

# Extended School Year Services for Students with Disabilities Orientation

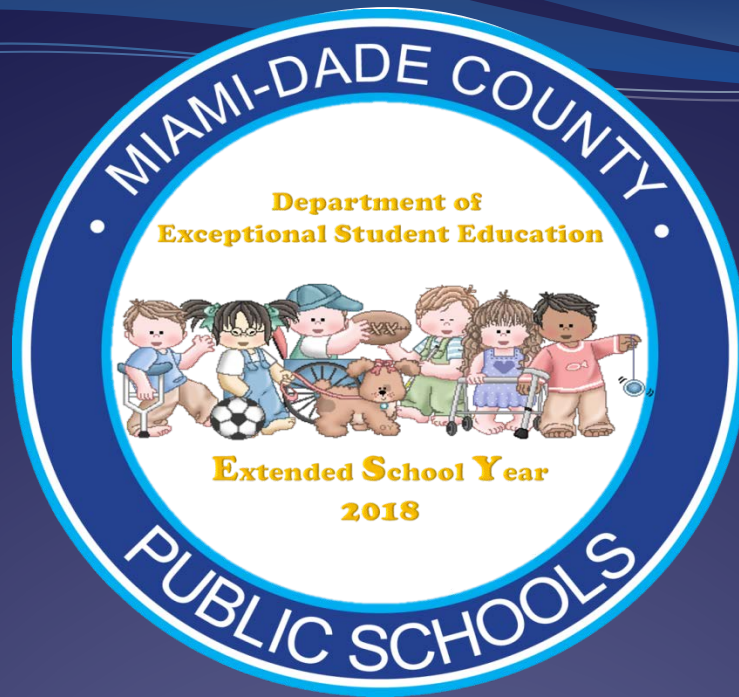
May 14, 2019

## ● **Exceptional Student Education**

- Ms. Ava Goldman, Administrative Director
- Dr. Kelli Hunter, District Director

## ● **Agenda Overview**

- Ms. Mary Paz, Executive Director
- Ms. Emely Suarez, Lead District Staffing Specialist
- Ms. AnSeing Partridge, District Staffing Specialist
- Ms. Yvette Lavista, District Staffing Specialist
- Ms. Carla Magluta, District Staffing Specialist
- Ms. Carolina Sotolongo, District Staffing Specialist



# Florida Department of Education Training Presentation



## Extended School Year (ESY) Determinations

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## Understanding the Differences Between Summer School and ESY Services

Summer School	ESY Services
Students, including those with disabilities, attend if they meet the criteria established by the school district.	A student with a disability receives ESY services if the IEP or individualized family support plan (IFSP) team determines that the student needs specific services beyond the regular 180-day school year.
The focus of instruction is on helping students meet the Florida Standards for their grade level.	ESY services are determined for each student by the IEP and IFSP team and may be different than those services provided during the regular school year.
The school district determines the length of summer-school sessions.	The IEP or IFSP team determines initiation, duration and frequency of ESY services.

## What Might ESY Look Like?

- School-based programs
- “Take-home” instructional materials, with consultation or periodic student or teacher contact
- Behavioral or other training for parents or staff
- On-the-job support
- Services contracted through community or other agencies

## ESY Legal Authority

- Section 300.106 of Title 34, Code of Federal Regulations (34 CFR §300.106)
- Rule 6A-6.03028(3)(g)12, Florida Administrative Code (F.A.C.)

## **34 CFR §300.106 and Rule 6A-6.03028(3)(g)12, F.A.C.**

- The IEP or IFSP team must determine at least annually if ESY services are necessary for the provision of a free appropriate public education (FAPE) on an individual basis.
- School districts may not limit ESY services to particular categories of a disability or unilaterally limit the type, amount or duration of those services.

# ESY Services

## What criteria should be used in determining ESY services?

No single criterion has been identified as the determining factor for ESY services.

Decisions of eligibility for ESY services remain an IEP or IFSP team decision, and cannot be limited by use of a formula or single measure.

Criteria that can be used to determine whether a student is eligible for ESY services include, but are not limited to:

- Regression and recoupment
- critical point of instruction
- emerging skills
- nature or severity of disability
- interfering behaviors
- rate of progress
- special circumstances (e.g., transition from school to work)

## Additional IEP or IFSP Team ESY Considerations

- Is the student failing to achieve instructional goals and benchmarks or short-term objectives on the IEP or IFSP because of the interruption of instruction between school years?
- Is the student at a critical stage in development where the window of opportunity will be lost if the student does not receive ESY services?
- Does the targeted skill represent a barrier to continuous progress or self-sufficiency?

## **Additional IEP or IFSP Team ESY considerations** (continued)

- Would the benefits derived from extended educational services outweigh the positive benefits of a summer break?
- Have other options that would meet the needs of the student been considered and determined to be of less benefit than ESY services?
- Is continuous or year-round treatment an integral part of the methodology deemed necessary for the student?

## **34 CFR §300.106 and Rule 6A-6.03028(3)(g)12, F.A.C.**

ESY services are special education and related services that are provided to a student with a disability beyond the normal school year of the school district, in accordance with the student's IEP or IFSP and at no cost to the parent of the student and meets the standards of the Florida Department of Education (FDOE).

## ESY Services Are Not ...

- Child care
- Respite care
- Intended to maximize educational opportunity or potential growth
- “One size fits all”
- Based on specific area of disability, level of service or type of placement
- A longer school day

## ESY Determination

- Is not intended to provide education beyond that which has been determined necessary by the IEP or IFSP team to ensure FAPE.
- In many cases, not all of the services specified in an student's IEP or IFSP for the school year need to be provided as part of ESY services.
- Parent requests for ESY services must be considered.
- If the requested ESY services by the parent are not determined needed by the IEP or IFSP team, a written notice of refusal must be provided.

## ESY Determination of Need Checklist

- The checklist should be completed by the student's IEP or IFSP team for every student considered for ESY services.
- The form may be accessed at the following link:  
<http://www.fldoe.org/core/fileparse.php/7571/urlt/0086215-esy-list.pdf>

## ESY and Least Restrictive Environment (LRE)

- The LRE requirement applies during ESY.
- LRE for the duration of ESY services may differ from the LRE for the duration of the IEP or IFSP in effect for the school year.
- LRE for the duration of ESY services is based on the specific goals targeted for that period.
- A school district is not required to create a program solely to provide LRE; however, it may be necessary to provide services in alternative settings if the most appropriate setting determined by the IEP or IFSP team is not available within the existing program offerings.

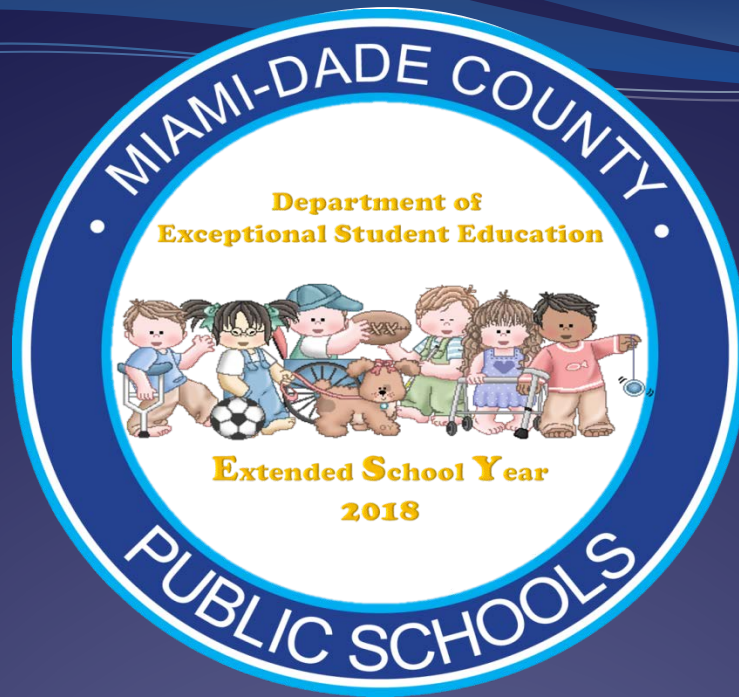
## Extended School Year Services

- Related services and transportation are considered along with special education services when determining the need for ESY services.
- If a student requires transportation to benefit from ESY services, then transportation must be provided.
- The need for ESY services should be considered for the period of time before and after the school district's traditional summer school session.



