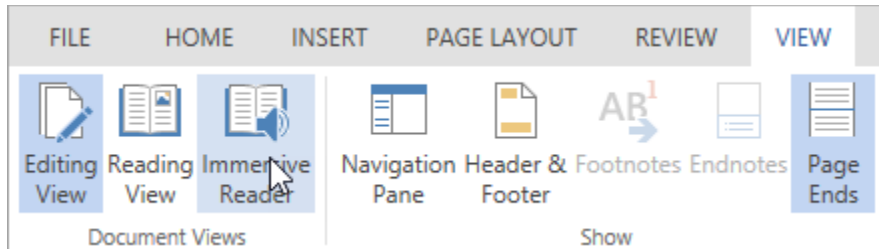


Immersive Reader – Word Online

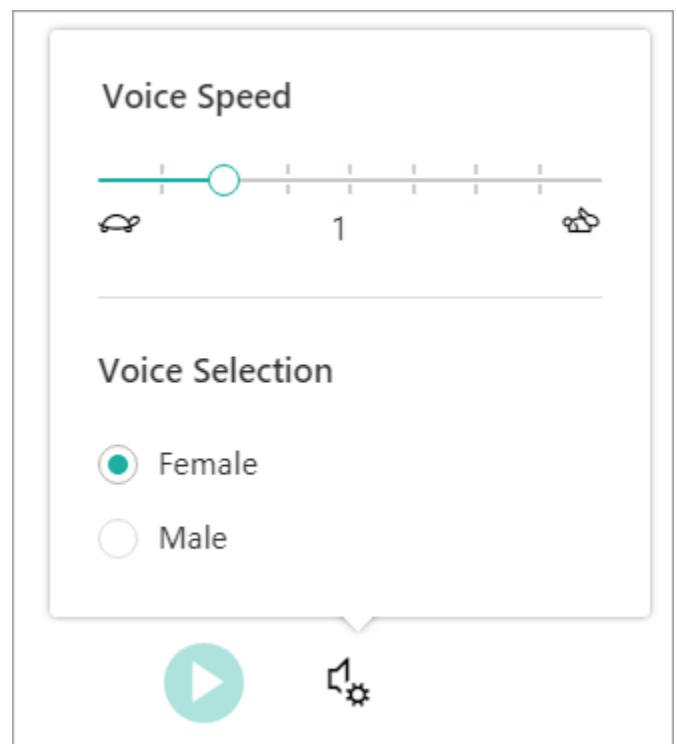
1. On the **View** tab, in the **Document Views** group, select **Immersive Reader**.



Your document opens within **Immersive Reader**.

2. You can do one or more of the following in **Immersive Reader**, depending on how you want to focus on the content in your document.
 - o Select **Play** at the bottom of the window to hear your document read aloud and to see the text highlighted simultaneously. The narrator starts reading from the top of your page by default, unless you have selected a word, in which case it will start reading from the selected word. Select **Pause** to stop narration.

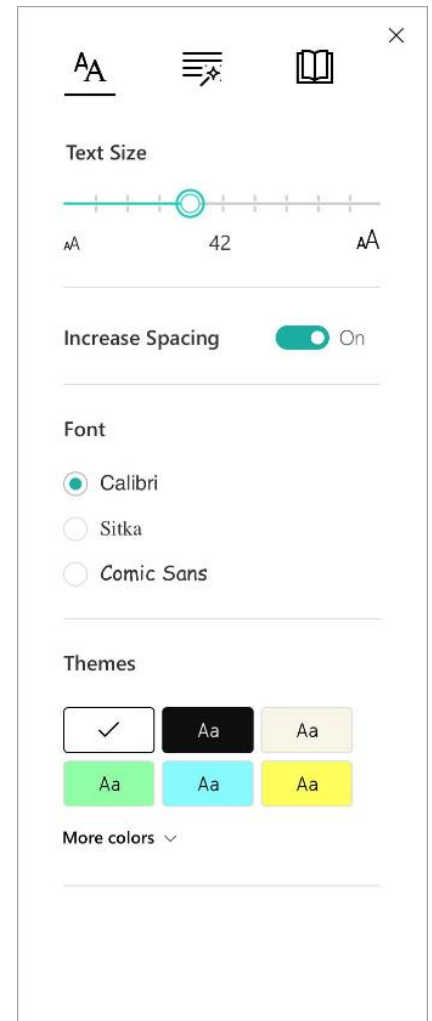
Select **Voice Options** on the top right of the document to change the speed of narration.



