

ALL PRINCIPALS/APs: Extended School Year (ESY) Services for Students with Disabilities – 2023
Procedures and Guidelines

Category: For Your Information

Audience: All Principals/APs

Due Date: May 19, 2023

Meeting Date: n/a

Attachment(s): [2023 ESY worksheet.xlsx](#)

To provide information regarding implementation procedures and guidelines for the 2023 Extended School Year (ESY) services program for Students with Disabilities (SWD).

School locations that have students who are eligible for ESY must adhere to the procedures outlined in the [ESY 2023 Procedures and Guidelines.pdf](#) for each of the following areas:

PROGRAMS

- Review the table of summer offerings to identify summer program options that may be best suited for students at your school site.

REGISTRATION

- Each sending school must identify and register current students who are **eligible** for ESY based on parental decision.

TRANSPORTATION

- If a parent has submitted the ESY and Transportation Reservation letter indicating a need for ESY bus transportation for the student, please submit the information through the ESY-SST Transportation Request log.

SERVICES AND SUPPORTS

- Submit the completed 2023 ESY Summer Services Information Worksheet no later than **Friday, May 19, 2023**, if a student requires supplementary aids and services.

For more information regarding the 2023 Extended School Year (ESY) services program, please contact Ms. AnSeing Partridge, Instructional Supervisor, a_partridge@dadeschools.net and/or Mrs. Carla Magluta, Co-Lead District ESE Placement Specialist, cmagluta@dadedadeschools.net.

Contact: Yvonne Leon (305-995-2707)

Department: Exceptional Student Education