

MEMORANDUM

July 29, 2002

TO: All Schools

FROM: Information Technology Services
Office of Information Technology

SUBJECT: **DECO CORRECTION REMINDER**

Schools are reminded that all DECO corrections must be completed by 5:00 PM Wednesday, July 31. Schools are reminded that corrections must be based on each student's particular need and the appropriate information (ie. ESOL, ESE, Dropout) must be updated. Failure to update all required information will cause students to receive incorrect or zero FTE funding.

Questions regarding FTE should be directed to the FTE Office at 305-883-5648. Questions regarding this memo should be directed to Support Services at 305-995-3705(0).