



Briefing ID #: 41537

## ALL PRINCIPALS/APs: Extended School Year (ESY) Services for Students with Disabilities – 2024 Procedures and Guidelines

*Category: For Your Information*

**Audience:** All Principals/APs  
**Post Date:** Apr 25, 2024

**Due Date:** May 17, 2024  
**Meeting Date:** n/a  
**Master Calendar:** n/a

**Attachment(s):** n/a

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To provide information regarding procedures and guidelines for implementation of the 2024 Extended School Year (ESY) services program for Students with Disabilities (SWD)

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School locations that have students who are eligible for ESY must adhere to the procedures outlined in the [ESY 2024 Procedures and Guidelines](#) for each of the following areas:

### PROGRAMS

- ESY is offered to all Students with Disabilities (SWD) who have ESY services listed on their Individual Educational Plan (IEP).
  - Third grade retained students and students in need of credit recovery are to be scheduled as delineated in the 2024 Summer Implementation Guide that will be released by the Office of School Leadership & Performance.

### REGISTRATION

- Each sending school must identify and register current students who are eligible for ESY based on parental decision.

### TRANSPORTATION

- If a parent has submitted the ESY and Transportation Reservation letter indicating a need for ESY bus transportation for the student, the school must submit the information through the corresponding transportation platform as per the 2024 Summer Implementation Guide that will be released by the Office of School Leadership & Performance.

### SERVICES AND SUPPORTS

- Complete the [2024 ESY Summer Information Worksheet](#) no later than Friday, May 17, 2024, if a student requires supplementary aids and services. The instructions are found through the [ESY 2024 Procedures and Guidelines](#) link above.

For more information regarding the 2024 Extended School Year (ESY) services program, please contact Ms. AnSeing Partridge, Instructional Supervisor, [a\\_partridge@dadeschools.net](mailto:a_partridge@dadeschools.net) and/or Mrs. Carla Magluta, Director of Community Outreach, [cmagluta@dadadeschools.net](mailto:cmagluta@dadadeschools.net).

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