## **SP&P – Part II, Section C: Individual Educational Plan, page 2, #7K**

- Describes the district's procedures for determining the need for ESY services for individual students.
- Describes the district's procedures for informing staff that varying amounts, types and durations of ESY services are possible based on the individual needs of a student.



# ESY Pre-planning & Registration

# Eligibility – Guiding Questions

- Will the student regress substantially in a critical life skill related to his/her IEP goals if services are not provided?
- Is the student at a crucial stage in mastering a critical life skill, when a lapse in services would substantially harm the child's chances of learning that skill?
- Is the nature or severity of the student's disability such that the student will not receive a reasonable level of benefit from his/her educational program during the regular school year if ESY services are not provided?
- Are there extenuating circumstances that make it unlikely that the student will receive FAPE without ESY services?

# ESE-EMS

ESY

1. Significant or substantial regression will occur on IEP goal/related services without extended school year services?

Yes  No

Specify at least two data sources used to consider Extended School Year services.

Current District and State Assessments

Results of Most Recent Evaluation

Progress on IEP Goals

Report Card Grades

2. Emerging critical life skills will be significantly impacted without extended school year services?

Yes  No

3. Behaviors related to the disability will be significantly impacted without extended school year services?

Yes  No

4. Previously learned critical life skills/goals will be significantly impacted without extended school year services?

Yes  No

Is the student in need of ESY services?

Yes  No

# Personnel Allocations

- Positions allocated for ESY
  - Classroom teachers
  - Classroom paraprofessional assistants
  - Program Specialist - one per open school site
  - Therapists – hourly as assigned by District ESE Department
  - Counselors – hourly as assigned by District ESE Department
  - Security - one per open school site unless *pre-approved* by the District ESE Department
- All locations will be reviewed *weekly* and revised, as needed, based on actual student attendance.

# Personnel Allocations

## ESY Services

Start Date:   End Date:  

PEN	Service	Service Name	Setting	Start Date	End Date	Total Minutes	How often	
Social Skills(Social or Emotional Behavior)	Specialized Instruction	Instruction in Social or Emotional Behavior	All Classes	7/1/2019	7/29/2019	90.0	Daily	×
Speech Skills(Communication)	Specialized Instruction	Instruction in Speech	Therapist Room	7/1/2019	7/29/2019	30.0	Weekly	×
Sensory Motor Skills(Curriculum and Learning Environment)	Specialized Instruction	Specialized Instruction in Reading	All Classes	7/1/2019	7/29/2019	60.0	Daily	×
Self-Help Skills(Independent Functioning)	Related services	Occupational Therapy	Therapist Room	7/1/2019	7/29/2019	30.0	Weekly	×
Self-Help Skills(Independent Functioning)	Related services	Physical Therapy	Therapist Room	7/1/2019	7/29/2019	30.0	Weekly	×

# ESY Services for Students with Disabilities - 2019 Procedures and Guidelines

- Weekly Briefing ID#24668 provides information to school administrators regarding procedures and guidelines for the implementation of the 2019 ESY services program.
  - ESY 2019 Procedures and Guidelines.
  - ESY 2019 Services for Students with Disabilities
  - ESY & Transportation Reservation Letter

# ESY Feeder Patterns

- School Assignments
  - Grade Level
- John McKay Scholarship Students
- Charter Schools

# Pre-Planning: ESY/Summer Services Information Worksheet

- 2019 Extended School Year / Summer School Program Services Information Worksheet (To be completed by Sending School)
  - Itinerant services for DHOH and / or VI
  - Nursing Services
  - Specialized Food Preparation
  - Adaptive Equipment and/or Equipment Transfer
  - Assistive Technology Request and/or Transfer

# Pre-Planning: Special Services

- The 2019 Extended School Year / Summer Services Information Worksheet - available at <http://esy.dadeschools.net> is only required for students that need services that will require special planning and preparation (Completed by sending school)
- Email / fax copy to:
  - ESE Service Center based on sending school
  - District ESE Department to Mary A. Paz, Executive Director at [mpaz@dadeschools.net](mailto:mpaz@dadeschools.net) or Ms. Carla Magluta, District Staffing Specialist at [cmagluta@dadeschools.net](mailto:cmagluta@dadeschools.net).

# Pre-Planning: Specialized Food Preparation

- Specialized Food Preparation Procedures
  - Sending school will complete page 3 of the ESY/Summer Services Information Worksheet if specialized food preparation is needed and a regular meal, delivered to the location by food services, is unsuitable for a student with a disability.
  - Specialized food preparation must be coordinated in collaboration with ESE Service Center, the District ESE Department and Food and Nutrition.
  - Specify type of food preparation if known (e.g., blended, pureed)

# Pre-Planning: Assistive Technology Procedures

- Assistive Technology Procedures
  - Sending school will complete page 4 of the ESY/Summer Services Information Worksheet for a student with a disability requiring the transfer or coordination of Assistive Technology in order to access ESY / Summer Services.
  - Assistive Technology transfers must be coordinated with the ESY receiving school(s) and the ESE Service Center.
  - AT that requires pick-up from S&D must be coordinated with the District ESE Department.
  - Include AT description and contact information.

# Pre-Planning: Equipment Transfer Procedures

- Equipment Transfer Procedures
  - Sending school will complete page 5 of the ESY/Summer Services Information Worksheet if needed equipment is unavailable at the assigned ESY/Summer Services site and is required for a student with a disability to access ESY / Summer Services.
  - Equipment transfer(s) must be coordinated with the ESY/Summer Services receiving school(s) in collaboration with ESE Service Center and the District ESE Department.
  - Include description of equipment, PC# if applicable, location of property and school contact information

# Instructional Program Dates

- **Monday July 1, 2019 through Monday July 29, 2019**
- ESY services are typically provided using the same calendar allotted to the basic summer program and in accordance with the Individual Educational Plan for students with disabilities
- Contact the ESE Service Center for registration and location information for students requiring services beyond the calendar dates

# Student Instructional Day

**Monday 07/01/19 through Monday 07/29/19**

## **Elementary PK-5 / K-8 & K-12 Center School Locations**

- Students - 8:35 a.m. – 1:50 p.m.