- **Text options**

You can change the appearance of your document by using **Text options**. The choices you make in text options can help bring more attention to the content and remove visual distraction.

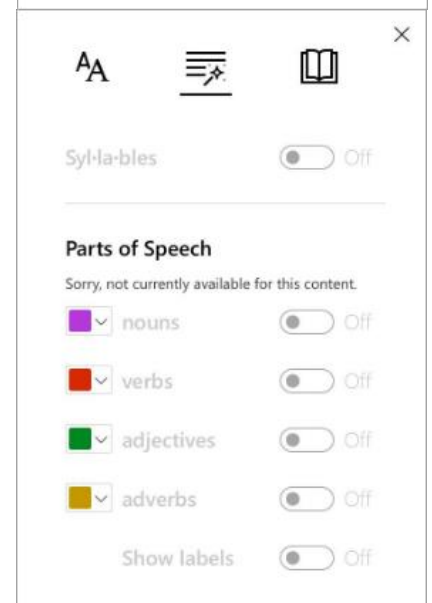
Set **Text Size**, **Spacing**, **Font**, and **Themes** that suit your learning needs. You can increase or decrease text size and the amount of spacing between letters and words. The Theme color you select becomes the background color of the document.



- **Parts of Speech**

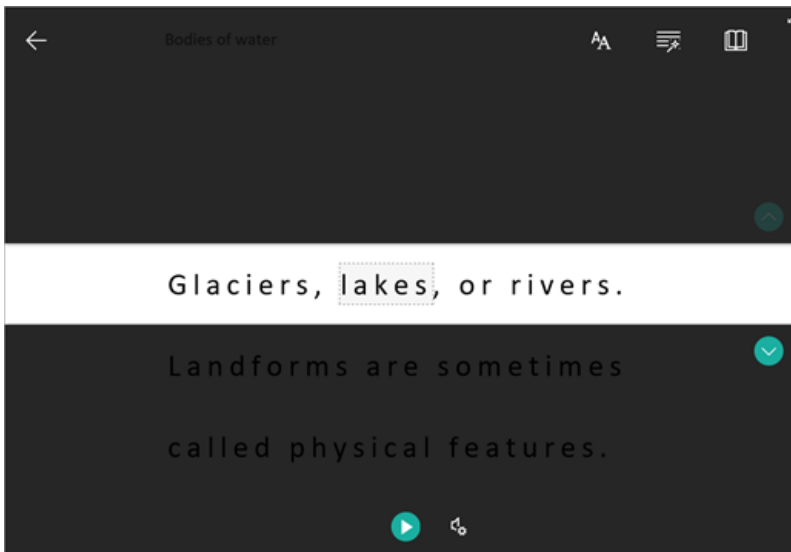
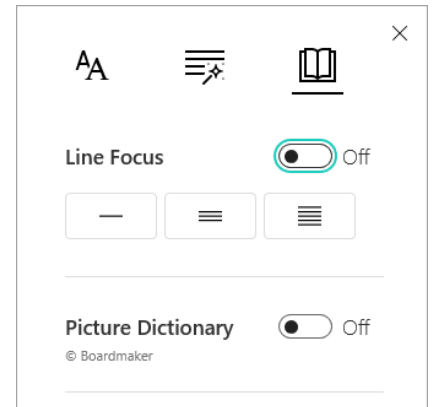
Select one or more of the following options:

- **Syllables** to break words into syllables.
- **Nouns** to highlight nouns in your document in purple.
- **Verbs** to highlight verbs in your document in red.
- **Adjectives** to highlight adjectives in your document in teal.



- **Reading preferences**

- **Line Focus** enables readers to narrow the focus of their reading experience by highlighting sets of one, three, or five lines within their chosen material in Immersive Reader. Use the toggle to turn it on or off.



- **Picture Dictionary** gives you the ability to click on any single word and have it read aloud

3. Click the **Close** icon to exit **Immersive Reader**.