

401(k) Sick Leave Rollover Plan Details:

Full-time employees of Miami-Dade County Public Schools, **except Managerial Exempt Personnel (MEP)**, may “rollover” the sick leave that will be earned during the period of **July 1, 2020 through June 30, 2021**, subject to the following restrictions:

- You have used and have been reported no more than three (3) **sick, personal or leave-without-pay days combined** during this period.
- It is your responsibility to review your paychecks and your Time Statement regularly to ensure that you have not been erroneously charged for days, which will impact your eligibility to “rollover”.
- You must have a remaining sick leave balance of no less than twenty-one (21) days after “rollover”.
- The 401(k) sick leave “rollover” is paid at a rate of 80%.
- This election is “**IRREVOCABLE**” after the enrollment period has ended.
IF THE 401(k) ROLLOVER OPTION IS SELECTED, ONCE PAID, THE MONEY WILL GO TO THE EMPLOYEE'S VISTA 401(k) ACCOUNT, IT WILL NOT BE DIRECTLY DEPOSITED INTO THE EMPLOYEE'S PERSONAL BANK ACCOUNT.
- Your election must be made by the **Thursday, June 4, 2020** deadline.

Additional Information:

If you have any questions regarding Sick Leave Contributions please contact Oria Lacayo in The Office of Risk & Benefits Management at (305)995-7006 or via email at olacayo@dadeschools.net.