## **Grade 6-12 Middle School Locations**

- Students - 9:20 a.m. - 12:20 p.m.
- Rising 6th grade students attend middle school location

# ESY – Personnel Work Day


- **Elementary PK-5 / K-8 & K-12 Center School Locations**
  - Full-Day Classroom Teachers - 8:15 a.m. – 3:20 p.m.
    - 8:15 a.m. – 8:35 a.m. – Assist with buses and morning supervision
    - 8:35 a.m. – 1:50 p.m. – Students’ instructional day
    - 1:50 p.m. – 2:20 p.m. – Duty free lunch
    - 2:20 p.m. – 3:20 p.m. - Planning
  - Hourly Classroom Paraprofessionals – 8:15 a.m. – 2:00 p.m.
  - Hourly Support Personnel - 8:15 a.m. – 2:00 p.m. or as needed based on enrollment and students’ schedules

# ESY – Personnel Work Day

- **Grade 6-12 Middle / Senior School Locations**


- Half-Day Classroom Teachers - 9:00 a.m. – 12:30 p.m.
- Hourly Classroom Paraprofessionals – 9:00 a.m. –12:30 p.m.
- Hourly Support Personnel - 9:00 a.m. – 12:30 p.m. or as needed based on enrollment and students' schedules

# Summer eHandbooks


**> User Guide Search** 

Search by keyword or title:

**Search**


 [Print Complete User Guide List](#)

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**> Policy Manual Search** 


Search by keyword or title:

**Search**

 [Print Complete Policy List](#)

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**> Categories**

Summer School 



**Submit**

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**> What's New**

--Choose Manual-- 

**Submit**

**Summer School Bulletin - Elementary** **Revised 7/2016**

The purpose of this bulletin is to provide instructions to schools on the computerized requirements and procedures for the summer session. This bulletin identifies school responsibilities, ITS responsibilities, and timelines for each.

**View**

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**Summer School Bulletin - Secondary** **Revised 7/2016**

The purpose of this bulletin is to provide instructions to schools on the computerized requirements and procedures for the summer session. This bulletin identifies school responsibilities, ITS responsibilities, and timelines for each.

**View**

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**Summer School Hiring User's Guide** **2011**

The Automated Summer School Personnel System is an on-line, computer-based system for hiring and effecting personnel actions for summer personnel. School principals are able to access an on-line summer employment eligibility pool for aid in staffing summer school centers.

**View**

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**Summer School Transportation** **05/2007**

The Summer School Transportation Intranet Web Application was developed to view the schools feeder routes.

**View**

# ESY Registration Procedures

summerschool.dadeschools.net

Implementation Document

Summer Home  
2014 Implementation Doc

Resources

- iSummer: Learning On-The-Go
- Sample Region/Schoolsite docs
- Summer School Bulletin-El
- Summer School Bulletin-Sec
- Superintendent's Letter
- Superintendent's PowerPoint to the Board
- Weekly Briefings & Memos

**Elementary Schools and K- 8 Centers** (Retained Grade 3 and Rising Grade 3 students who scored below the 50th Percentile on the Stanford Achievement Test, Reading Comprehension subtest)

- 8:35 a.m. - 1:50 p.m.

**K - 8 Centers** (Grade 8 students [Grade 7, based on Space Availability] who failed a course or are missing a course leading to promotion)

- 8:35 a.m. - 11:35 a.m.

**Middle Schools** (Grade 8 students [Grade 7, based on Space Availability] who failed a course or are missing a course leading to promotion)

- 9:20 a.m. - 12:20 p.m.

**High Schools** (Grade 9-12 students), who are in need of Algebra I Course Credit Recovery, please contact Adu and Community Education, at 305-558-8000

# ESY Website



← → ↻ ⓘ Not secure | esy.dadeschools.net/#!/rightColumn/1256 ☆ 📌 🌐

Apps



Extended School Year Services

Portal Login | Monday, May 13, 2014

Search

ESY Home

<http://esy.dadeschools.net/#!/rightColumn/1256>

Extended school year (ESY) services include special education and related services that are provided to students with disabilities beyond the regular 180-day school year. Under the Individuals with Disabilities Education Act (IDEA), school districts must provide ESY services if the student requires those services in order to receive a free and appropriate public education. Typically, ESY services are provided if there is a concern that the student will regress (or lose progress) in critical life skills during his/her time off from school. School districts are not required to provide ESY services to all students with disabilities—only to those who require ESY services.

**For more information about ESY Services, please see the following:**

- [ESY 2019 Feeder Patterns](#)
- [ESY What's the IDEA behind Extended School Year Services for Students with Disabilities](#)
- [ESY 2019 Procedures and Guidelines](#)
- [ESY 2019 School Notification and Transportation Reservation letter](#)
- [ESY 2019 Information Worksheet \(FM 7696\)](#)
- [ESY 2019 Transportation List \(FM-7042\)](#)
- [School Based ESY Service Log \(FM-6574\)](#)
- [ESY Registration Information Form for Students with Intersession Services \(FM-6575\)](#)
- [ESY Daily Student Attendance Form for Students with Intersession Services \(FM-6791\)](#)

For more information regarding M-DCPS ESY services, please contact Mary Paz, Executive Director, at 305.995.2707.

## CONTACT US

**Address:** 1501 N.E. 2nd Avenue, Suite 407, Miami, Florida 33132

**Phone:** (305) 995-2037

**Fax:** (305) 995-2049

**Email:** [ese235@dadeschools.net](mailto:ese235@dadeschools.net)



Map



Phone



Email

# ESY Registration

- **Tuesday, May 28, 2019** - Extended School Year registration begins
  - All eligible students must be futured for summer to the assigned ESY school site in DSIS PF3 otherwise the receiving ESY school will not be able to complete the registration.
- Students approved for a *public* **John M. McKay** Scholarship should attend the summer school/ESY location based on their *actual residence* and not the public school assigned through the McKay during the 10 month school year.

# ESY Registration

All students with one or more ESY services documented on the IEP ESY section are registered as follows:

- In a homeroom
- In the Therapeutic Instructional Support class based on grade level as documented on the IEP ESY section. Note, the “00” at the end of the course number designates the course for NO GRADE assignment.
- In related services Therapeutic Courses as documented on the IEP ESY section, if applicable. (i.e., Speech Therapy, Occupational Therapy, etc.)

# DSIS Master Schedule

- Create a master schedule following the procedures in the Summer Services Implementation Document, available at <http://summerschool.dadeschools.net>
  - Summer School Bulletin – Elem 18S (Program)
  - Entering ESE Pull-out Courses for KG-08
  - Homeroom course numbers PK-5 must be included as this course will be used to take Electronic Grade book attendance.
  - Speech, Language, Occupational, & Physical Therapy courses created based on frequency requirements of the IEP.

# DSIS Student Schedules

- Pre-register students with schedules following the procedures in the Summer Services Implementation Guide only for those students with *school based* services.
  - Contact the ESE Service Center for assistance for any student with a “home” or “other” delivery model.
  - Refer to the Summer Services Implementation Guide for ESY course names and numbers at:  
<http://summerschool.dadeschools.net>

# Pre-K

## ESY Course Numbers

- Pre-K Registration, review and update the Summer ESE Courses screen (PF21) to ensure that the correct School, Employee Number, Course Number [\(7650130\)](#), and Hours/Week are entered on PF21.
- Age 3-5 (Part-Time) Instructional Support course: [7650130AP00](#)

# Homeroom Courses PK-5

ESY sites with students registered in Pre-K to grade 5 are to create a Master Schedule with the "EY" and homeroom courses listed below; then enter them on the PF1 student schedule screen in accordance with the IEP. This schedule must include a homeroom course, as this course will be used to take Electronic Gradebook attendance.

1. Use the specific subject course number for grades Pre-K – 5 to schedule all students into the corresponding homeroom course.

<b>Homeroom Course #</b>	<b>Grade</b>	<b>Sequence</b>
5400000A000	Pre-K	0000
5400000B000	KG	0001
5400000C000	1 <sup>st</sup>	1001
5400000D000	2 <sup>nd</sup>	2001
5400000E000	3 <sup>rd</sup>	3001
5400000F000	4 <sup>th</sup>	4001
5400000G000	5 <sup>th</sup>	5001

# ESY Course Numbers K-5

ESY Course Names & Numbers (Continued)	Pre-K-5
Therapeutic Instructional Support: PK-5 (ESY) (Grades K-5)	7700010EY00
Speech and Auditory Training: PK-5 (ESY) (DHOH Itinerant Instructional Support)	7763020EY00
Expanded Core Competencies: PK-5 (ESY) (VI Itinerant Instructional Support)	7763080EY00
Speech Therapy: PK-5 (ESY) (F)	7763030EY00
Language Therapy: PK-5 (ESY) (G)	7763040EY00
Occupational Therapy: PK-5 (ESY) (D)	7763050EY00
Physical Therapy: PK-5 (ESY) (E)	7763070EY00

Additional instructions are available in the **Summer Session Informational Bulletin for Elementary Schools**, available through e-handbooks at <http://ehandbooks.dadeschools.net>.

