

November 4, 1999

Financial Affairs
Richard H. Hinds, Chief Financial Officer

SUBJECT: BALANCE OF AWARD OF BID #292-XX05M/WBE - CLASSROOM SUPPLIES

The purpose of this bid, opened on July 27, 1999, is to establish a contract, to purchase, at firm unit prices, quantities, as may be required, of classroom supplies, for Stores and Mail Distribution stock. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. This bid is a Minority/Women Business Enterprise (M/WBE) set-aside for African American/Women-owned and operated businesses. Of 49 vendors sent bid forms or card notices of this advertised bid, 3 responded, with 2 regular bids (not all vendors bid all items) and 1 non-responsive bid (vendor is suspended from doing business with Miami-Dade County Public Schools).

Inasmuch as the only bid submitted for items 6 - Lapboard, for use with chalk and 18 - Chart paper, did not meet specifications, the recommendation reflects that the bids received be rejected. Competitive prices will be solicited for these items, as the need arises, pursuant to Board Rule 6Gx13- 3C-1.111 -- Bidding Process - - Competitive Bidding Requirements, which describes the procedures and guidelines to be used for bidding based on the estimated dollar expenditure.

Items 1 through 3, 7 through 15, 17, 19 and 20 were awarded by the Board on September 8, 1999, for an estimated expenditure amount of \$132,493.20.

Fund Source
0100 - General

M/WBE Eligibility
Hispanic Female - \$19,772.72

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid #292-XX05M/WBE - CLASSROOM SUPPLIES, to purchase, at firm unit prices, quantities, as may be required, of classroom supplies, for Stores and Mail Distribution stock, during the term of the bid, effective November 17, 1999, through December 31, 2000, as follows:

1. AFP INDUSTRIES, INC.
4436 S.W. 74 AVENUE
MIAMI, FL 33155 ESTIMATE \$19,772.72
OWNER: VIVIAN C. CASTELLANOS, PRESIDENT (HF)

Low Unit Price: Item 16.

Only Bid Received: Items 4 and 5.

Item 4 – Eraser, chalkboard, all wool felt @ \$5.98 per box.

Item 5 – Eraser, janitor @ \$18.88 per package.

Item 16 – Scissors, 5" @ \$8.18 per box.

Reject Items 6 and 18.

Item 6 – Lapboard, for use with chalk.

Item 18 – Chart paper, 100 pound manila tagboard.

2. Authorize the Bureau of Procurement and Materials Management to purchase up to the total estimated amount of \$19,772.72. The award shall be made subject to the resolution of bid protests, if any.

RHH/lja