# ESY Course Numbers Secondary

ESY sites are to create a Master Schedule with the "EY" courses as follows:

<b>ESY Course Names &amp; Numbers</b>	<b>6-8</b>	<b>9-12</b>
<b>Therapeutic Instructional Support: 6-8 (ESY) Therapeutic Instructional Support (ESY) 9-12</b>	7800010EY00	7900010EY00
<b>Speech and Auditory Training: 6-8 (ESY) Skills for Students who are Deaf or Hard of Hearing (ESY) 9-12 (DHOH Itinerant Instructional Support)</b>	7863020EY00	7963040EY00
<b>Unique Skills Vision: 6-8 (ESY) Learning Strategies (ESY) 9-12 (VI Itinerant Instructional Support)</b>	7863080EY00	7963080EY00
<b>Speech Therapy: 6-8 (ESY) Speech Therapy (ESY) 9-12 (F)</b>	7866030EY00	7966030EY00
<b>Language Therapy: 6-8 (ESY) Language Therapy (ESY) 9-12 (G)</b>	7866040EY00	7966040EY00
<b>Occupational Therapy: 6-8 (ESY) Occupational Therapy (ESY) 9-12 (D)</b>	7866050EY00	7966020EY00
<b>Physical Therapy: 6-8 (ESY) Physical Therapy (ESY) 9-12 (E)</b>	7866070EY00	7966010EY00

# ESE-EMS & ESY Courses

PEN	Service	Service Name	Setting			Total	How
	Specialized Instruction	Instruction in Social or Emotional Behavior	Classes	7/1/2019	7/29/2019	30.0	Daily
	Specialized Instruction	Instruction in Speech	Therapist Room	7/1/2019	7/29/2019	30.0	Weekly
	Specialized Instruction	Specialized Instruction in Reading	Classes				Daily
	Specialized Instruction	Occupational Therapy	Therapist Room	7/1/2019	7/29/2019	30.0	Weekly
	Specialized Instruction	Physical Therapy	Therapist Room	7/1/2019	7/29/2019	30.0	Weekly

Speech Therapy Course	→	←	Therapeutic Instructional Support Course
Occupational Therapy Course	→	←	Therapeutic Instructional Support Course
Physical Therapy Course	→		

# DSIS Student Schedules

- ▶ ESE Hours (PF21)
  - Updated during the weekly crossover process with the course information on the STUDENT RECORD/SUBJECTS (PF1) screen
  
- ▶ Attendance
  - No minimum requirement
  - Attendance will be collected throughout the summer session

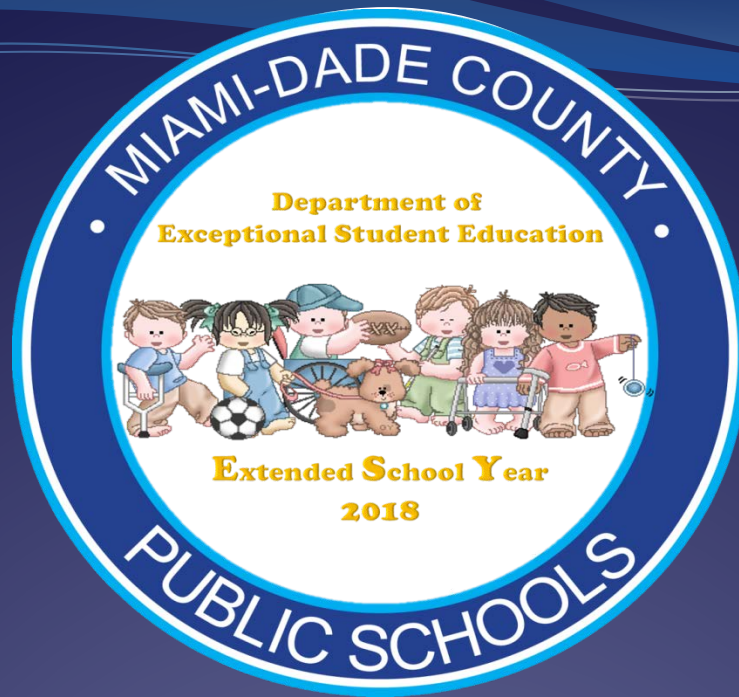
# Walk-in Services

Students receiving services only one to three days per week, including Walk-In Services

- Registration is to be completed at the ESY site on the **first day** the student is present. The registrar will be able to designate the specific days of the week for attendance purposes.
- Part-time Walk-in Students are not futured to an ESY school location.

# ESY Beyond Calendar Dates

- Students that require ESY services beyond the summer services calendar and whose parents plan on accessing these services.
- Contact the ESE Service Center to identify the assigned center school and to coordinate the delivery of services for these students.
- The following FM Forms are used for this purpose:
  - FM 6575 – ESY Registration Information for Students with Intersession Services
  - FM 6791 – ESY Daily Attendance for Students with Intersession Services



# ESY Delivery of Services



# Delivery of Services

- IEP Goals
  - ESY Goal(s) with services and frequency must be documented on the IEP
- ESY Services Log (FM 6574)
  - Record attendance daily
  - Document parent contacts
  - Record ESY Goals and Pre/Post Status Reports
  - ESY Lesson Plans (document activities and participation notes)

# IEP Requirements for ESY

- By **June 7, 2019** all IEP Progress reports on the goals for the students' current IEP must be completed by the sending schools.
- ESY school sites will view IEPs for students in attendance through ESE-EMS.
- Create activity packets for students whose ESY services are delivered through home packets and provide them to the parent.

# ESY Services Log - FM 6574

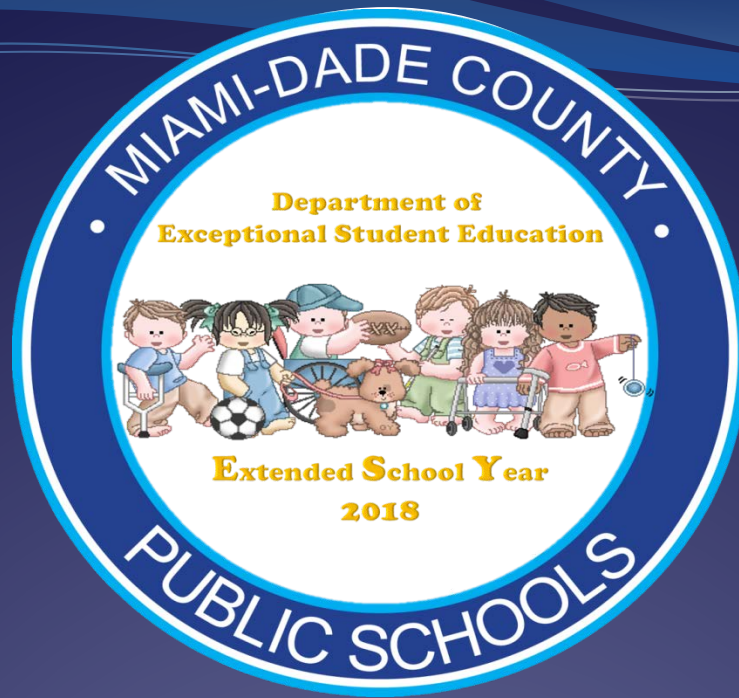
- Teacher Planning Day: 06/27/19 – Teachers and therapists must complete FM 6574 for each student on their roster
  - Copy the ESY goals from the IEP in the ESY section of ESE-EMS onto the ESY Services Log.
  - Record the Status Report for grading period 4 as the Pre-ESY status for each ESY goal on the log and the Pre-Post Report provided to the Program Specialist.
- All service providers (teachers and therapists) must maintain an ESY Services Log for each student for which they provide services.

# ESY Services Log - FM 6574

- Teachers and therapists complete a form for each student they provide services to:
  - Status reports are completed on the ESY Services Log and not on the IEP in ESE-EMS.
  - Pre-Post status reports student list is due on **July 26, 2019 by noon** to the District ESE Department along with the attendance summary.
    - **Exclude** the last day of attendance (07/29/19).
    - Formatted student lists will be provided to each Program Specialist, via email, by June 25, 2019



**KEEP  
CALM  
AND  
TAKE A  
BREAK**



# ESY Opening & Closing Procedures

# ESY Professional Development

- **Thursday 06/27/19 & Friday 06/28/19**

## **Elementary PK-5 / K-8 / K-12 Center School Locations**

- Classroom teachers - 8:15 a.m. – 3:20 p.m.
- Hourly classroom paraprofessionals – 8:15 a.m. – 2:00 p.m.
- Hourly support personnel - 8:15 a.m. – 2:00 p.m.

## **Grade 6-12 Middle / Senior School Locations**

- Classroom teachers - 9:00 a.m. – 12:30 p.m.
- Hourly classroom paraprofessionals – 9:00 a.m. – 12:30 p.m.
- Hourly support personnel - 9:00 a.m. – 12:30 p.m.

# Required Professional Development

## June 27 – June 28, 2019

- Meet with the ESY teachers and plan for delivery of services
  - Provide class lists and ESY Section of the IEP for each student
  - Clarify paraprofessionals' responsibilities and create schedules
  - Coordinate bus and cafeteria duties
  - Provide copies of the:
    - ESY Log (FM 6574)

# ESY District Reports

- The ESE Department will provide the **ESY Final Scheduling Report** and indicating multiple services for students.
  - The ESE Department will provide the **Final Scheduling Report** indicating multiple services for students.
  - The report may include students that may have transferred, are on McKay Scholarship, or have an expired IEP.
  - Verify that all students eligible for ESY services have an Individual Educational Plan (IEP) that designates the need for ESY services

# ESY District Reports

- Verify that all students eligible for ESY services have an Individual Educational Plan (IEP) that designates the need for ESY services.
- The ESE Department will provide
  - **ESY Final Scheduling Report** – assist in scheduling students for ESY services
  - **ESY Final PrePost Report** – collection of attendance and progress of students
- These reports may include students that have transferred or are on McKay Scholarship

# ESY Opening Day Procedures

**Monday, July 1, 2019**

- Receive students and direct them to their classroom
- Follow-up with transportation concerns
  - Additions & Revisions to transportation form
  - Sample Parent ESY / Transportation Notification form
- Ask teachers to contact parents of “no shows”
- Level classes based on actual attendance
- Posted classroom rosters should not include students’ exceptionalities

# ESY Site - Ongoing Activities

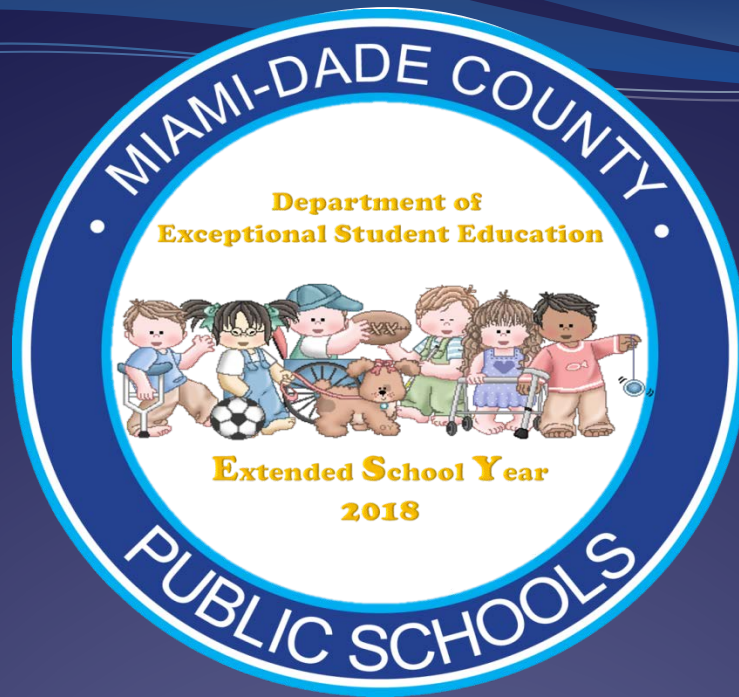
- ▶ Monitor student attendance
- ▶ Monitor teacher-student ratios and level classes accordingly
- ▶ Verify frequency and delivery of services per the IEP
- ▶ Collaborate with transportation
- ▶ Monitor delivery of instructional activities

# ESY Closing Procedures

- Email the completed pre-post status report and attendance on **07/26/19 by noon** to [esuarez95@dadeschools.net](mailto:esuarez95@dadeschools.net)
  - EXCEL student list
  - Required for auditing and accountability purposes

# ESY Closing Procedures

- On **07/26/19**, the original ESY Services Logs are to be collected from the teachers and divided by receiving school and placed in the envelope provided. Label the envelope ESY Service Logs 2019 with school's name.
- A District representative will pick up the ESY Service Log envelopes on **07/29/19**.



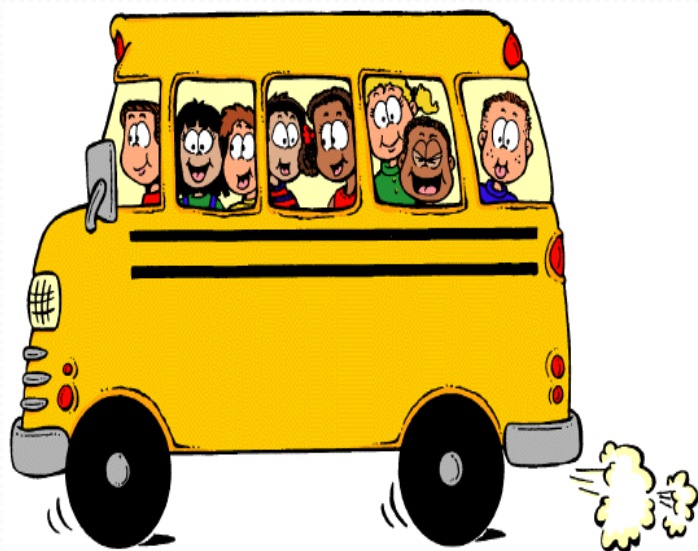
# ESY Transportation

# Transportation For ESY 2019 summer session



- Ms. Susan Detmold, District Director  
Transportation Operations  
*phone: 305-234-3365 e-mail: SDetmold@dadeschools.net*
- Ms. Adriana Perez, Administrator  
School Bus Routing Office  
*phone: 305-969-2225 e-mail: APerez2@dadeschools.net*
- Ms. Terri Johnson, Clerical Support  
School Bus Routing Office  
*phone: 305-969-2225 e-mail: TLJohnson2@dadeschools.net*

# Transportation For ESY 2019 summer session



## BUS COMPOUND CONTACTS

### **North** Transportation Center:

- Robert Renick Center
- Bunche Park Elementary

Phone: 305-625-9086

### Administrators:

- Ms. Lashawn Holliman-McLean (Director)
- Ms. Marable Gabriel
- Ms. Stacey Adderly

# Transportation For ESY 2019 summer session



## BUS COMPOUND CONTACTS

### **Jack Schee** Transportation Center:

- Thomas Jefferson Middle

Phone: 305-681-1576

### Administrators:

- Ms. Corrine Griffin
- Ms. Stacey Adderly

# Transportation For ESY 2019 summer session



## **BUS COMPOUND CONTACTS**

### **Northwest Transportation Center:**

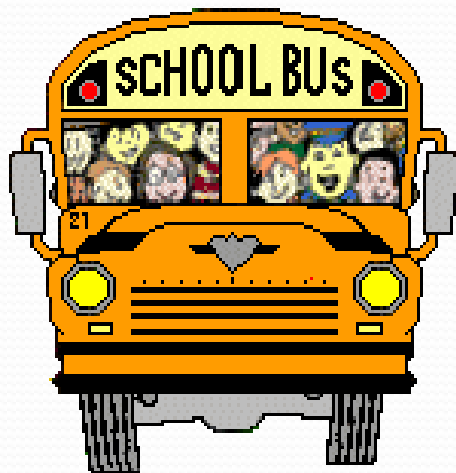
- Hialeah Gardens Elementary
- Melrose Elementary
- Palm Springs Middle
- West Miami Middle

Phone: 305-887-2383

### **Administrators:**

- Mr. Alfredo Roche (Director)
- Ms. Portia Starks
- Ms. Marvelous Ward-Hamilton

# Transportation For ESY 2018 summer session



## BUS COMPOUND CONTACTS

### **Northeast Transportation Center:**

- Feinberg-Fisher K-8
- Kensington Park Elementary
- Agenoria Paschal/Olinda Elementary
- Madison Middle

Phone: 305-638-1658

### Administrators:

- Mr. Ron Johnson (Director)
- Ms. Angelique Mozone
- Ms. Charlene Bentley

# Transportation For ESY 2019 summer session

## BUS COMPOUND CONTACTS

### Central-West Transportation Center:

- Brucie Ball Education Center
- Riviera Middle
- Bowman Ashe/Doolin K-8

Phone: 305-227-1995

### Administrators:

- Ms. Gwendolyn Cone (Director)
- Ms. Kathryn Beasley
- Mr. Greg Burns
- Ms. Marta Larrasquito



# Transportation For ESY 2019 summer session

## BUS COMPOUND CONTACTS

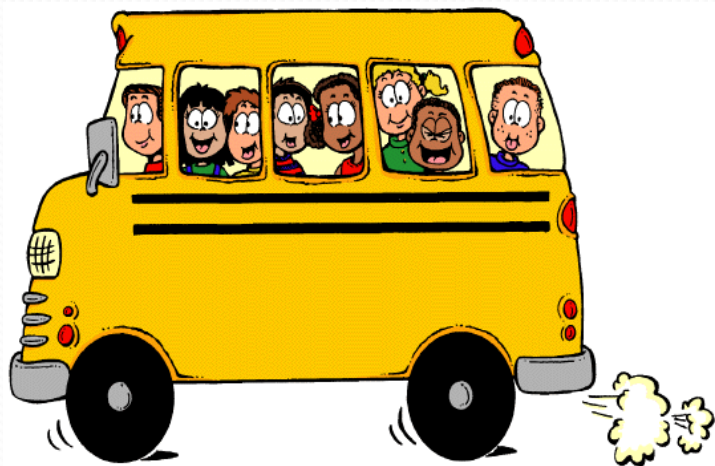
### **Southwest Transportation Center:**

- Ruth Owens Kruse Education Center
- Colonial Drive Elementary

Phone: 305-234-0046

### Administrators:

- Ms. Gloria Weathersby (Director)
- Mr. Frank Hernandez
- Ms. Theodosia Davis



# Transportation For ESY 2019 summer session

## **BUS COMPOUND CONTACTS**

### **South Transportation Center:**

- Neva King Cooper Education Center
- Leisure City K-8
- Cutler Bay Middle

Phone: 305-248-3380

### **Administrators:**

- Ms. Ilene Childs (Director)
- Ms. Carmen Watson
- Ms. Aprel Truesdell

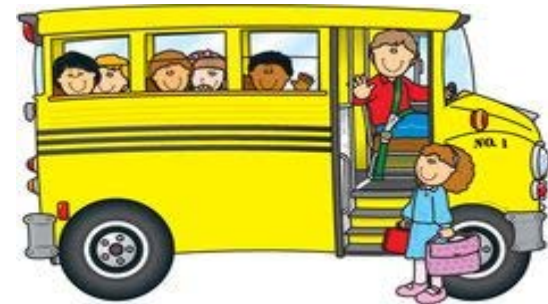


# ESY Transportation Request Process

1. Request transportation for confirmed students only from 5/7/19-5/31/19.
2. Distribute the ESY and Transportation Reservation letter to parents of students that are eligible for ESY (available in 3 languages).
3. As parents submit the ESY & Transportation Reservation letter indicating a need (YES) for ESY bus transportation, complete the 2019 ESY Transportation form (FM 7042) and fax it to the Department of Transportation, Attn: Ms. Terry Johnson at 305-234-9053 and to the designated ESE Service Center. *Please do not put students on the list whose parents/guardians tell you they do not want bus transportation for the summer.*
  - available at <http://ese.dadeschools.net>

# ESY Transportation Request Process

4. Continue to add the YES responses to FM 7042 and fax weekly to Transportation and the ESE Service Center
5. Continue to contact any parent that has not returned the RSVP form
6. Requests for transportation for ESY students - *that will be guaranteed for transportation on the first day of the summer session* - will be accepted up through **Friday, June 21, 2019.**



# Transportation For ESY

## **06/03/19-06/07/19 – Request Transportation for Confirmed Students and Students Where No-Response was Received**

1. Continue to contact any parent that has not returned the RSVP form
2. As parents submit the ESY & Transportation Reservation letter indicating a need (YES) for ESY bus transportation, add the name of the student to the 2019 ESY Transportation List (FM 7042) and fax it to the Department of Transportation, Attn: Ms. Terry Johnson at 305-234-9053 and to the designated ESE Service Center
3. If a student is eligible for specialized transportation but the parent does not return the ESY & Transportation Reservation letter, add the name of the student to FM 7042 and fax it to the Department of Transportation and the designated ESE Service Center.

# Transportation for SUMMER Services

*Some ESE students who are not eligible for ESY services may still need to attend the summer session in order to take a regular education class. These students will be provided transportation in accordance with the requirements of their IEP.*

- If the student **does not** require transportation as a related service then the student may use the shuttle bus service that will be provided from closed (sending) schools to open (receiving) schools for the summer.
- No forms need to be submitted for these students.

# Transportation for SUMMER Services

*Some ESE students who are not eligible for ESY services may still need to attend the summer session in order to take a regular education class. These students will be provided transportation in accordance with the requirements of their IEP.*

If the student does require transportation as a related service on their IEP:

1. Contact parents/guardians of eligible students to find out if they will be wanting to use bus transportation for the summer session.
2. Complete the 2019 Summer Services Transportation List (FM 7466) for initial requests as well as any revisions, additions or deletions. *Please do not put students on the list whose parents/guardians tell you they do not want bus transportation for the summer.*
3. Notify parents of bus transportation pick-up and drop-off information utilizing the Summer Services Transportation Notification for Parents form.
  - Transportation forms are available at <http://ese.dadeschools.net>

# Summer Transportation



Site administrator with AAAA authority grants you access.

# Summer Transportation Screens

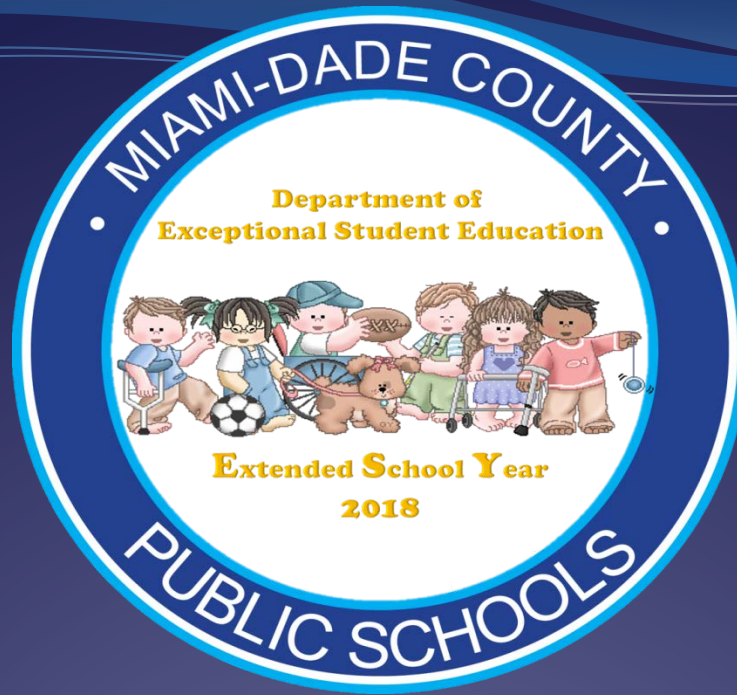
## Summer School Transportation (SST) Screens

- Information on summer school bus routes and bus assignments for students attending the 2019 Summer Session will be available on the **Summer School Transportation (SST) screens** via the M-DCPS intranet.
- Employees who need to be able to access the SST screens must be granted access by the site administrator with “AAAA” authority for the work location.

# Summer Transportation Screens

- If assistance is needed with authorizing a person to have access to the SST screens, submit a **HEAT ticket** through the Employee Portal on [dadeschools.net](http://dadeschools.net)
  - select *New Issue* and then select “Ask ITS a question”
  - describe the problem
- The SST screens for the 2019 Summer Session will be available beginning on **Monday, June 3<sup>rd</sup>**. The SST screens will be updated every night, so it is recommended that summer school staff **check the SST screens at least daily** to ensure they have the most current information on summer school bus routes and student bus assignments.





# ESY Services, Curriculum, & Strategies

# Speech and Language

- Speech-Language Therapy IEP Requirements
  - Scheduling – groups recommended, in class, at meals
  - Frequency – as required for ESY only
  - Service Providers – may change depending upon needs, employee number must be entered for Summer FTE

- Contact Information

Kathryn Cadieux, Instructional Supervisor

[KCadieux@dadeschools.net](mailto:KCadieux@dadeschools.net)

# Occupational / Physical Therapy

- Occupational / Physical Therapy IEP Requirements
  - Scheduling – groups recommended, in class, at meals
  - Frequency – as required for ESY only
  - Service Providers – may change depending upon needs
  - Services should be documented on the IEP in the ESY section in Section C “ESY Related Service(s) Recommended”
    - Contact Information

Kathryn Cadieux, Instructional Supervisor

[KCadieux@dadeschools.net](mailto:KCadieux@dadeschools.net)

# Itinerant Services for DHOH

- Itinerant Services IEP Requirements
  - Scheduling
  - Frequency
  - Service Providers
  - Consultation
  - Communication Plan



	Student Name	ID #	Grade Level (2019-2020)	Primary Except.	NURS	Specialized Food Prep.	ITN VI	ITN DHOH	Orient. & Mobility	Adaptive Equipment	Assistive Tech.
1											
2											
3											

- Contact Information

Ms. Sascha Ramsey Etienne, Curriculum Support Specialist

[Sramsey-etienne@dadeschools.net](mailto:Sramsey-etienne@dadeschools.net)

# Itinerant Services for VI

- Itinerant Services for VI IEP Requirements
  - Scheduling – usually individual for Itinerant Services
  - Frequency – specific for ESY
  - Service Providers – may change depending upon needs



	Student Name	ID #	Grade Level (2019-2020)	Primary Except.	NURS	Specialized Food Prep.	ITN VI	ITN DHOH
1								
2								
3								


- Contact Information

Dr. Kelli Hunter, District Director

[khunter@dadeschools.net](mailto:khunter@dadeschools.net)

# Nursing Services

- Verify your feeder schools submitted the Summer Services Information Worksheet listing students with in-school nursing services, per the IEP/504, planning to attend ESY or SSP.
- Weekly Briefing #24668



	Student Name	ID #	Grade Level (2015-2016)	Primary Except.	NURS	Specialized Food Prep.	ITN VI	ITN DHOH	Ori Me
1									
2									
3									

# Nursing Services

- The nurse(s) must have a designated location with a locked cabinet where treatments can be provided. A refrigerator may be needed.
- The log containing the Sign in-Sign out procedures for nurses is maintained in the office. Fax each Friday to 1-866-263-7038.

## Contact Information:

- Ms. Susanne Meadows, Instructional Support Specialist  
[SMeadows@dadeschools.net](mailto:SMeadows@dadeschools.net); 786-268-4757
  - Integrity Health Services 305-961-1686

# Nursing Services

## District Contact Information:

- Ms. Susanne Meadows, Instructional Support Specialist  
[SMeadows@dadeschools.net](mailto:SMeadows@dadeschools.net); 786-268-4757

## In-School Nursing Providers

- Integrity Health Services 305-961-1686
  - EDU Healthcare 786-220-6421
- Nationwide Healthcare 305-654-1264

# Counseling

- Counseling / Art Therapy IEP Requirements
  - Scheduling – Individual and/or group based on IEP and student need
  - Frequency – As delineated on the student's IEP
  - Service Providers will communicate with each assigned school location to establish schedule.

- Contact Information

Alina Rodriguez, Director Community Outreach

[rodriguez003@dadeschools.net](mailto:rodriguez003@dadeschools.net)

# Social / Personal Skills Activities

## ▶ Behavior Skills and Counseling Activities

- LEAPS Curriculum

A research-based, online program for educators that addresses social, emotional, and behavioral concerns

- <https://www.selforschools.com>

- Positive Behavioral Interventions and Supports

- A research-based, program for educators that addresses academic, social, emotional, and behavioral concerns

- <http://www.pbis.org>

For more information, contact

Alina Rodriguez, Director Community Outreach at:

[rodriguez003@dadeschools.net](mailto:rodriguez003@dadeschools.net)

# Exceptionality Implementation Strategies

- **Emotional / Behavioral Disabilities**
  - Individualized Educational Plan (IEP)
  - Behavior Intervention Plan (BIP)
  - Student Engagement - cooperative learning activities, competitive group games, visual/auditory/kinesthetic experiences, individual and group projects, and multimedia presentations.
  - Consistency, Consistency, Consistency
  - Assistive Technology -  
<http://assistivetech.dadeschools.net/>

# Standard Curriculum & Instruction

- ESY IEP Goals – Reading and Math
- Monitor progress continuously – pre/post status report

## **Instructional Activities/Interventions**

- Reading

### Intervention:

[www.i-Ready.com](http://www.i-Ready.com)

### Websites:

- [www.readworks.org](http://www.readworks.org)
- [www.newsela.com](http://www.newsela.com)
- [www.spellingcity.com](http://www.spellingcity.com)
- <http://www.readwritethink.org/>

### Employee Portal

- Power My Learning
- Discovery Education

# Standard Curriculum & Instruction

## Instructional Activities/Interventions continued

- Mathematics

  - Interventions

    - [www.i-Ready.com](http://www.i-Ready.com)

  - Websites

    - [www.khanacademy.com](http://www.khanacademy.com)
    - [www.algebration.com](http://www.algebration.com)
    - <http://illuminations.nctm.org>
    - <http://interatives.weebly.com/math.html>
    - <https://learnzillion.com/math>

# Instructional Activities Standard/Modified Curriculum



[Log In](#) | [Contact](#) | [Support](#)

## Welcome to i-Ready!

i-Ready offers an adaptive diagnostic, and both teacher-led and individualized online instruction for a complete blended learning solution. It's all you need to drive student success in reading and math for grades K–12.

[Learn More](#)



### Already an i-Ready User?

[Log in now!](#)

### Get i-Ready license discounts by helping us with new research!

[New York State Study](#) (NY users only)  
Starting April 2, Grades 3–8

? Email [Tricia McCarthy](#)  
or call 800-225-0248 x1235



# Instructional Activities

## Standard/Modified Curriculum

- i-Ready
  - <http://www.i-ready.com/>
  - Online instruction in Reading and Math
- Webinar held during Professional Development Day
  - K-8 Standard Curriculum
  - K-12 Modified Curriculum

# Instructional Activities Modified Curriculum

- “**Unique Learning System**”
  - <https://www.n2y.com/unique/>
  - Register and log in
- 25 lesson plans tied to the Florida Standards Access Points
  - 3 levels of support
  - 6 grade level groups (Transition available and Pre-K added )
- Support materials and activities are printed from the website
  - Use a Smart-Board or projector where available.
  - District provides paper



# Exceptionality Implementation Strategies

- **Intellectual Disabilities**

- Instruction should be presented within the students attention span. May fatigue as the day progresses, so adjust activities as needed.
- Alternate preferred activities with non-preferred.
- Reward frequently for task completion (i.e. stickers kept in a book and verbal praise)

# Exceptionality Implementation Strategies

- **Intellectual Disabilities**

- Use picture with print presentations for learning
- Pre-teach question and answers for participation
- Expose student to materials taught in general education
- Provide breaks with educationally relevant activities (i.e. computer programs like Starfall) or previously taught material to help retention
- Provide frequent review of previously taught material for retention.

# Exceptionality Implementation Strategies

## ▶ **Specific Learning Disabilities and Other Health Impaired**

- **IEP ESY Goals**

- **Reading and Math**

- Monitor progress towards achievement of those goals

- Instructional versus Independent Reading Levels

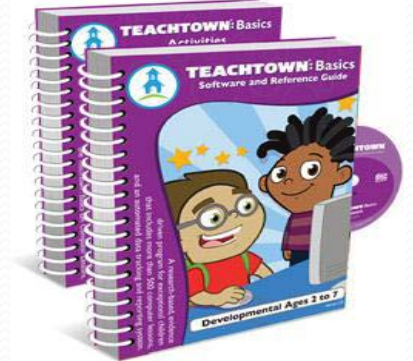
# Reading

## READING

- FCRR Materials: <http://www.fcrr.org/>
- Secure reading material at different instructional levels (school-site media center)
- Learn Zillion: <https://learnzillion.com/ela>
- Newsela: <https://newsela.com>
- Reading Rockets: <http://www.readingrockets.org>
- District ELA Website:
  - <http://languageartsreading.dadeschools.net>

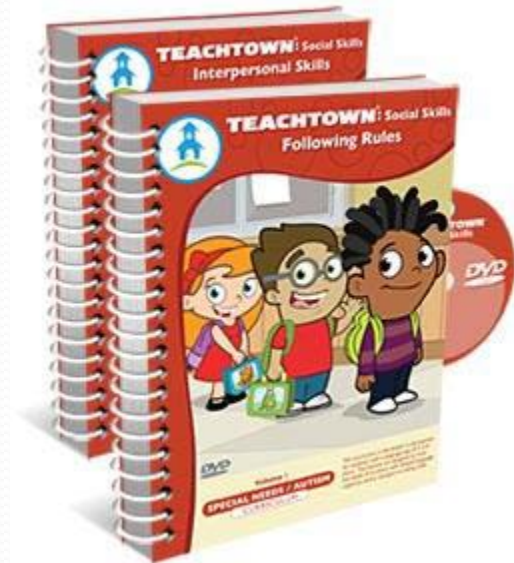
# Instructional Activities

- **Teach Town: Basics**
  - [www.teachtown.com](http://www.teachtown.com)
  - Register and login
- **ABA Based Program containing 500 On-Computer Lessons and 300 Generalization Lessons**
  - Developmental Age 2-7 (Grade PreK-5)
  - Lessons cross 6 Learning Domains: Adaptive Skills, Cognitive Skills, Language Arts, Language Development, Math and Social and Emotional.
  - Five levels across each learning domain.
  - Individualized instruction, every click of the mouse tracked, reporting automatically generated.



# Instructional Activities

- **Teach Town Social Skills**
  - Character-Based Video Modeling Program
    - 30 Targeted Social Skills across 3 Volumes.
      - Volume 1: Following the Rules
      - Volume 2: Interpersonal Skills
      - Volume 3: Self Regulation and Coping
  - Each Targeted Social Skills includes:
    - 3-4 minute animated video
    - Full 6 day lesson plan
    - Homework sheets (English and Spanish)
    - Generalization Lessons
    - Comic Stories (English and Spanish)



# Exceptionality Implementation Strategies

- **Autism Spectrum Disorders**
  - Individualized Educational Plan (IEP)
  - Behavior Intervention Plan (BIP)
  - Assistive Technology Implementation Form (ATIP)

# Exceptionality Implementation Strategies

- **Visually Impaired –**
  - Braille versus Low Vision
    - Large Print Materials
    - Materials to be provided by TVI
    - Modified versus Standard Curriculum

# Exceptionality Implementation Strategies

- **Deaf / Hard of Hearing**
  - Focus on auditory training
  - Focus of self-determination and advocacy
  - Develop language skills using any or all of the following:
    - Residual hearing
    - Speech reading
    - Manual communication systems
    - Speech
    - Appropriate amplification

# Pre-K Implementation Strategies

- Developmentally Delayed (DD) can be found in both Pre-K and Kindergarten grades
- Provide Pre-K / DD services and curriculum as a Prekindergarten student
- Provide kindergarten / DD services and curriculum based on the exceptionality of the special class the student has been assigned to for kindergarten
- For example, if placed as DD to special class for students with ASD, then use those curriculum / service delivery models

# Unique Learning - PD

- **Professional Development:**

- Location: JRE Lee Educational Center

- Date: **Thursday, June 27, 2019**

- Grade 6-12 - Time: 9:00 a.m. – 10:30 a.m.

- PK-Grade 5 - Time: 1:15 p.m. – 2:45 p.m.

- Select and send two teachers for Train-the-Trainer Professional Development – selected teachers will be expected to assist other teachers assigned to their ESY location

# Teach Town - PD

- **Professional Development for PK-Grade 5:**
  - Representative – Kim Johnson
    - Location: JRE Lee Educational Center
      - Date: **Thursday, June 27, 2019**
        - Time: 8:30 a.m. – 12:30 p.m.
  - Each PK-Grade 5 Elementary School Location
    - Select and send two teachers for Train-the-Trainer Professional Development– selected teachers will be expected to assist other teachers assigned to their ESY location

# ESY Orientation Wrap-up

- Complete the 2019 ESY Orientation Meeting Evaluation Form
- Questions and Answers

